



# Tri-County Humane Society

*Adopt • Donate • Volunteer*

735 8<sup>th</sup> Street NE P.O. Box 701 Phone: 320-252-0896  
St. Cloud, MN 56302-701 Fax: 320-252-1325  
www.tricountyhumanesociety.org

**This agreement is between the municipality of City of Waite Park and the Tri-County Humane Society.**

The following is mutually agreeing by the parties:

1. That the Tri-County Humane Society (TCHS) agrees to provide the following services:
  - a. Housing for stray or abandoned animals that are retrieved or legally seized by your municipality's community service officer (CSO) or animal control officer (ACO), or other staff as designated by the municipality. TCHS will receive, feed, house and care for all dogs, cats, and other domestic animals impounded from the above-mentioned municipality.
  - b. Hold stray animals for a **minimum** of five working days and seized animals for up to 10 working days as per Minnesota State Statute 343.235.
  - c. Vaccinate, de-worm, and evaluate animal for medical treatment deemed necessary.
  - d. At the end of the five-day hold for stray or ten-day hold for seized animals, claim the impounded animals as property of the TCHS.
  - e. Euthanize and dispose of animals not claimed or adopted.
  - f. Handle all telephone calls that come to this office in respect to the animals in possession.
  - g. Charge any citizen claiming their animal the impoundment fee, regardless of the period of impoundment.
  - h. Publicize stray animals impounded in an attempt to locate the owner.
2. That the City of Waite Park will:
  - a. Deliver all stray or seized animals within their municipality to the TCHS.
  - b. Provide a list of names and phone numbers of those who can be called for authorization. (see reverse side)
  - c. Pay the TCHS the costs per schedule accrued for the housing, care and euthanizing/disposal of impounded animals.

## SCHEDULE

\*Due to rising costs in care, the holding fee has increased to \$15.00 per animal, per day, effective January 1<sup>st</sup>, 2019.

- Holding per day: \$15.00 dog, cat or other / per cage
    - a. Seized animal held for a maximum of 10 days (\$150)
    - b. Stray animal held for a minimum of 5 days (\$75)
  - \$25.00 euthanasia and disposal fee/ per animal when applicable will be in addition to above set holding fee
- d. Notify the municipality clerk of the billing report of animals delivered, to approve charges for animals.
  - e. Refer to a veterinarian in regards to any animals that are obviously sick, injured, dangerous, or suspected of having rabies.

This agreement is effective April 1<sup>st</sup>, 2019 and may be removed or revised on a yearly basis.

Clerk of Municipality: Shaunna Johnson

Billing Address: 19 13<sup>th</sup> Avenue North  
Waite Park, MN 56387

Clerk Signature \_\_\_\_\_

Please list the names and phone numbers of those who can be called for authorizing an animal to come in.

Calls are most apt to be made: Mon.- Thurs. 8:00 a.m. to 6:00 p.m., Friday 8:00 a.m. to 8:00 p.m., Sat. – Sun. 8:00 a.m. to 5:00 p.m. We must be able to reach someone during these hours to authorize the stray(s) to be brought in.

NAME \_\_\_\_\_ PHONE(S) \_\_\_\_\_

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