

## Yard Waste Site is now OPEN

We would like to thank you for your patience as we worked through the details of opening the yard waste site during the MN Stay-At-Home order. As of April 13, the yard waste site has been open. We ask that you practice safety measures and follow the 6-foot social distancing rule while inside the site.

The hours will be as follows:

Opening Date until May 31:	6:30 AM-8:00 PM
Jun 1 - Jul 31:	6:00 AM-9:00 PM
Aug 1 - Aug 31:	6:00 AM-8:00 PM
Sep 1 - Sep 30:	7:00 AM-8:00 PM
Oct 1 - Oct 31:	8:00 AM-6:00 PM
Nov 1 until Closing:	7:00 AM-5:00 PM

Key cards issued in previous years will need to be renewed for \$5.00 before you will be able to gain access to the yard waste site during the current year.

New permits and keycards are available for the purchase price of \$10.00.

## How to renew or purchase a new yard waste site keycard?

Because City Hall is also currently closed to public access, those of you who need to renew your key card from previous years are welcome to place your \$5.00 payment in the mail or in the locked curbside drop box at city hall. Please include with your payment your name, address, phone number, and the year, make, model, color and license plate number of the vehicle (s) you will be using (up to 2 vehicles may be listed) and the 5-digit card-number on the back of your card.

Anyone wishing to purchase a new permit and keycard may place a \$10.00 payment in the mail or in the locked curbside drop box at city hall. Include with your payment everything stated above, with the exception of a card number. Your keycard will be mailed to you.

Full details about the yard waste site are available on the city website.

## Special Large Item Pick-up

The next Special Large Item Pick-up is :

**POSTPONED DUE TO COVID-19**  
**NEW DATE TO BE ANNOUNCED**  
**on Facebook & City Website**

This service is for Waite Park residents ONLY. Apartment tenants, businesses and members who do not receive city-provided refuse service are not entitled to this special pick-up.

### Items Accepted

Electronic equipment  
(including TVs and Computers)

Appliances

(No more than one of each type per property)

Furniture

Carpet

Minimal Demolition Materials

Yard Waste—**only if in compostable bags**



- **Compostable plastic bags showing this logo**



Or

- **Kraft Paper (eco) Bags**

## What is Acceptable Yard Waste for the Large Item Pick-up?

Acceptable yard waste is considered to only be **grass clippings, leaves and garden waste.**



Tree branches and brush from trees or hedges are **not** considered yard waste for the Large Item Pick-up. You need to place these items out for Brush Pick-up or bring them to the city Yard Waste Site.

### Items Not Accepted

Tires

Any Liquids

(Including: Cooking Oils, Motor Oil, Fuel, Antifreeze, Paints, Stains and Varnish)

Fluorescent Light Bulbs

Car Batteries

Button Batteries or Rechargeable Batteries

Full or Partially Full Aerosol Cans

Construction Materials

Concrete

Please go to the Stearns County website to find where these hazardous materials are accepted:

[www.co.stearns.mn.us/Environment/](http://www.co.stearns.mn.us/Environment/)

[RecyclingandWasteDisposal/](#)

[DisposingofHouseholdHazardousWaste](#)

The Stearns County Household Hazardous Waste Facility is open west of Mills Fleet Farm.

Take Co Rd 138 to 34th Ave S to:

3601 5th St S, Waite Park Phone: (320)255-6140

Hours: Mon-Fri 8-4:15;

and the third Sat of each month 8-Noon



## City Newsletter 2nd Quarter 2020



(320)252-6822

[www.ci.waitepark.mn.us](http://www.ci.waitepark.mn.us)

# 2nd Quarter 2020

## City Hall Closed to Public Access

The safety and well-being of our staff and our community is of utmost importance. To avoid the spread of COVID-19, city hall will remain closed to public access until further notice. Phones will continue to be answered, as usual. You may be asked to leave a voicemail message, but be assured your call will be returned promptly.

Because the guidelines surrounding the COVID-19 situation are constantly changing, we will continue to provide updates to you on the city website, so check the website frequently.

## Utility Bills and COVID-19 Relief

These are certainly unprecedented times, and we understand both residents and businesses may be experiencing financial hardship, as a result of the current COVID-19 emergency.

Customers having difficulty paying their utility bill in full by the due date of May 15, 2020, are asked to contact the Utility Billing Department at 229-3683 to make payment arrangements. We will be happy to set up a payment plan that works for you.

## How to make payments?

Several options are available to you when making water/sewer utility bill payments. These payments may still be mailed or placed in our locked dropbox located curbside in city hall's parking lot. You may also pay your utility bill online, on your mobile device or by phone. Please see the enclosed flyer for details. You may also enroll in Auto Bank Payments - see the enclosed enrollment form to sign up.

## Waite Park Family Fun Fest

Normally, you would find a festival flyer insert with this utility bill. Unfortunately, the Family Fun Fest committee was forced to make the very difficult decision to cancel the festival for 2020.

They hope we all come through this with much brighter days ahead of us and look forward to celebrating with you all next year!

## 2020 Utility Rate Notice

Effective with usage beginning January 1, 2020, the water and sewer utility rates have increased as follows:

### Water

Service Fee/Quarter:	\$45.00
Tier 1 (0 - 9,000 gals)	\$ 2.08 / 1,000 gals
Tier 2 (9,001 - 36,000 gals)	\$ 6.92 / 1,000 gals
Tier 3 (Over 36,000 gals)	\$ 7.15 / 1,000 gals

### Sewer

Service Fee/Quarter:	\$48.00
Tier 1 (0 - 9,000 gals)	\$ 1.98 / 1,000 gals
Tier 2 (Over 9,000 gals)	\$ 7.67 / 1,000 gals
+ \$ 2.43 MN Service Connection Fee	
+ \$ 6.00 Stormwater Utility Fee	

Single-family homes or rented single-family homes will continue to be eligible for the sewer winter consumption averaging - where each quarter's sewer usage shall be equal to the lesser of the current year's first quarter water usage, or the current quarter's water usage.

## Property Maintenance

### Reminder

The City Code prohibits storage of rubbish items outside including trash, furniture, appliances, old machinery, motor vehicle parts and tires, unused building materials, yard waste, and other unsightly items. Take advantage of the Special Large Item Pick-Up on **DATE TO BE ANNOUNCED** to dispose of these items.

Please be good neighbors and keep yards clean and be sure to clear your yard of any animal wastes. Help us keep Waite Park looking great this spring!

## Building Permit Reminder

Building Permits are not only required for new construction, but also for reroofing, replacing windows, siding, decks, fences, and remodeling.



Building Permit Applications can be found on the website at: [www.ci.waitepark.mn.us](http://www.ci.waitepark.mn.us) or by contacting the Building Dept at: (320) 656-8936.

## How to submit & pay for permits?

Completed applications may be sent electronically to [adrianna.brenny@ci.waitepark.mn.us](mailto:adrianna.brenny@ci.waitepark.mn.us) or mailed to city hall to the attention of: Adrianna Brenny, or dropped in the locked dropbox located curbside in the city hall parking lot.

Two sets of hard copy plans and an electronic copy are required for new construction and remodels. You will be contacted when the permit is ready and will be given the cost of the permit. All payment may be mailed to City Hall or placed in the dropbox.

## Brush Pick-Up Dates

Because the Center for Disease Control has determined the COVID-19 virus can survive on wood up to 4 days, **the Brush Pick-Up date for April has been postponed** to protect the well-being of our staff. Additionally, the following dates may also be moved: May 26 - 29, and June 22 - 26. Please check for updated pick-up dates which will be posted on our website, Govt Channel 181, Facebook page and Twitter feed.

When pick-up dates are announced, place your brush near your regular refuse pickup site by 7:00 a.m. on Monday of these weeks and our city Public Works employees will remove the brush. They will attempt to complete the pickup during the scheduled week, but the schedule may be pushed back due to their workload or weather conditions.

## Now Hiring

### Paid On-Response Firefighters

The Waite Park Fire Department is currently accepting applications for four Paid On-Response Firefighter positions.

No experience is necessary. All training will be provided.

Applications are available online at [www.ci.waitepark.mn.us](http://www.ci.waitepark.mn.us) or at City Hall.

### Election Judges & Head Judges

We are currently seeking additional judges for the upcoming Primary Election on August 11th and General Election on November 3rd.

Election Judges earn \$12/hr

Head Judges earn \$15/hr

No experience is necessary. All training will be provided.

If interested, please contact Karla by email: [karla.virnig@ci.waitepark.mn.us](mailto:karla.virnig@ci.waitepark.mn.us) or

Phone: (320) 229-3682

## City Park Facility Closures

Park trails and green spaces will remain open, but we ask that you continue to practice social distancing of no less than 6 feet.

All park bathrooms will remain closed until further notice, in addition to the following park facilities:

- Playgrounds
- Basketball Courts
- Pickleball Courts
- Fitness Court
- Outdoor Fitness Equipment
- Disc Golf Course
- Park Benches