

Proposed Amendments To Appendix B Fee Schedule

Documents:

[APPENDIX B FEE SCHEDULE REGARDING ORDINANCE 61 AMENDMENT -
POSTED TO WEBSITE ON 7-9-21.PDF](#)

Proposed Amendments To Ordinance 56 - Building Numbers & Key Boxes

Documents:

[AMENDMENT ORDINANCE 56 BUILDING NUMBERS AND KEY BO.PDF](#)
[ORDINANCE 56 - BUILDING NUMBERS AND KEY BOXES.PDF](#)
[SUMMARY PUBLICATION AMEND ORDINANCE 56 BUILDING NU.PDF](#)

THIS IS A DRAFT OF A SECTION IN THE APPENDIX B FEE SCHEDULE ORDINANCE
TO BE PROPOSED AT THE JULY 19, 2021 WAITE PARK CITY COUNCIL MEETING

**ORDINANCE 2021-
CITY OF WAITE PARK
APPENDIX B
WAITE PARK SCHEDULE OF FEE CHARGES**

Updated 3/1/21 Proposed 7-19-21

61.16.2	Parking Fines	
	Parking Violation (all)	\$10.00
	<u>Cars</u>	<u>\$ 30.00</u>
	<u>Trucks</u>	<u>\$ 75.00</u>
	<u>Commercial Vehicles (Zone Violation)</u>	<u>\$200.00</u>
	<u>Additional Late Fees for Delinquency:</u>	
	After 7 Days - Additional Amount Due	\$50.00
	<u>Cars</u>	<u>\$ 60.00</u>
	<u>Trucks</u>	<u>\$125.00</u>
	<u>Commercial Vehicles (Zone Violation)</u>	<u>\$250.00</u>
	After 14 Days - Additional Amount Due	\$75.00
	<u>Cars</u>	<u>\$ 85.00</u>
	<u>Trucks</u>	<u>\$150.00</u>
	<u>Commercial Vehicles (Zone Violation)</u>	<u>\$275.00</u>
	After 21 Days - Unpaid Fines Certified for Revenue Recapture - Additional Amount Due	\$100.00
	<u>Cars</u>	<u>\$110.00</u>
	<u>Trucks</u>	<u>\$175.00</u>
	<u>Commercial Vehicles (Zone Violation)</u>	<u>\$300.00</u>
	OR	
	After 21 Days - Criminal Citation Issued (When Applicable) - Additional Amount Due	\$300.00

**THIS IS A DRAFT OF ORDINANCE 56 TO BE PROPOSED AT THE JULY 19, 2021,
WAITE PARK CITY COUNCIL MEETING**

**CITY OF WAITE PARK
ORDINANCE NO. 2021-_____**

**AMENDING ORDINANCE 56
BUILDING NUMBERS AND KEY BOXES**

The City Council for the City of Waite Park, Minnesota, HEREBY ORDAINS that Ordinance 56 is hereby amended to include by revisions to Section 56.1. Building Numbers, Subd. 1. Placement and Specifications and Section 56.2. Key Boxes, and Section 56.2. Key Boxes, Subd. 1 Contents of the Waite Park City Code as follows:

1. That Section 56.1. Building Numbers, Subd. 1. Placement and Specifications will read as follows:

Subd. 1. Placement and Specifications. The owner, lessor, or occupant of every industrial, commercial or other building in the City shall have a proper building number on the building by affixing to the building the numbers in metal, glass, plastic or any other durable material. The numbers shall not be less than four (4") inches in height in a contrasting color to the base. The numbers shall either be lighted or made of some reflective material and so placed to be easily seen from the street.

2. That section 56.2. Key Boxes, will be amended as follows to capitalize fire chief as follows:

Section 56.2. Key Boxes. Where property is protected by an automatic alarm system, a protected access to or within a structure, or access to an area on that property is unduly difficult because of secured openings and where immediate access is necessary for public safety, lifesaving, or firefighting purposes, the Fire Chief may require a key box to be installed in an approved location. The key box shall be of the type approved by the fire department and shall be the expense of the landowner.

3. That section 56.2. Key Boxes, Subd. 1 Contents will be amended as follows to change lock points of ingress and lock mechanical equipment rooms to locked points of ingress and locked mechanical equipment rooms and capitalize fire chief as follows:

Subd. 1. Contents. The key box shall contain:

- A. Keys to locked points of ingress whether on the interior or exterior of such buildings.
- B. Keys to locked mechanical equipment rooms.
- C. Keys to locked electrical rooms.
- D. Keys to elevator controls.
- E. Keys to other areas as directed by the Fire Chief.

This amendment is adopted the _____ day of _____, 2021, and shall be effective upon publication.

CITY OF WAITE PARK

By _____
Richard E. Miller
Its Mayor

By _____
Shaunna Johnson
Its City Administrator-Clerk-Treasurer

This Ordinance was published by summary publication on _____, 2021.

CHAPTER V ZONING, LAND USE AND BUILDING REGULATIONS

ORDINANCE 56 BUILDING NUMBERS AND KEY BOXES.....56-1
 Section 56.1. Building Numbers..... 56-1
 Section 56.2. Key Boxes.....56-1

ORDINANCE 56 BUILDING NUMBERS AND KEY BOXES

Section 56.1. Building Numbers. Building numbers are important in providing public safety services as well as mail and other deliveries to the affected buildings.

Subd. 1. Placement and Specifications. The owner, lessor, or occupant of every industrial, commercial or other building in the City shall have a proper building number on the building by affixing to the building the numbers in metal, glass, plastic or any other durable material. The numbers shall not be less than four (4") inches in height in a contrasting color to the base. The numbers shall either be lighted or made of some reflective material and so placed to be easily seen from the street.

Subd. 2. Maintenance. The occupant of the primary structure shall be responsible for keeping the address numbers in good repair and clear of snow, dirt, debris and other obstructions.

Subd. 3. Enforcement. The City may withhold all city licenses, applications, and permits from owners or occupants of primary structures if the address is not placed or maintained in conformance with this Ordinance.

Subd. 4. Penalty. Any person violating or failing to comply with this Ordinance shall be guilty of a petty misdemeanor.

Section 56.2. Key Boxes. Where property is protected by an automatic alarm system, a protected access to or within a structure, or access to an area on that property is unduly difficult because of secured openings and where immediate access is necessary for public safety, lifesaving, or firefighting purposes, the Fire Chief may require a key box to be installed in an approved location. The key box shall be of the type approved by the fire department and shall be the expense of the landowner.

Subd. 1. Contents. The key box shall contain:

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- E. Keys to other areas as directed by the Fire Chief.

CHAPTER V ZONING, LAND USE AND BUILDING REGULATIONS

Subd. 2. Waiver. The owner of every building of every property defined by Section 56.1 of this Ordinance shall either assure that a key box is installed and maintained in an approved location by the Fire Chief for the City of Waite Park or shall provide the Waite Park City Clerk a written letter dated and delivered between December 1 and December 29 of each year indicating that they have not installed a key box pursuant to this Ordinance and that in the event of any response by the City or its representatives, they shall waive any claim for damages or trespass.

Subd. 3. Penalties. If the key box is not installed and a waiver is not received, the land owner shall be subject to a petty misdemeanor following a continued failure to either install the key box or provide the City with a written waiver after ten (10) days written notice. A second offense within the same calendar year shall be punishable as a misdemeanor.

Amended _____2021

**CITY OF WAITE PARK
ORDINANCE NO. 2021-_____**

**AN ORDINANCE AMENDING
ORDINANCE 56, BUILDING NUMBERS AND KEY BOXES
SUMMARY PUBLICATION**

The City Council for the City of Waite Park, Minnesota, HEREBY ORDAINS:

That the City Council has approved amendments to Ordinance 56 Building Numbers and

Key Boxes. The Amendments do the following:

1. That Section 56.1. Building Numbers, Subd. 1. Placement and Specifications will read as follows:

Subd. 1. Placement and Specifications. The owner, lessor, or occupant of every industrial, commercial or other building in the City shall have a proper building number on the building by affixing to the building the numbers in metal, glass, plastic or any other durable material. The numbers shall not be less than four (4") inches in height in a contrasting color to the base. The numbers shall either be lighted or made of some reflective material and so placed to be easily seen from the street.

2. That section 56.2. Key Boxes, will be amended as follows to capitalize fire chief as follows:

Section 56.2. Key Boxes. Where property is protected by an automatic alarm system, a protected access to or within a structure, or access to an area on that property is unduly difficult because of secured openings and where immediate access is necessary for public safety, lifesaving, or firefighting purposes, the Fire Chief may require a key box to be installed in an approved location. The key box shall be of the type approved by the fire department and shall be the expense of the landowner.

3. That section 56.2. Key Boxes, Subd. 1 Contents will be amended as follows to change lock points of ingress and lock mechanical equipment rooms to locked points of ingress and locked mechanical equipment rooms and capitalize fire chief as follows:

Subd. 1. Contents. The key box shall contain:

- A. Keys to locked points of ingress whether on the interior or exterior of such buildings.
- B. Keys to locked mechanical equipment rooms.

- C. Keys to locked electrical rooms.
- D. Keys to elevator controls.
- E. Keys to other areas as directed by the Fire Chief.

The full text of the amendment is available for inspection by any person during regular office hours at the office of the Waite Park City Administrator.

This amendment shall become effective upon adoption and publication.

This amendment was approved by the majority of the City Council of Waite Park on this _____ day of _____, 2021.

CITY OF WAITE PARK

By _____
Richard E. Miller
Its Mayor

By _____
Shaunna Johnson
Its City Administrator-Clerk-Treasurer

This summary publication was published on _____, 2021.