



1201 2nd St S, Door #5,

Waite Park, MN 56387

City Council Agenda
Monday, February 2, 2026
6:30 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATION HONORING THE LIFE & SERVICE OF EDWARD A. BAUER

Documents:

[PROCLAMATION - ED BAUER.PDF](#)

4. PUBLIC INPUT

The City Council allows for public input. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to follow up, or chose to do nothing at all.

5. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember _____ moved to approve the Council Agenda as presented or with the following additions:

Councilmember _____ seconded the motion.

A. Council Agenda

Documents:

[CITY COUNCIL AGENDA.PDF](#)

6. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember _____ moved to approve the consent agenda items as presented.

Councilmember _____ seconded the motion.

A. Approve 12/15/25 Council Meeting Minutes

Documents:

[12-15-25 COUNCIL MEETING MINUTES - DRAFT.PDF](#)

B. Approve Massage Enterprise License For Revive Holistic Therapy

Documents:

[REVIVE HOLISTIC THERAPY.PDF](#)

C. Approve Temporary Gambling Application For St. Joseph Volunteer Fire Dept Relief Association

Documents:

[032126 STAFF REPORT- TEMPORARY GAMBLING ST JOSEPH VOLUNTEER FIRE DEPT RELIEF ASSOCIATION.PDF](#)

D. Approve Temporary Gambling Permit Application For Rotaract Club Of St. Cloud

Documents:

[042126 STAFF REPORT- TEMPORARY GAMBLING ROTARACT CLUB OF ST. CLOUD.PDF](#)

E. Approve 1-Day Temporary Liquor Application For Society Of Pius X St. Cloud (St. Robert Bellarmine)

Documents:

[STAFF REPORT- TEMPORARY LIQUOR APP SOCIETY OF ST. PIUS X ST. CLOUD.PDF](#)

F. Approve Resolution Accepting Grant Navigator Funding

Documents:

[CONSENT AGENDA STAFF REPORT - LMC GRANT ACCEPTANCE.PDF](#)
[RESOLUTION 020226- A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING.PDF](#)

G. Approve Fire Chief Job Description Amendments

Documents:

CONSENT AGEDA STAFF REPORT APPROVE FIRE CHIEF JOB
DESCRIPTION AMENDMENTS.PDF
FIRE CHIEF UPDATED 1.12.26.PDF

H. Approve Part-Time, Year-Round Public Works Worker

Documents:

2.2.26 PT PW WORKER STAFF REPORT.PDF

7. REGULAR AGENDA ITEMS

A. 2026 Sundial Drive Improvements

Documents:

2026.02.02 REGULAR AGENDA SUNDIAL DRIVE FEASIBILITY.PDF
RESOLUTION 020226- RECEIVING FEASIBILITY REPORT AND
CALLING HEARING ON IMPROVEMENT.PDF
FEASIBILITY REPORT - 2026.02.02.PDF

B. 2026 23rd Avenue South And 12th Street South Improvements

Documents:

2026.02.02 REGULAR AGENDA 23RD.PDF
RESOLUTION 020226- RECEIVING FEASIBILITY REPORT CALLING
HEARING ON IMPROVEMENT 23RD.PDF
FEASIBILITY REPORT - 2026.01.12.PDF

8. COUNCIL/MAYOR

A. Approve Bills; Other Business

Documents:

2-2-26 APPROVE BILLS AND OTHER BUSINESS AGENDA
ITEM.PDF
ACCOUNTS PAYABLE FOR 2-2-26 COUNCIL MEETING.PDF

9. ADMINISTRATOR UPDATE

Adjourn



PROCLAMATION HONORING THE LIFE AND SERVICE OF EDWARD A. BAUER

WHEREAS, Edward A. Bauer was a lifelong resident of the City of Waite Park, Minnesota, who devoted most of his 83 years to the community he proudly called home; and

WHEREAS, Ed Bauer served the City of Waite Park with distinction as a member of the Waite Park Fire Department for 25 years, including his leadership as Fire Chief from 1981 to 1992, dedicating countless hours to protecting the lives and property of Waite Park residents; and

WHEREAS, Ed Bauer exemplified the spirit of public service, volunteerism, and civic pride, contributing his time, talents, and leadership to numerous community events and traditions that strengthened Waite Park's sense of identity and togetherness; and

WHEREAS, Ed Bauer was actively involved in and supportive of beloved community events including the Waite Park Spass Tag, local car shows, and the Pantowners, where his enthusiasm, craftsmanship, and passion for automobiles brought people together and created lasting memories; and

WHEREAS, through his long-time business, Bauer Incorporated, and his welcoming shop, Ed Bauer became a trusted friend, mentor, and problem-solver to generations of residents, always willing to lend a hand, share his knowledge, or offer a listening ear; and

WHEREAS, Ed Bauer was widely regarded as one of Waite Park's unofficial historians, preserving stories, honoring traditions, and sharing the history of the community with pride, humor, and deep affection; and

WHEREAS, Ed Bauer's life reflected values of faith, family, service, craftsmanship, and kindness, leaving an enduring impact on the City of Waite Park and all who had the privilege of knowing him;

NOW, THEREFORE, BE IT PROCLAIMED, that the City Council of the City of Waite Park does hereby honor and remember **Edward A. Bauer** for his extraordinary service, dedication, and lifelong commitment to the City of Waite Park; and

BE IT FURTHER PROCLAIMED, that the City Council extends its deepest gratitude for Ed Bauer's contributions to public safety, community life, and civic tradition, and offers heartfelt condolences to his family, friends, and all who mourn his passing; and



BE IT FURTHER PROCLAIMED , that Ed Bauer’s legacy of service, community pride, and generosity of spirit shall be remembered as an enduring example of what it means to serve and love the City of Waite Park.

IN WITNESS WHEREOF , I have hereunto set my hand and caused the Seal of the City of Waite Park to be affixed this 2nd day of February 2026.

Kenneth Schmitt, Mayor
City of Waite Park



City Council Agenda

Monday, February 2, 2026

6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Proclamation Honoring the Life & Service of Edward A. Bauer
4. Public Input
5. Review and Approve Council Agenda
6. Consent Agenda Items
 - A. Approve 12/15/25 Council Meeting Minutes
 - B. Approve Massage Enterprise License for Revive Holistic Therapy
 - C. Approve Temporary Gambling Application for St. Joseph Volunteer Fire Dept Relief Association
 - D. Approve Temporary Gambling Permit Application for Rotaract Club of St. Cloud
 - E. Approve 1-Day Temporary Liquor Application for Society of Pius X St. Cloud (St. Robert Bellarmine)
 - F. Approve Resolution Accepting Grant Navigator Funding
 - G. Approve Fire Chief Job Description Amendments
 - H. Approve Part-Time, Year-Round Public Works Worker
7. Regular Agenda Items
 - A. 2026 Sundial Drive Improvements
 - B. 2026 23rd Avenue South and 12th Street South Improvements
8. Council/Mayor
 - A. Approve Bills; Other Business
9. Administrator Update
10. Adjourn

Adjourn

1. CALL TO ORDER

A meeting of the Waite Park City Council was held on Monday, December 15, 2025, beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Schmitt, Members Schulz, Starling and Theisen

MEMBERS ABSENT

Member Blackburn

CITY REPRESENTATIVES PRESENT

City Representatives present or on the call were Administrator Johnson, Public Works Supervisor Dubai, Planning and Community Development Director Noerenberg, City Clerk Brenny, Finance Director Virnig, Police Chief Reznicek, Chief Aleshire, and City Engineer Blommel.

OTHERS PRESENT

Jeff Reiter, Custom Builders

2. PLEDGE OF ALLEGIANCE**3. PUBLIC INPUT****4. COUNCIL AGENDA**

Member Theisen moved to approve the agenda with the addition of item H. Fire Captains on the Regular Agenda, seconded by Member Starling. Motion carried unanimously.

5. CONSENT AGENDA

- 5.A. Approve 11/17/25 Council Meeting Minutes
- 5.B. Approve 12/01/25 Council Meeting Minutes
- 5.C. Approve Fire Department Pension Increase
- 5.D. Approve Siya Hospitality Hotel License Renewal
- 5.E. Approve Building Inspections Contract
- 5.F. Approve 2026 Position & Pay Grade Listing
- 5.G. Approve 2026 Part-Time, Temporary, Fire & Election Salary Schedule
- 5.H. Approve 2026 Union & Non-Union Salary Schedules
- 5.I. Approve 2025 Write-Offs
- 5.J. Approve Appointment of IT Specialist and Approve Eligibility List to Expire June 20, 2026

Member Schulz moved to approve the consent agenda as presented, seconded by Member Starling. Motion carried unanimously.

6. REGULAR AGENDA**6.A. PUBLIC HEARING – APPENDIX B FEE SCHEDULE**

Council and members of the public were able to review the proposed changes to the Appendix B Fee Schedule, including utility rates prior to the meeting.

Public hearing was opened at 6:33pm.

Member Theisen moved to close the public hearing at 6:34pm, seconded by Member Starling. Motion carried unanimously.

Member Theisen moved to approve Appendix B – Waite Park Schedule of Fee Charges and Summary Publication as presented, seconded by Member Starling. Motion carried unanimously.

6.B. 2026 BUDGET, LEVY & GAMBLING DONATIONS

The 2026 Preliminary Budget was approved back in September. The final General Fund Budget is recommended to be set at \$14,191,506. A copy of the resolution is attached, which also includes a list of the 2026 Special Revenue Fund Budgets to be approved. In addition, a detailed 2026 Budget document is included for review and consideration, which includes the 2026 Goals & Objectives, Staffing Plans, Capital Improvement Plans, and Strategic Tactical Plans.

The 2026 Preliminary Tax Levy was certified to the County in September of 2025. The final 2026 Tax Levy needs to be approved by the City Council and must be certified to the County by December 31, 2025. The 2026 tax levy is recommended to be set at \$12,843,200. A copy of the resolution is attached.

The City Council reviewed the Gambling Donation requests for 2026. A list of those donation requests is attached. Staff are recommending the Council approve the list as presented. The donations will be disbursed based on funds available, as well as the timing of when they were paid in previous years to the respective organizations.

Member Starling moved to adopt the 2026 General and Special Fund Budgets per Resolution, and the 2026 Budget Document, which includes the 2026 Goals and Objectives, Staffing Plans, Capital Improvement Plans, and Strategic Tactical Plans. Motion seconded by Member Schulz. Motion carried unanimously.

Member Schulz moved to adopt the 2026 Tax Levy per resolution, seconded by Member Starling. Motion carried unanimously.

Member Theisen moved to approve the 2026 Gambling Donations as presented, seconded by Member Schulz. Motion carried unanimously.

6.C. UPDATED PRELIMINARY & FINAL PLAT – METRO BUS WESTERN TRANSIT CENTER

This request has been submitted by property owner Metro Bus, for updated review of preliminary and final plat of Metro Bus Western Transit Center and request for modified City determination regarding parkland dedication fee.

Upon review of Metro Bus staff of terms of the previous plat approval considered and approved by the City Council at their November 17th meeting, they noted concern with the required City parkland dedication fee of \$38,730.

Staff have reviewed ordinance and consulted with City Attorney and there is option in City subdivision ordinance by which the parkland dedication fee can be omitted if the platting serves a public purpose, not just explicitly park use. Upon review and consideration, staff believes the proposed utilization of the property for Metro Bus Western Transit Center fulfills that due to their nature as a public transit provider.

Staff are supportive of the updated request for City to forego payment of parkland dedication fee due to the project being public in nature, as allowed for in City subdivision ordinance.

Member Schulz moved to approve the adoption of the resolution authorizing preliminary and final plat of Metro Bus Western Transit Center, seconded by Member Starling. Motion carried unanimously.

6.D. 2026 APPOINTMENTS

The City Council annually approves appointments to the various boards and committees the City has. Proposed appointments for Councils review and consideration were provided at the meeting. The proposed appointments had gone out for application acceptance. All positions up for consideration had applications accepted by the person currently holding the position.

Interviews were held for fire department positions at the work session.

Clerk Brenny said that something Council can consider is that St. Cloud Live asked to be considered as the official newspaper. Member Starling stated she liked St. Cloud Live versus the St. Cloud Times.

6.A. PUBLIC HEARING – APPENDIX B FEE SCHEDULE (Cont.)

Member Schulz moved to approve the proposed appointments as listed, excluding the Official Newspaper, seconded by Member Starling. Motion carried unanimously.

Member Starling moved to appoint St. Cloud Live as the Official Newspaper, seconded by Theisen. Motion carried unanimously.

6.E. CONSIDER VACTOR TRUCK PURCHASE

Public Works is requesting to proceed with the purchase of a Vactor Truck. The total cost for this item is \$650,000. The purchase will be financed with a 5-year loan. Funding for this equipment is included in the 5-year capital equipment plan and will be allocated from the Streets, Water, and Sewer funds as all three departments utilize this equipment. Our existing Vactor will be traded for \$32,650 as part of the purchase.

The cost breakdown was provided as:

\$590,640.00 (Final cost of Vactor)
 -\$32,650.00 (Trade-in)
\$557,990.00 + \$5,000.00 (Tariff Surcharge)
 \$562,990.00 (Final Price before financing)

Financing/Lease (5 years through NCL Government Capital)
 \$127,301.52 Per year
 X 5 Years
 \$656,507.60
+ 500.00 (Documentation Fee at closing)
 \$637,007.60 Total Cost to the City

Member Starling moved to approve the Vactor Truck purchase for \$650,000 as presented, seconded by Member Theisen. Motion carried unanimously.

6.F. CONSIDER HIRING PROCESS FOR WARMING HOUSE ATTENDANT

The Council will need to consider authorizing the hiring process for a Warming House Attendant. This is a temporary part-time position during the winter, hours would be evenings and weekends. The position will pay \$15.00 an hour. The job offer will be contingent on the completion of the employment background screening process.

Member Theisen moved to authorize the hiring process for the Warming House Attendant, seconded by Member Starling. Motion carried unanimously.

6.G. EXISTING COUNCIL CHAMBERS MODIFICATION

During construction of the Police and City Hall facility, there was the question of keeping the existing dormers in place. The dormers have leaked over the lifetime of the building. The new modifications that will be put into that space (which was the council chambers) will be offices and have a new ceiling. The space above the offices will be a large void conditioned space. If the dormers and/or the end oval windows leak, the offices below would have to be taken apart to get the equipment in there to resolve the issue. Also, the windows at the time, when it was used for council meetings, did add extra sunlight. Under the new configuration, the windows bring no value for sunlight and become a liability for the facility.

The solution that is being brought forward is to remove the dormers and the windows in the dormers and remove the oval windows on the ends of the building and block up. Which means the roof will need to be replaced. This is one action of two, that is needed for the council chambers. The estimated cost for the work is \$171,000 Along with this work, a separate item that the council needs to approve is the final treatment of the concrete block on the existing council chambers. BKV presented at the last work session 12-1-25 some options for the council to consider.

Option 1 is to do nothing.

Option 2 is to stain the existing block on the 13th Ave side with a black stain. This would cover up the in-fill block, that will be on the front to fill in where the window was and where the venting is no longer needed. The staining will match the architectural plan of the tying in the new building and the fire dept.

6.G. EXISTING COUNCIL CHAMBERS MODIFICATION (Cont.)

Option 3 was the same staining but building a two soffit around the gable end from ground level up and around.

Option 2 was \$102,000 and Option 3 was \$200,000.

Questions arose during the work session on the warranty of staining masonry block, along with references. Council directed the architect BKV to get more information and bring it back to the council. This information was put together in the agenda packet for Council's review.

Member Theisen moved to approve removing the windows and dormers and reroof on the old council chambers roof for a cost of \$172,000, seconded by Member Starling. Motion carried unanimously.

Member Schulz moved to approve Option 2 as shown for staining and using architectural finishes on the front of the old council chambers for a cost of \$102,000, seconded by Member Starling.

Member Theisen said he does not approve of the staining method, until he can see other buildings that have had it done, in person.

Ayes: Mayor Schmitt, Members Schulz and Starling

Nays: Member Theisen

Absent: Member Blackburn

Abstain: None

Motion carried 3-1.

6.H. FIRE CAPTAINS

Member Theisen moved to appoint Riley Aleshire as Fire Captain in his current Captain position, and Paul Koslowske as a Training Fire Captain, seconded by Member Starling. Motion carried unanimously.

7. COUNCIL/MAYOR

7.A. APPROVE BILLS; OTHER BUSINESS

Member Theisen moved to approve the bills as presented, seconded by Member Starling. Motion carried unanimously.

8. ADMINISTRATOR UPDATE

Administrator Johnson asked Council to move the January council meeting to January 12th as she believed she would have search firms ready for consideration by the 12th, but would not have them ready by the 5th.

Administrator said the Steel Topping Ceremony for the City Hall/Public Safety project would be on December 29th at 1pm.

Adjournment

Member Theisen moved to adjourn the meeting, seconded by Member Starling. Motion carried unanimously. Mayor Schmitt adjourned the meeting at 6:57pm.

Kenneth Schmitt
Mayor

Adrianna Brenny
City Clerk



Staff Report:

Council approval is requested for a New Massage Enterprise License. Massage Enterprise, Revive Holistic Therapy is located at 65 3rd St NE, Waite Park. The owner, Amber Yamry, has submitted the applications. Credit & background checks have been completed, all fees have been paid and signed off by the Police Chief. For any further questions, please see City Clerk.



Staff Report:

Attached for Council approval is a temporary Minnesota Lawful Gambling Application for Exempt Permit for the St. Joseph Volunteer Fire Dept Relief Association. The St. Joseph Volunteer Fire Dept Relief Association will be holding a Raffle at 500 Division St, Waite Park, MN 56387. This event is scheduled to take place on March 21, 2026. For additional information, please see City Administrative Staff.



Staff Report:

Attached for Council approval is a temporary Minnesota Lawful Gambling Application for Exempt Permit for the Rotaract Club of St. Cloud. The Rotaract Club of St. Cloud will be holding a Raffle at 1101 Division St, Waite Park, MN 56387. This event is scheduled to take place on April 21, 2026. For additional information, please see City Administrative Staff.



Staff Report:

Council approval is requested for a 1-Day Temporary Liquor License for Society of Pius X St Cloud dba St. Robert Bellarmine located at 108 6th Ave N, Waite Park, MN 56387. The event is scheduled to take place on March 21, 2026. All fees, applications, and insurance have been submitted. Staff recommends approval of the application. For additional information, please see City Admin Staff.



Staff Report:

Staff applied for, and received, a \$5000 grant from the League of Minnesota Cities to help offset the cost of preparing funding applications related to the replacement of Lead Water Service Lines within the City. As a result of the grant, SEH will assist staff in the preparation a funding application through the public facilities authority's lead service line program. Funds will be requested for replacement of services identified as either lead or galvanized requiring replacement.

One condition of the grant is to provide the LMC a resolution from the City Council formally accepting the grant.

**RESOLUTION NO. 020226-
CITY OF WAITE PARK**

A RESOLUTION ACCEPTING GRANT NAVIGATOR FUNDING

WHEREAS, the League of Minnesota Cities (“LMC”) has created a pilot Grants Navigation Program (“Grant”) in which LMC provides grants up to \$5,000 per city to use with industry partners to ease the process of identifying matching funds to city projects and aid in the grant application projects.

WHEREAS, the City of Waite Park (“City”) submitted an application for the Grant, a copy of which is attached hereto as Exhibit A (“Application”) for support in finding grant funding for Lead Service line replacement funding.
 (“Project”).

WHEREAS, the City has been notified that it has been awarded \$5,000 from the Grant (“Funding”) to find additional grant funding for the Project.

WHEREAS, the city council has determined that it is in the best interests of the City to accept the Funding and proceed with hiring a contractor to assist in finding additional grant opportunities for the Project as noted in the Application, subject to the terms and conditions of the Grant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAITE PARK, MINNESOTA AS FOLLOWS:

1. The City accepts the Funding in order to seek additional grant opportunities to complete the Project consistent with the findings in the Application.
2. The City shall use the Funding to enter into an agreement with Short Elliott Hendrickson Inc (“Contractor”) to find additional grant funding for the Project in a manner consistent with the terms and conditions of the Grant and the Application.
3. Bill Schluenz is hereby appointed as the City’s Authorizing Agent related to the Grant and the Project.
4. The Authorizing Agent is granted the authority to commit the City to any terms and conditions required to accept the Grant.
5. The Authorizing Agent is granted the authority and directed to execute any documents necessary to accept the Funding.
6. The Authorizing Agent shall serve as the City’s official liaison with the entity issuing the Grant.
7. The Authorizing Agent is granted the authority to direct City staff and the Contractor in matters related to accepting the Grant and finding funding for the Project.
8. If a state, federal, foundation, or nonprofit grant match is not found, or is applied to but not awarded, the City will seek feedback on why the project was not eligible and report back to LMC with these findings consistent with the terms and conditions of the Grant.

9. If a state, federal, foundation, or nonprofit grant is awarded, a project assessment will be submitted to LMC within six months of the application's approval and then periodically until after project completion consistent with the terms and conditions of the Grant.

Adopted by the Waite Park City Council on the 2nd day of February 2026.

Attest:

Kenneth Schmitt
Mayor

Adrianna Brenny
City Clerk

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution approved.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Waite Park, MN, at a duly authorized meeting held on 02/02/2026.

Adrianna Brenny
City Clerk



Staff Report: Approve Fire Chief job description amendments

The city council approved the job description for the Fire Chief full-time position. As part of this approval, the city council approved amending the job description by changing the education requirement from a two-year degree to a four-year degree. With this change, the job description was reviewed again by Baker Tilly and this change moved the position from 460 points to 500 points and from pay grade 10 (\$99,277.25-\$133,276.80) to a pay grade 11 (\$106,474.85-\$142,939.37). These changes were also discussed with MGT, our recently hired search firm, to determine whether they had any concerns with this change as it relates to finding qualified candidates. They support the changes and believe this will not be a factor in limiting our candidate pool.

Staff recommend amending the Fire Chief job description to reflect the points moving from 460 to 500 and from a pay grade 10 to a pay grade 11.



Fire Chief

FLSA Status: Exempt

Pay Grade ~~10~~ 11

Points: ~~460~~ 500

General Definition of Work

The Fire Chief serves as the executive leader of a paid-per-response municipal fire department, providing strategic direction, operational oversight, and administrative management. This position is responsible for ensuring the effective delivery of fire suppression, emergency response, fire prevention, and public education services within the community. The Fire Chief works closely with regional partners—including neighboring cities, regional fire chiefs, emergency management officials, and mutual-aid organizations—to strengthen service delivery across the greater Central MN area.

This position leads, supports, and develops a team of paid-per-response firefighters, focusing on recruitment, retention, training, and readiness.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Strategic Leadership and Department Oversight

- Provide overall vision, strategic leadership, and executive oversight for the Fire Department, guiding the organization to meet the fire service needs of today, tomorrow, and the future.
- Establish a long-term vision for fire service delivery that reflects community needs, evolving risks, industry trends, regional opportunities, and fiscal realities.
- Lead the evaluation and development of fire service delivery models that balance public safety outcomes, operational effectiveness, regional collaboration, and budget constraints.
- Advise the City Administrator and City Council on fire service strategies, staffing models, facilities, equipment, and long-range planning considerations.
- Ensure department goals, policies, and initiatives align with the City's strategic priorities and public safety objectives.

Operational Leadership

- Develop, implement, and evaluate fire department policies, procedures, and training programs in alignment with best practices and regulations.
- Participate in emergency response activities as appropriate, including major or complex incidents, to maintain operational awareness, build strong working relationships with department personnel, and support effective leadership of the organization.
- Maintain a comprehensive understanding of department operations, call response activity, and service demands to effectively manage the department and make informed, forward-looking recommendations for operational improvements and future service delivery.



Fire Chief

Personnel Management & Recruitment

- Provides overall leadership and oversight of Fire Department personnel, establishing clear expectations, organizational structure and performance standards.
- Directly supervises command staff and key leadership positions while maintaining indirect supervision of department personnel.
- Promotes a positive, professional, and team-oriented culture focused on safety, accountability, leadership development, and service excellence.
- Support recruitment, retention, and workforce sustainability initiatives for the department in collaboration with department leadership.
- Ensures personnel understand expectations and receive adequate support, guidance, and development.

Regional Collaboration

- Works collaboratively with fire departments and emergency services throughout the Central MN region, including mutual aid associations, training groups, and county agencies.
- Participates in regional planning efforts for emergency operations, shared services, joint training, and resource coordination.
- Represents the City at regional fire chief meetings, emergency management committees, and intergovernmental work groups.
- Monitor emerging fire service trends, technology, and service models to position the city for future challenges and opportunities.

Fire Prevention, Education & Community Outreach

- Develop and oversee fire prevention programs, including school-based education, public safety campaigns, and community events.
- Manage business pre-incident planning to ensure effective emergency response strategies.
- Build relationships with residents, businesses, and community groups to promote fire safety awareness and readiness.
- Ensure that all prevention, education, and outreach initiatives are driven by the primary goal of protecting the safety, security, and resilience of Waite Park residents and businesses.
- Work in coordination with all city departments for life safety and fire code issues including but not limited to Fire Marshall and fire inspection duties.

Administration & Budget Management

- Prepare, present, and manage the annual department budget, including capital planning with a focus on sustainability and long-term financial impacts.
- Maintain accurate reports, records, and documentation in compliance with city, state, and federal requirements.
- Identify and pursue grant funding and alternative revenue opportunities to support department goals, operations, and capital needs.

Knowledge, Skills and Abilities

- Demonstrated experience in fire service leadership, including command experience at fire and other emergency scenes.
- Comprehensive knowledge of modern firefighting tactics, fire prevention, emergency medical response principles, and incident management systems.
- Working knowledge of Minnesota fire and building codes, NFPA standards, and applicable laws and regulations.



Fire Chief

Preferred Qualifications

- Prior experience leading or managing a full-time, paid-on-call, or paid-per-response fire department.
- Experience working with regional mutual aid groups and interagency partnerships.
- Fire Instructor, Fire Officer, Fire Inspector, or Incident Safety Officer certifications.
- Experience in budget administration, capital planning, and department-level management.
- Training in emergency management (NIMS/ICS 100, 200, 300, 400, 700, 800).

Education and Experience

- Must be eighteen (18) years or older.
- ~~Associate~~ Bachelor's degree required in fire science, business, administration, or related field.
- Five years of supervisory experience required.
- Knowledge of OSHA Safety Regulations and training requirements.

Physical Requirements

This work requires the frequent exertion of up to 40 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires sitting, speaking or hearing and using hands to finger, handle or feel, frequently requires standing, walking, reaching with hands and arms, lifting and repetitive motions and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling, tasting or smelling and pushing or pulling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires exposure to outdoor weather conditions and occasionally requires exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to the risk of electrical shock, working with explosives, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

- Availability to promptly respond with an approximate 30-minutes response to major emergency situations involving the fire department and subject to call out 24 hours a day, 7 days a week.
- Valid Firefighter I & II certifications (or equivalent), with ability to obtain Minnesota certifications as required.
- State First Responder or EMT certification (or ability to obtain within designated timeframe).
- Valid Minnesota driver's license.



Staff Report:

Issue: Approve (part-time, year-round) Public Works Worker Appointment

BACKGROUND:

The City has an opening within the Public Works Department for a part-time year-round Public Works Worker. Staff is requesting your consideration of re-hiring Larry Atkinson to the position. The job offer will be contingent on the completion of the employment background screening process.

Lori Glanz

Human Resources Generalist



Staff Report:

Issue: 2026 Sundial Drive Improvements

BACKGROUND:

As part of the Statute 429 assessment process the City engineer must complete a study to evaluate the feasibility of construction of municipal improvements. This study has been completed and is included in the council packet. The study evaluates the cost and proposed assessments associated with the City’s assessment policy and past precedence. In accordance with that precedence the city proposes to specially assess new improvements to benefiting properties on the roadways served by the project.

REQUIRED ACTION:

Approve or Deny acceptance of the feasibility study and to order the public hearing

RECOMMENDED ACTIONS:

Adopt Resolution 020226- and set public hearing for February 17th at 6:30 PM.

SUGGESTED MOTION:

Council member _____ moved to approve OR deny Resolution 020226- and set public hearing for February 17th at 6:30 PM, as presented OR with the following revisions: _____

Council member _____ seconded the motion.

ROLL CALL

- Councilmember Sarah Starling _____
- Councilmember Vic Schulz _____
- Councilmember Shawn Blackburn _____
- Councilmember Frank Theisen _____
- Mayor Ken Schmitt _____

Motion (Approved) (Denied)

**RESOLUTION NO. 020226-
CITY OF WAITE PARK**

**A RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON
IMPROVEMENT**

WHEREAS, pursuant to resolution of the council adopted December 1, 2025, a report has been prepared by the City Engineer with reference to proposed Improvement No. 2026-01, the improvement Sundial Drive between 2nd Avenue South and 10th Avenue South. Streets will be improved by conversion from rural section to urban section plus the addition of pedestrian improvements. This report was received by the council on February 02, 2026, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$2,179,746.08.

2. A public hearing shall be held on such proposed improvement on the 17th day of February 2026, in the temporary council chambers located at District 742 Administration Building 1201 2nd Street South at 6:30 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Waite Park City Council on the 2nd day of February 2026.

Attest:

Kenneth Schmitt
Mayor

Adrianna Brenny
City Clerk

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Waite Park, MN, at a duly authorized meeting held on 2/2/2026

Adrianna Brenny
City Clerk

Feasibility Report

2026 Sundial Drive Improvements

Waite Park, Minnesota

WAITE 188912 | February 2, 2026



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February 2, 2026

RE: 2026 Sundial Drive Improvements
Feasibility Report
Waite Park, Minnesota
SEH No. WAITE 188912 4.00

Mr. Bill Schluez
City of Waite Park, Minnesota
19 13th Avenue North
Waite Park, MN 56387

Dear Mr. Schluez:

Enclosed is the Feasibility Report for the above referenced improvement. It includes recommendations, probable costs, and proposed assessments.

Sincerely,

A handwritten signature in blue ink that reads "Dave Blommel".

Dave Blommel, PE
Sr. Project Manager
(Lic. MN)

dwb/mrb

x:\uz\w\waite\188912\4-prelim-dsgn-rpts\feasibility report\feasibility report - 2026.02.02.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 2351 Connecticut Avenue, Suite 300, Sartell, MN 56377-2485

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Feasibility Report

2026 Sundial Drive Improvements
Waite Park, Minnesota

SEH No. WAITE 188912

February 2, 2026

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Dave Blommel, PE

Date: February 2, 2026

License No.: 46725

Short Elliott Hendrickson Inc.
2351 Connecticut Avenue, Suite 300
Sartell, MN 56377-2485
320.229.4300





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Feasibility Report

2026 Sundial Drive Improvements

Prepared for City of Waite Park, Minnesota

1 Project Scope

This report has been prepared for the City of Waite park to provide information regarding street and utility improvements on the following roadways:

- Sundial Drive between 10th Avenue South and 2nd Avenue South

2 Feasibility

The project, as presented in this report, is both cost effective and feasible from an engineering perspective. The opinions of probable project cost are presented to assist the City in determining the feasibility of the project from a fiscal perspective. The projects are necessary to replace failed bituminous street pavements and to provide sanitary sewer and water system access to the area.

3 Existing Conditions

The existing roadway segment is approximately 2,680 feet long and 42 feet wide, constructed as a rural section with open ditches on both sides for drainage. Sundial Drive is currently striped with 2-12 lanes and wide shoulders. It was most recently reconstructed in 2000 when the roadway was expanded from a 24' wide road originally constructed in 1974. The roadway section currently consists of 12" of sand, 8" of reclaimed bituminous mixed with aggregate base, and 4.5" of bituminous pavement. In its current section the roadway is built with a capacity of approximately 9 tons, assuming modest heavy commercial truck traffic. The western 300 feet of the roadway does have concrete curb and gutter in fair condition. It is anticipated that this curb will remain in place.

The corridor is surrounded primarily by commercial and industrial land uses, contributing to consistently high volumes of heavy truck traffic. Major users along the route include Bernick's and Wacosa, both of which generate significant freight and employee movements. On the east end of the roadway, a new transit hub for Metro Bus is scheduled to open in 2026 increasing transit activity in the area. The west end will be home to Community Christian School in fall 2026, further diversifying the corridor's user base and increasing daily traffic from student and parent vehicles. A total of 18 businesses will utilize Sundial Drive their primary access once the 2026 projects are complete.

Current pedestrian facilities in the corridor are limited to a single crosswalk with push button signs located between the buildings owned by Wacosa on either side of Sundial Drive. Wacosa staff have expressed the need for additional pedestrian facilities including sidewalks or trails that currently do not exist. Pedestrians are forced to utilize the existing shoulders and do not have dedicated walks. Both 10th Avenue to the west and 2nd Avenue to the east have sidewalk on both sides of the roadway. The nearest east / west link between these facilities is located on 7th Street South.

The roadway currently contains water main and sanitary sewer lines that are in good condition, with no plans for replacement included in the scope of upcoming improvements. These utilities have been inspected and are expected to continue providing reliable service for the foreseeable future. Additionally, there is a large diameter storm sewer along, under and across Sundial Drive, which collects and conveys runoff to the pond located in Rock Island Park. This storm sewer drains a very large area, and it is critical that it remains in place. Properties adjacent to the roadway have reported drainage concerns related to the very flat grades on the sites. Most of these properties rely on surface drainage generally directed towards the roadway.

Lighting in the roadway is intermittent with 3 overhead cobra style light fixtures spread along the length of the roadway. Private lighting systems from parking lots do contribute some lighting to the roadway, but not significantly. The lights are owned and maintained by Xcel Energy for a monthly fee.

4 Proposed Project

The proposed project will transition the roadway from rural section to urban section. Ditches will be filled and grade brought to match the existing conditions. The urban section near 10th Avenue will be extended all the way to 2nd Avenue with concrete curb and gutter being installed on both sides of the roadway. Existing driveways will be connected using a concrete apron regardless of driveway material. Beyond the apron the existing material will be matched.

The roadway will be built to a 10-ton section which will consist of:

- 5.5 inches of bituminous pavement (installed in 3 lifts)
- 4 inches of virgin aggregate
- 8 inches of recycled in place pavement

The roadway geometrics will transition from its current 2 lane configuration with wide shoulders to a three-lane configuration including a 2-way center left turn lane. Each driving lane will be 12' wide with a 14' center turn lane. A small shoulder will be in place to further facilitate truck movements.

In addition to the concrete curb and gutter, a concrete sidewalk will be provided. This report reviews the cost justification of placing a single 8' wide sidewalk on the south side of the roadway compared to a 6' wide walk on both sides of the roadway. There have been requests from adjacent businesses to have a walk on both sides of the roadway.

New concrete storm sewer will be required to collect runoff from the roadway. The storm sewer will connect to the existing system with treatment being provided by Rock Island Park's large storm pond. Improvements to the pond itself with this project are not anticipated. Beyond the storm sewer in the roadway, many adjacent properties have surface drainage along the lot lines that will be collected by the installation of catch basins or aprons at those lot lines.

Pedestrian and accessibility challenges will be addressed with the addition of dedicated sidewalk(s) along Sundial. The project has evaluated both a 6' walk on both sides of the roadway and a single 8' walk on the south side of the roadway. Both construction options are viable and cost considerations will factor into the selected option. In addition to the current businesses that have pedestrian (primary WACOSA) Both the new school and the new transit terminal will create additional pedestrian needs on Sundial Drive. The transit facility is on the north side of the road and the school on the south.

With the additional pedestrian facilities, there will likely be a request for upgraded lighting. Adequate right of way does exist to install lighting behind the new sidewalk(s) but it may not be feasible from a cost standpoint. Given the industrial nature of the area, either a decorative system, or a more traditional system are both viable options. Choosing a one sided or two-sided system will also be dependent on the selection of sidewalk style. The costs of both options are included in the cost discussion of the report.

5 Project Cost

The project cost is summarized in the table below. A full estimate can be found in the appendix. The table shows costs for both sidewalk options as well as splitting the costs between reconstruction (city cost) and the new improvements (assessable cost).

Table 1 – Project Cost for Sidewalk on One Side

Item	Reconstruction	New Construction	Cost
General Costs	\$114,788.63	\$92,546.37	\$207,335.00
Street Costs	\$748,992.00	\$229,092.00	\$978,084.00
Sidewalk Costs	\$0.00	\$114,000.00	\$114,000.00
Storm Sewer Costs	\$0.00	\$260,770.00	\$260,770.00
Engineering / Finance / Administration	\$274,727.96	\$221,494.72	\$496,222.68
Total	\$1,138,508.59	\$917,903.09	\$2,056,411.68

Table 2 – Project Cost for Sidewalk on Both Sides

Item	Reconstruction	New Construction	Cost
General Costs	\$97,048.28	\$85,396.72	\$182,445.00
Street Costs	\$791,442.00	\$237,252.00	\$1,028,694.00
Sidewalk Costs	\$0.00	\$180,600.00	\$180,600.00
Storm Sewer Costs	\$0.00	\$278,570.00	\$278,570.00
Engineering / Finance / Administration	\$270,985.72	\$238,451.36	\$509,437.08
Total	\$1,159,476.00	\$1,020,270.08	\$2,179,746.08

In addition to the street improvements, additional lighting should be considered for the roadway. There are 4 primary options for this lighting with the costs shown in the table below. Two styles and layouts were considered.

Table 3 – Lighting Options

Item	Cost
Decorative Lighting (1 Side)	\$338,000.00
Decorative Lighting (2 sides)	\$294,000.00
Overhead Lighting (1 Side)	\$172,000.00
Overhead Lighting (2 Sides)	\$216,000.00

5.1 Assessments

The City's policy is to assess for new improvements to streets. The improvements on Sundial Drive that are assessable include concrete curb and gutter, sidewalk, storm sewer, and lighting. The assessment rates are shown in the table below. Assessment terms are set by the City Council but a 10-year term is recommended for the size of the assessments. The interest rate charged should be based on market rates at the time of adoption. This rate covers annual fees charged by Stearns County and also administrative costs related to the collection and management of assessments.

Assessments are calculated based on the benefit of the improvements relative to the size of the parcel. Assessments could be calculated based on either area or front footage and are similar regardless of the methodology chosen.

For the Sundial Drive Project area, the benefiting properties will be assessed by area for the storm sewer improvements. Concrete curb and gutter, sidewalk, and lighting will be assessed by the front foot receiving benefit. Each assessment rate can be found in the table below.

Table 4 – Assessment Summary – Street and Storm Sewer

Item	Cost	Unit	Total Units	Rate
Storm Sewer	\$260,770.00	Acre	62.01	\$4,205.29
Street	\$543,133.09	Lin Ft	5022.08	\$108.15

Table 5 – Assessment Summary – Sidewalk

Item	Cost	Unit	Total Units	Rate
Sidewalk (one side of road)	\$114,000.00	Lin Ft	5022.08	\$22.70
Sidewalk (both sides of road)	\$180,600.00	Lin Ft	5022.08	\$35.96

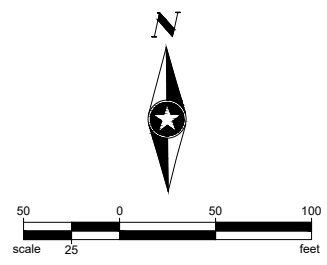
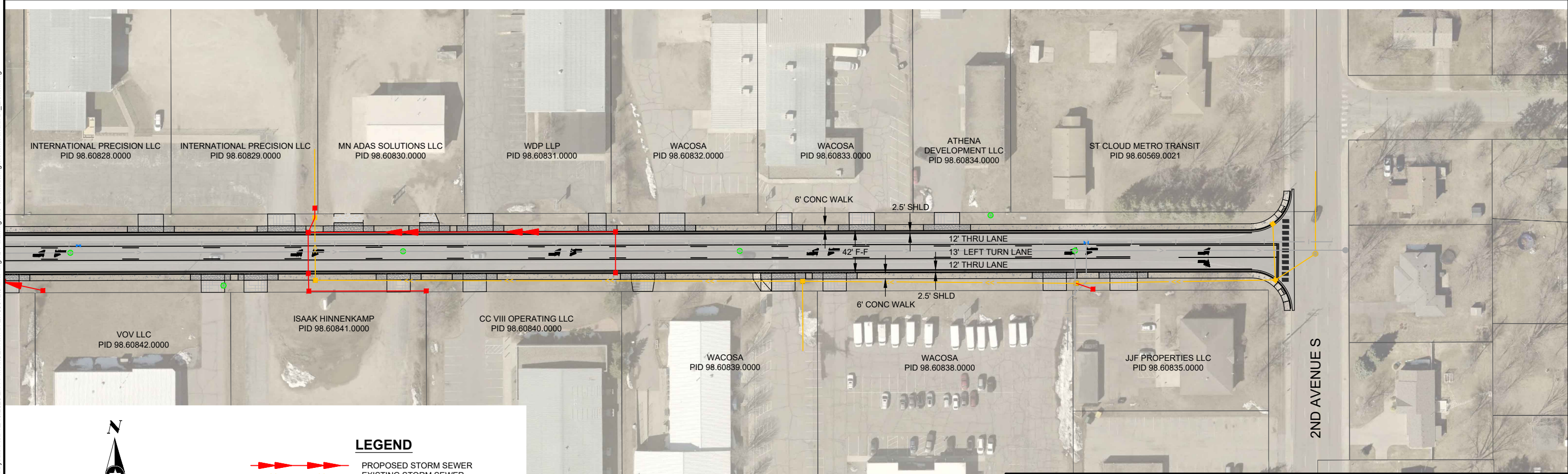
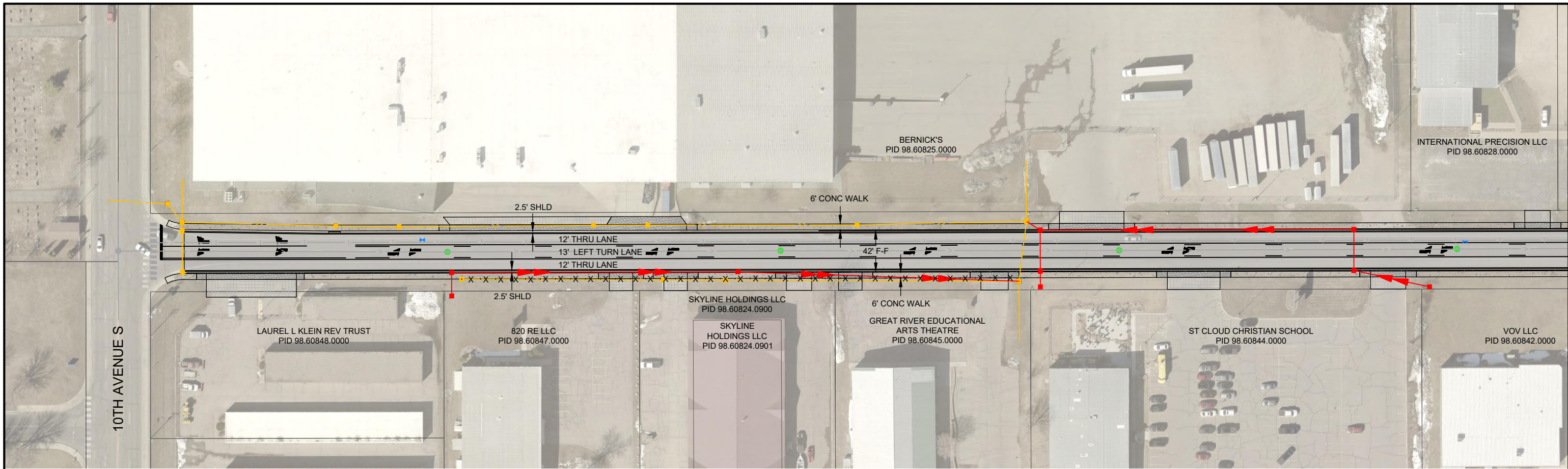
Table 6 – Assessment Summary – Lighting






Item	Cost
Decorative Lighting (1 Side)	\$294,000.00
Decorative Lighting (2 sides)	\$338,000.00
Overhead Lighting (1 Side)	\$172,000.00
Overhead Lighting (2 Sides)	\$216,000.00


Figures

Figure 1 – Project Layout

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- LEGEND**
-  PROPOSED STORM SEWER
 -  EXISTING STORM SEWER
 -  REMOVE EXISTING STORM SEWER
 -  ADJUST EXISTING SANITARY MANHOLE
 -  REPLACE EXISTING WATER VALVE BOX

 PROJECT NO.
WP-G101
DATE:
12/18/2025

**2026 SUNDIAL DRIVE
IMPROVEMENTS
WAITE PARK, MINNESOTA**

**FIGURE
NO. 1**

Appendix A

Opinion of Probable Cost



2026 SUNDIAL DRIVE IMPROVEMENTS
 WAITE PARK, MN
 SEH NO. WAITE 188912

2/2/2026

OPINION OF PROBABLE COST - SIDEWALK 1 SIDE

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL
GENERAL						
1	MOBILIZATION	LUMP SUM	1.00	\$70,000.00	\$70,000.00	
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00	
3	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	30.00	\$9.00	\$270.00	
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	960.00	\$3.00	\$2,880.00	
5	REMOVE PIPE CULVERTS	LIN FT	780.00	\$13.00	\$10,140.00	
6	REMOVE SEWER PIPE (STORM)	LIN FT	575.00	\$13.00	\$7,475.00	
7	REMOVE CONCRETE RETAINING WALL	LIN FT	20.00	\$30.00	\$600.00	
8	REMOVE CONCRETE CURB & GUTTER	LIN FT	260.00	\$10.00	\$2,600.00	
9	REMOVE CONCRETE PAVEMENT	SQ YD	110.00	\$12.00	\$1,320.00	
10	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,300.00	\$4.00	\$9,200.00	
11	REMOVE DRAINAGE STRUCTURE	EACH	2.00	\$600.00	\$1,200.00	
12	REMOVE STORM SEWER CASTING ASSEMBLY	EACH	4.00	\$200.00	\$800.00	
13	REMOVE VALVE BOX	EACH	4.00	\$600.00	\$2,400.00	
14	REMOVE PAYMENT DROP BOX & CONCRETE PAD	EACH	1.00	\$150.00	\$150.00	
15	REMOVE CULVERT MARKER	EACH	1.00	\$150.00	\$150.00	
16	SALVAGE & INSTALL STORM SEWER CASTING ASSEMBLY	EACH	5.00	\$600.00	\$3,000.00	
17	SALVAGE & INSTALL SIGN	EACH	7.00	\$250.00	\$1,750.00	
18	SALVAGE & INSTALL VEHICLE SPEED FEEDBACK SIGN	EACH	1.00	\$1,000.00	\$1,000.00	
19	SALVAGE & INSTALL FLASHING PED CROSSING SYSTEM	EACH	1.00	\$2,000.00	\$2,000.00	
20	SALVAGE & INSTALL MAIL BOX	EACH	12.00	\$300.00	\$3,600.00	\$135,535.00
STREET						
21	COMMON EXCAVATION	CU YD	6,750.00	\$16.00	\$108,000.00	
22	FULL DEPTH RECLAMATION (11")	SQ YD	11,200.00	\$3.00	\$33,600.00	
23	SALVAGE & STOCKPILE RECLAIMED MATERIAL (LV)	CU YD	3,780.00	\$7.00	\$26,460.00	
24	RESPREAD RECLAIMED MATERIAL (CV)	CU YD	3,020.00	\$9.00	\$27,180.00	
25	COMMON EMBANKMENT	CU YD	5,000.00	\$10.00	\$50,000.00	
26	AGGREGATE BASE, CLASS 5	CU YD	800.00	\$20.00	\$16,000.00	
27	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	16.00	\$150.00	\$2,400.00	
28	TYPE SP 9.5 WEARING COURSE MIXTURE (3.C)	TON	1,106.00	\$90.00	\$99,540.00	
29	TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	TON	1,422.00	\$85.00	\$120,870.00	
30	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.C)	TON	1,422.00	\$85.00	\$120,870.00	
31	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2,685.00	\$2.00	\$5,370.00	
32	COMMERCIAL BITUMINOUS DRIVEWAY RESTORATION	SQ YD	1,020.00	\$65.00	\$66,300.00	



2026 SUNDIAL DRIVE IMPROVEMENTS
 WAITE PARK, MN
 SEH NO. WAITE 188912

2/2/2026

OPINION OF PROBABLE COST - SIDEWALK 1 SIDE

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE			TOTAL
			QUANTITY	UNIT PRICE	COST	
33	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1,040.00	\$80.00	\$83,200.00	
34	6" CONCRETE WALK	SQ FT	14,000.00	\$8.00	\$112,000.00	
35	TRUNCATED DOMES	SQ FT	30.00	\$80.00	\$2,400.00	
36	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	4,400.00	\$25.00	\$110,000.00	
37	8" GRAVEL DRIVEWAY RESTORATION	SQ YD	75.00	\$20.00	\$1,500.00	
38	SANITARY SEWER MANHOLE ADJUSTMENT	EACH	9.00	\$1,500.00	\$13,500.00	
39	INFI-SHIELD EXTERNAL CHIMNEY SEAL (SANITARY)	EACH	9.00	\$300.00	\$2,700.00	
40	VALVE BOX	EACH	4.00	\$1,500.00	\$6,000.00	
41	0.5' HYDRANT RISER	EACH	1.00	\$1,000.00	\$1,000.00	
42	1.0' HYDRANT RISER	EACH	3.00	\$2,000.00	\$6,000.00	
43	1.5' HYDRANT RISER	EACH	1.00	\$3,000.00	\$3,000.00	
44	4" SOLID LINE MULTI COMP	LIN FT	9,710.00	\$1.00	\$9,710.00	
45	4" BROKEN LINE MULTI COMP (10' STRIPE, 40' GAP)	LIN FT	900.00	\$2.00	\$1,800.00	
46	4" DOUBLE SOLID LINE MULTI COMP	LIN FT	330.00	\$2.00	\$660.00	
47	24" SOLID LINE MULTI COMP	LIN FT	70.00	\$8.00	\$560.00	
48	PAVEMENT MESSAGE MULTI COMP	SQ FT	360.00	\$8.00	\$2,880.00	
49	CROSSWALK MULTI COMP	SQ FT	198.00	\$8.00	\$1,584.00	
50	TOPSOIL BORROW (LV)	CU YD	1,300.00	\$30.00	\$39,000.00	
51	TURF RESTORATION	SQ YD	6,000.00	\$3.00	\$18,000.00	\$1,092,084.00
STORM SEWER						
52	CONNECT TO EXISTING STORM SEWER	EACH	3.00	\$1,500.00	\$4,500.00	
53	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	262.00	\$80.00	\$20,960.00	
54	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1,012.00	\$90.00	\$91,080.00	
55	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	326.00	\$105.00	\$34,230.00	
56	CONSTRUCT DRAINAGE STRUCTURE 2X3	EACH	2.00	\$3,000.00	\$6,000.00	
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	3.00	\$3,000.00	\$9,000.00	
58	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	7.00	\$6,000.00	\$42,000.00	
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EACH	1.00	\$8,000.00	\$8,000.00	
60	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EACH	1.00	\$10,000.00	\$10,000.00	
61	ADJUST DRAINAGE STRUCTURE	EACH	9	\$1,500.00	\$13,500.00	
61	STORM SEWER CASTING ASSEMBLY	EACH	4	\$1,200.00	\$4,800.00	
62	INFI-SHIELD EXTERNAL CHIMNEY SEAL (STORM)	EACH	22	\$300.00	\$6,600.00	
63	4" INSULATION	SQ YD	65	\$60.00	\$3,900.00	
64	JET CLEAN STORM SEWER	LIN FT	1,600.00	\$2.00	\$3,200.00	\$257,770.00



2026 SUNDIAL DRIVE IMPROVEMENTS
WAITE PARK, MN
SEH NO. WAITE 188912

2/2/2026

OPINION OF PROBABLE COST - SIDEWALK 1 SIDE

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL	
EROSION CONTROL							
65	STABILIZED CONSTRUCTION EXIT	EACH	2.00	\$1,000.00	\$2,000.00		
66	ROLLED EROSION PREVENTION, CATEGORY 25	SQ YD	250.00	\$4.00	\$1,000.00		
67	SILT FENCE TYPE MS	LIN FT	3,500.00	\$4.00	\$14,000.00		
68	STORM DRAIN INLET PROTECTION	EACH	22.00	\$200.00	\$4,400.00		
69	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	1,500.00	\$4.00	\$6,000.00	\$27,400.00	
SUMMARY					TOTAL	\$1,512,789.00	\$1,512,789.00

SUBTOTAL - CONSTRUCTION	\$1,512,789.00	\$1,512,789.00
CONTINGENCY	\$151,278.90	
ENGINEERING	\$302,557.80	
LEGAL, FISCAL, AND ADMINISTRATIVE	\$45,383.67	
GRAND TOTAL	\$2,012,009.37	



2026 SUNDIAL DRIVE IMPROVEMENTS
 WAITE PARK, MN
 SEH NO. WAITE 188912

2/2/2026

OPINION OF PROBABLE COST - SIDEWALK BOTH SIDES

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL
GENERAL						
1	MOBILIZATION	LUMP SUM	1.00	\$85,000.00	\$85,000.00	
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$15,000.00	\$15,000.00	
3	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	120.00	\$9.00	\$1,080.00	
4	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1,150.00	\$3.00	\$3,450.00	
5	REMOVE PIPE CULVERTS	LIN FT	780.00	\$13.00	\$10,140.00	
6	REMOVE SEWER PIPE (STORM)	LIN FT	575.00	\$13.00	\$7,475.00	
7	REMOVE CONCRETE RETAINING WALL	LIN FT	20.00	\$30.00	\$600.00	
8	REMOVE CONCRETE CURB & GUTTER	LIN FT	325.00	\$10.00	\$3,250.00	
9	REMOVE CONCRETE PAVEMENT	SQ YD	250.00	\$12.00	\$3,000.00	
10	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,500.00	\$4.00	\$10,000.00	
11	REMOVE DRAINAGE STRUCTURE	EACH	2.00	\$600.00	\$1,200.00	
12	REMOVE STORM SEWER CASTING ASSEMBLY	EACH	4.00	\$200.00	\$800.00	
13	REMOVE VALVE BOX	EACH	4.00	\$600.00	\$2,400.00	
14	REMOVE PAYMENT DROP BOX & CONCRETE PAD	EACH	1.00	\$150.00	\$150.00	
15	REMOVE CULVERT MARKER	EACH	1.00	\$150.00	\$150.00	
16	SALVAGE & INSTALL STORM SEWER CASTING ASSEMBLY	EACH	5.00	\$600.00	\$3,000.00	
17	SALVAGE & INSTALL SIGN	EACH	7.00	\$250.00	\$1,750.00	
18	SALVAGE & INSTALL VEHICLE SPEED FEEDBACK SIGN	EACH	1.00	\$1,000.00	\$1,000.00	
19	SALVAGE & INSTALL FLASHING PED CROSSING SYSTEM	EACH	1.00	\$2,000.00	\$2,000.00	
20	SALVAGE & INSTALL MAIL BOX	EACH	12.00	\$300.00	\$3,600.00	\$155,045.00
STREET						
21	COMMON EXCAVATION	CU YD	7,000.00	\$16.00	\$112,000.00	
22	FULL DEPTH RECLAMATION (11")	SQ YD	11,200.00	\$3.00	\$33,600.00	
23	SALVAGE & STOCKPILE RECLAIMED MATERIAL (LV)	CU YD	3,780.00	\$7.00	\$26,460.00	
24	RESPREAD RECLAIMED MATERIAL (CV)	CU YD	3,020.00	\$9.00	\$27,180.00	
25	COMMON EMBANKMENT	CU YD	5,000.00	\$10.00	\$50,000.00	
26	AGGREGATE BASE, CLASS 5	CU YD	800.00	\$20.00	\$16,000.00	
27	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	16.00	\$150.00	\$2,400.00	
28	TYPE SP 9.5 WEARING COURSE MIXTURE (3.C)	TON	1,106.00	\$90.00	\$99,540.00	
29	TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	TON	1,422.00	\$85.00	\$120,870.00	
30	TYPE SP 12.5 NON WEARING COURSE MIXTURE (3.C)	TON	1,422.00	\$85.00	\$120,870.00	
31	BITUMINOUS MATERIAL FOR TACK COAT	GAL	2,685.00	\$2.00	\$5,370.00	
32	COMMERCIAL BITUMINOUS DRIVEWAY RESTORATION	SQ YD	1,350.00	\$65.00	\$87,750.00	



OPINION OF PROBABLE COST - SIDEWALK BOTH SIDES

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE			TOTAL
			QUANTITY	UNIT PRICE	COST	
33	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	1,250.00	\$80.00	\$100,000.00	
34	6" CONCRETE WALK	SQ FT	22,000.00	\$8.00	\$176,000.00	
35	TRUNCATED DOMES	SQ FT	52.00	\$80.00	\$4,160.00	
36	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	4,600.00	\$25.00	\$115,000.00	
37	8" GRAVEL DRIVEWAY RESTORATION	SQ YD	60.00	\$20.00	\$1,200.00	
38	SANITARY SEWER MANHOLE ADJUSTMENT	EACH	9.00	\$1,500.00	\$13,500.00	
39	INFI-SHIELD EXTERNAL CHIMNEY SEAL (SANITARY)	EACH	9.00	\$300.00	\$2,700.00	
40	VALVE BOX	EACH	4.00	\$1,500.00	\$6,000.00	
41	0.5' HYDRANT RISER	EACH	1.00	\$1,000.00	\$1,000.00	
42	1.0' HYDRANT RISER	EACH	3.00	\$2,000.00	\$6,000.00	
43	1.5' HYDRANT RISER	EACH	1.00	\$3,000.00	\$3,000.00	
44	4" SOLID LINE MULTI COMP	LIN FT	9,710.00	\$1.00	\$9,710.00	
45	4" BROKEN LINE MULTI COMP (10' STRIPE, 40' GAP)	LIN FT	900.00	\$2.00	\$1,800.00	
46	4" DOUBLE SOLID LINE MULTI COMP	LIN FT	330.00	\$2.00	\$660.00	
47	24" SOLID LINE MULTI COMP	LIN FT	70.00	\$8.00	\$560.00	
48	PAVEMENT MESSAGE MULTI COMP	SQ FT	360.00	\$8.00	\$2,880.00	
49	CROSSWALK MULTI COMP	SQ FT	198.00	\$8.00	\$1,584.00	
50	TOPSOIL BORROW (LV)	CU YD	1,400.00	\$30.00	\$42,000.00	
51	TURF RESTORATION	SQ YD	6,500.00	\$3.00	\$19,500.00	\$1,209,294.00
STORM SEWER						
52	CONNECT TO EXISTING STORM SEWER	EACH	3.00	\$1,500.00	\$4,500.00	
53	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	372.00	\$80.00	\$29,760.00	
54	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	1,012.00	\$90.00	\$91,080.00	
55	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	326.00	\$105.00	\$34,230.00	
56	CONSTRUCT DRAINAGE STRUCTURE 2X3	EACH	3.00	\$3,000.00	\$9,000.00	
57	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	6.00	\$3,000.00	\$18,000.00	
58	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	7.00	\$6,000.00	\$42,000.00	
59	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EACH	1.00	\$8,000.00	\$8,000.00	
60	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EACH	1.00	\$10,000.00	\$10,000.00	
61	ADJUST DRAINAGE STRUCTURE	EACH	9.00	\$1,500.00	\$13,500.00	
61	STORM SEWER CASTING ASSEMBLY	EACH	4.00	\$1,200.00	\$4,800.00	
62	INFI-SHIELD EXTERNAL CHIMNEY SEAL (STORM)	EACH	22.00	\$300.00	\$6,600.00	
63	4" INSULATION	SQ YD	65.00	\$60.00	\$3,900.00	
64	JET CLEAN STORM SEWER	LIN FT	1,600.00	\$2.00	\$3,200.00	\$278,570.00



2026 SUNDIAL DRIVE IMPROVEMENTS
 WAITE PARK, MN
 SEH NO. WAITE 188912

2/2/2026

OPINION OF PROBABLE COST - SIDEWALK BOTH SIDES

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL	
EROSION CONTROL							
65	STABILIZED CONSTRUCTION EXIT	EACH	2.00	\$1,000.00	\$2,000.00		
66	ROLLED EROSION PREVENTION, CATEGORY 25	SQ YD	250.00	\$4.00	\$1,000.00		
67	SILT FENCE TYPE MS	LIN FT	3,500.00	\$4.00	\$14,000.00		
68	STORM DRAIN INLET PROTECTION	EACH	22.00	\$200.00	\$4,400.00		
69	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	1,500.00	\$4.00	\$6,000.00	\$27,400.00	
SUMMARY					TOTAL	\$1,670,309.00	\$1,670,309.00

SUBTOTAL - CONSTRUCTION	\$1,670,309.00	\$1,670,309.00
CONTINGENCY	\$167,030.90	
ENGINEERING	\$334,061.80	
LEGAL, FISCAL, AND ADMINISTRATIVE	\$50,109.27	
GRAND TOTAL	\$2,221,510.97	

Appendix B

Preliminary Assessment Worksheet



PRELIMINARY SPECIAL ASSESSMENT WORKSHEET

2026 SUNDIAL DRIVE IMPROVEMENTS
 WAITE PARK MN
 WAITE 188912

PRELIMINARY SPECIAL ASSESSMENT RATES		
STORM SEWER	ACRE	\$4,492.34
SIDEWALK	LIN FT	\$35.96
STREET	LIN FT	\$111.73

1/27/2026

ITEM NO.	PARCEL ID NO.	PROPERTY OWNER	PROPERTY ADDRESS	MAILING ADDRESS	CITY, STATE, ZIP	PARCEL AREA	ADJUSTED PARCEL AREA		STORM SEWER		SIDEWALK		STREET		PRELIMINARY ASSESSMENT	TOTAL PRELIMINARY ASSESSMENT
							ACRE	ACRE	ACRE	ASSESSMENT	LIN FT	ASSESSMENT	LIN FT	ASSESSMENT		
0	98.60829.0000	INTERNATIONAL PRECISION LLC		511 SUNDIAL DR	WAITE PARK, MN 56387	1.17	0.00	1.17	\$5,261.43	200	\$7,192.00	200	\$22,346.00	\$34,799.43	\$34,799.43	
0	98.60828.0000	INTERNATIONAL PRECISION LLC	511 SUNDIAL DRIVE	511 SUNDIAL DR	WAITE PARK, MN 56387	1.44	0.00	1.44	\$6,457.29	150	\$5,394.00	150	\$16,759.50	\$28,610.79	\$28,610.79	
0	98.60833.0000	WACOSA	321 SUNDIAL DRIVE	320 SUNDIAL DR PO BOX 757	WAITE PARK, MN 56387	1.51	0.00	1.51	\$6,794.66	158.62	\$5,703.98	158.62	\$17,722.61	\$30,221.25	\$30,221.25	
0	98.60830.0000	MN ADAS SOLUTIONS LLC	415 SUNDIAL DRIVE	26325 PLEASANT PLACES DR	UNDERWOOD, MN 56586	1.44	0.00	1.44	\$6,457.29	150	\$5,394.00	150	\$16,759.50	\$28,610.79	\$28,610.79	
0	98.60834.0000	ATHENA DEVELOPMENT LLC	311 SUNDIAL DRIVE	801 9TH ST N	SARTELL, MN 56377	0.96	0.00	0.96	\$4,300.52	100	\$3,596.00	100	\$11,173.00	\$19,069.52	\$19,069.52	
0	98.60569.0021	ST CLOUD METRO TRANSIT	481 2ND AVENUE SOUTH	665 FRANKLIN AVE NE	ST CLOUD, MN 56304	0.00	0.00	0.00	\$0.00	263.07	\$9,460.00	263.07	\$29,392.81	\$38,852.81	\$38,852.81	
0	98.60842.0000	VOV LLC	520 SUNDIAL DRIVE	520 SUNDIAL DR	WAITE PARK, MN 56387	3.12	0.00	3.12	\$14,025.53	200	\$7,192.00	200	\$22,346.00	\$43,563.53	\$43,563.53	
0	98.60838.0000	WACOSA	310 SUNDIAL DRIVE	320 SUNDIAL DR PO BOX 757	WAITE PARK, MN 56387	2.96	0.00	2.96	\$13,300.02	261	\$9,385.56	261	\$29,161.53	\$51,847.11	\$51,847.11	
0	98.60839.0000	WACOSA	320 SUNDIAL DRIVE	320 SUNDIAL DR PO BOX 757	WAITE PARK, MN 56387	2.95	0.00	2.95	\$13,258.24	200	\$7,192.00	200	\$22,346.00	\$42,796.24	\$42,796.24	
0	98.60840.0000	CC VIII OPERATING LLC	400 SUNDIAL DRIVE		CHARLOTTE, NC 28241	3.01	0.00	3.01	\$13,530.48	200	\$7,192.00	200	\$22,346.00	\$43,068.48	\$43,068.48	
0	98.60841.0000	ISAAK HINNENKAMP	500 SUNDIAL DRIVE	39746 COUNTY ROAD 13	MELROSE, MN 56352	3.10	0.00	3.10	\$13,910.98	200	\$7,192.00	200	\$22,346.00	\$43,448.98	\$43,448.98	
0	98.60832.0000	WACOSA		320 SUNDIAL DR PO BOX 757	WAITE PARK, MN 56387	1.44	0.00	1.44	\$6,457.29	150	\$5,394.00	150	\$16,759.50	\$28,610.79	\$28,610.79	
0	98.60831.0000	WDP LLP	401 SUNDIAL DRIVE	401 SUNDIAL DR	WAITE PARK, MN 56387	1.44	0.00	1.44	\$6,450.10	150	\$5,394.00	150	\$16,759.50	\$28,603.60	\$28,603.60	
0	98.60844.0000	ST CLOUD CHRISTIAN SCHOOL	620 SUNDIAL DRIVE	430 3RD AVE NE	SAINT CLOUD, MN 56304	6.63	0.00	6.63	\$29,779.27	400	\$14,384.00	400	\$44,692.00	\$88,855.27	\$88,855.27	
0	98.60845.0000	GREAT RIVER EDUCATIONAL ARTS THEATRE	710 SUNDIAL DRIVE	710 SUNDIAL DR	WAITE PARK, MN 56387	3.39	0.00	3.39	\$15,217.35	200	\$7,192.00	200	\$22,346.00	\$44,755.35	\$44,755.35	
0	98.60825.0000	BERNICK'S	801 SUNDIAL DRIVE		ST CLOUD, MN 56302	21.87	0.00	21.87	\$98,254.66	1289.39	\$46,366.46	1289.39	\$144,063.54	\$288,684.67	\$288,684.67	
0	98.60847.0000	820 RE LLC	822 SUNDIAL DRIVE	822 SUNDIAL DR	WAITE PARK, MN 56387	2.29	0.00	2.29	\$10,286.56	200	\$7,192.00	200	\$22,346.00	\$39,824.56	\$39,824.56	
0	98.60848.0000	LAUREL L KLEIN REV TRUST		25387 PLEASANT RD	SAINT CLOUD, MN 56301	1.03	0.00	1.03	\$4,641.04	150	\$5,394.00	150	\$16,759.50	\$26,794.54	\$26,794.54	
0	98.60835.0000	JJF PROPERTIES LLC	501 2ND AVEUNE SOUTH	3206 19TH ST S	SAINT CLOUD, MN 56301	0.57	0.00	0.57	\$2,544.01	200	\$7,192.00	200	\$22,346.00	\$32,082.01	\$32,082.01	
0	98.60824.0900	SKYLINE HOLDINGS LLC	810 SUNDIAL DRIVE	30593 PEARL DR # 2	SAINT JOSEPH, MN 56374	1.70	0.00	1.70	\$7,631.59	200	\$7,192.00	200	\$22,346.00	\$37,169.59	\$37,169.59	
0	98.60824.0901	SKYLINE HOLDINGS LLC		30593 PEARL DR # 2	SAINT JOSEPH, MN 56374	0.00	0.00	0.00	\$0.00	0	\$0.00	0	\$0.00	\$0.00	\$0.00	

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Staff Report:

Issue: 2026 23rd Avenue South and 12th Street South Improvements

BACKGROUND:

As part of the Statute 429 assessment process the City engineer must complete a study to evaluate the feasibility of construction of municipal improvements. This study has been completed and is included in the council packet. The study evaluates the cost and proposed assessments associated with the City’s assessment policy and past precedence. In accordance with that precedence the city proposes to specially assess new improvements to benefiting properties on the roadways served by the project.

REQUIRED ACTION:

Approve or Deny acceptance of the feasibility study and to order the public hearing

RECOMMENDED ACTIONS:

Adopt Resolution 020226- and set public hearing for February 17th at 6:30 PM.

SUGGESTED MOTION:

Council member _____ moved to approve OR Adopt Resolution 020226- and set public hearing for February 17th at 6:30 PM, as presented OR with the following revisions: _____

Council member _____ seconded the motion.

ROLL CALL

- Councilmember Sarah Starling _____
- Councilmember Vic Schulz _____
- Councilmember Shawn Blackburn _____
- Councilmember Frank Theisen _____
- Mayor Ken Schmitt _____

Motion (Approved) (Denied)

**RESOLUTION NO. 020226-
CITY OF WAITE PARK**

**A RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON
IMPROVEMENT**

WHEREAS, pursuant to resolution of the council adopted December 1, 2025, a report has been prepared by the City Engineer with reference to proposed Improvement No. 2026-02, the improvement 23rd Avenue South between County Road 137 and 12th Street south and 12th Street South between 23rd Avenue South and 270 feet west of the centerline of 23rd Avenue South. Streets will be improved by reconstruction plus the addition of sanitary sewer collection and water distribution. This report was received by the council on February 02, 2026, and

WHEREAS, the report provides information regarding whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,129,710.

2. A public hearing shall be held on such proposed improvement on the 17th day of February 2026, in the temporary council chambers located at District 742 Administration Building 1201 2nd Street South at 6:30 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Waite Park City Council on the 2nd day of February 2026.

Attest:

Kenneth Schmitt
Mayor

Adrianna Brenny
City Clerk

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the City Council of the City of Waite Park, MN, at a duly authorized meeting held on 2/2/2026

Adrianna Brenny
City Clerk

Feasibility Report

2026 23rd Avenue South Improvements

Waite Park, Minnesota

WAITE G102 | January 12, 2026



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Engineers | Architects | Planners | Scientists



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January 12, 2026

RE: 2026 23rd Avenue South Improvements
Feasibility Report
Waite Park, Minnesota
SEH No. WAITE G102 4.00

Mr. Bill Schluez
Public Works Director
City of Waite Park
19 13th Avenue North
Waite Park, MN 56387

Dear Mr. Schluez:

Enclosed is the Feasibility Report for the above referenced improvement. It includes recommendations, probable costs, and proposed assessments.

Sincerely,

A handwritten signature in blue ink that reads "Dave Blommel".

Dave Blommel, PE
Sr. Project Manager
(Lic. MN)

db/mrb

x:\uz\w\waite\common\general numbers\g102 23rd ave s improvements\4-prelim-dsgn-rpts\feasibility report\feasibility report - 2026.01.12.docx

Engineers | Architects | Planners | Scientists

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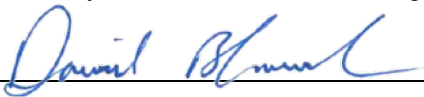
Feasibility Report

2026 23rd Avenue South Improvements
Waite Park, Minnesota

SEH No. WAITE G102

January 12, 2026

I hereby certify that this report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Dave Blommel, PE

Date: January 12, 2026

License No.: 46725

Short Elliott Hendrickson Inc.
2351 Connecticut Avenue, Suite 300
Sartell, MN 56377-2485
320.229.4300





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Contents

Letter of Transmittal
Certification Page
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Appendix A	Opinion of Probable Cost
Appendix B	Preliminary Assessment Worksheet

Feasibility Report

2026 23rd Avenue South Improvements

Prepared for City of Waite Park, Minnesota

1 Project Scope

This report has been prepared for the City of Waite park to provide information regarding street and utility improvements on the following roadways:

- 23rd Avenue Southwest between County Road 137 and 12th Street South.
- 12th Street South from 23rd Avenue South to the dead end located approximately 280 feet to the west.

2 Feasibility

The project, as presented in this report, is both cost effective and feasible from an engineering perspective. The opinion of probable project costs is presented to assist the City in determining the feasibility of the project from a fiscal perspective. The projects are necessary to replace failed bituminous street pavements and to provide sanitary sewer and water system access to the area.

3 Existing Conditions

Both 23rd Avenue and 12th Street were both originally constructed as township roads. Records regarding the age of the pavement do not exist, but based on historical aerial photographs, the roadways were last paved in the early 1990's. The existing roadway consists of a 22' wide rural section with ditches to provide drainage. The roadway narrows to approximately 18 feet at the end of 12th Street. The pavement section is unknown, but given experience with other inherited roadways, it is believed to be 3" of bituminous pavement with between 4 and 6 inches of aggregate base. The bituminous pavement on the roadway has completely failed. Alligator and block cracking are prevalent throughout the pavement section and across almost the entire roadway. Large patches have been previously utilized to bridge the worst of the failed pavement, but even those patches are failing. Total project length including 23rd Avenue and 12th Avenue will be approximately 1840 feet.

The roadways currently primarily serve 4 developed properties and several vacant parcels.

- Tri-County Action Program (Tri-Cap) that provides bus services to the area. Business runs a fleet of buses from their onsite garage and employee parking. Tri-Cap does provide services to the general public that requires in person visits to their campus.
- Two excavating companies that frequently utilize the roadway to haul heavy equipment. Molitor Excavating and Summit Excavating both have 23rd Avenue as their only entrance. The excavators contribute heavy loads to the roadway when hauling equipment and aggregates to and from their sites. Summit Excavating is the only user on 12th Street as it dead ends into their yard.

- Theisen Electric is the other user. The parcel does not contribute much traffic or loading on the roadway.
- One business, Felling Products, does have significant frontage to 23rd Avenue but currently has access onto CSAH 137 and not 23rd Avenue.
- Vacant parcels include:
 - 8.57 Acres (925.49 feet frontage)
 - 4.19 Acres (170.08 feet frontage)
 - 2.28 Acres (286.8 feet frontage)
 - 1.98 Acres (0 Road frontage)

In 2008 the sanitary sewer and water extension on Stearns County Road 137 provided stubs to both the sanitary sewer and water system into 23rd Avenue, but no utilities currently exist in the roadway. Parcels adjacent to 23rd Avenue and 12th Street are served by private well and septic systems.

Limited storm sewer is located within the project area due to the rural section roadway. There is a small system located along CSAH 137 but the remainder of 23rd Avenue and 12th Street are driveway culverts only. Significant drainage problems along the roadway have not been observed.

4 Proposed Improvements

The proposed improvements include reclamation of the existing roadway and repaving to bring the roadway to a 10-ton section given its use as a haul route for the excavating companies and the fleet of buses. The roadway will be brought to a 24-foot width and remain a rural section. The new street section will consist of 8" of aggregate base and 5" of bituminous pavements. The contractor will be allowed to crush the existing asphalt on site and utilize as Class 6 base material.

Sanitary sewer will be extended from the stub in CSAH 137 utilizing 8" PVC sewer pipe and manholes spaced every 400 feet. Services will be installed as close to existing septic systems as possible to facilitate connection of the adjoining parcels. 6" services to vacant parcels will be installed at reasonable intervals, or as requested by the property owner.

Water main will also be extended from the stub in CSAH 137 and placed in the roadway. Hydrants will be placed on the back side of the ditch to avoid conflict with drainage. Services will be installed in the size and type requested by property owners. It is assumed vacant lots will be provided a larger service line for future fire protection if needed.

Culverts will be installed where the ditch crosses driveways, but no major storm water collection system improvements are planned with the project.

5 Project Cost

The probable cost for the improvements is summarized in the table below. A detailed cost estimate appears in the appendix.

Table 1 – Cost Summary

Item	Cost
General Costs	\$73,824.00
Street and Storm Sewer	\$381,800.00
Sanitary Sewer	\$251,106.00
Water Main	\$118,180.00
Turf Restoration and Erosion Control	\$24,500.00
Construction Contingency	\$84,900.00
Engineering	\$169,900.00
Legal, Fiscal, Administrative	\$25,500.00
Total	\$1,129,710.00

5.1 Assessments

The area was identified in the County Road 137 project as having received benefit from trunk utilities installed with the project. These costs were not assessed at the time and were to be included as trunk fees in a future project. The current assessment worksheet reflects these costs. In accordance with past practice, the City will assess for new improvements associated with Sanitary Sewer, Water Main, and streets. A summary of the assessment rates can be found in Table 2.

5.1.1 Water Main

Parcels will be provided a single service of adequate size to provide future fire protection if desired. Assessment rate will be based on the area of the parcel served by the new water main. Additional services to larger parcels will be installed at the owner's request with the additional cost being born by the property.

5.1.2 Sanitary Sewer

Parcels will be provided a single service of adequate size to connect a future commercial building. Assessment rate will be based on the area of the parcel. Additional services to larger parcels will be installed at the owner's request with the additional cost being born by the property.

5.1.3 Street

With no major changes to the proposed street section or width, the City is not proposing to assess for street improvements.

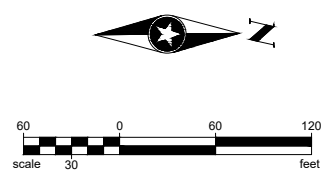
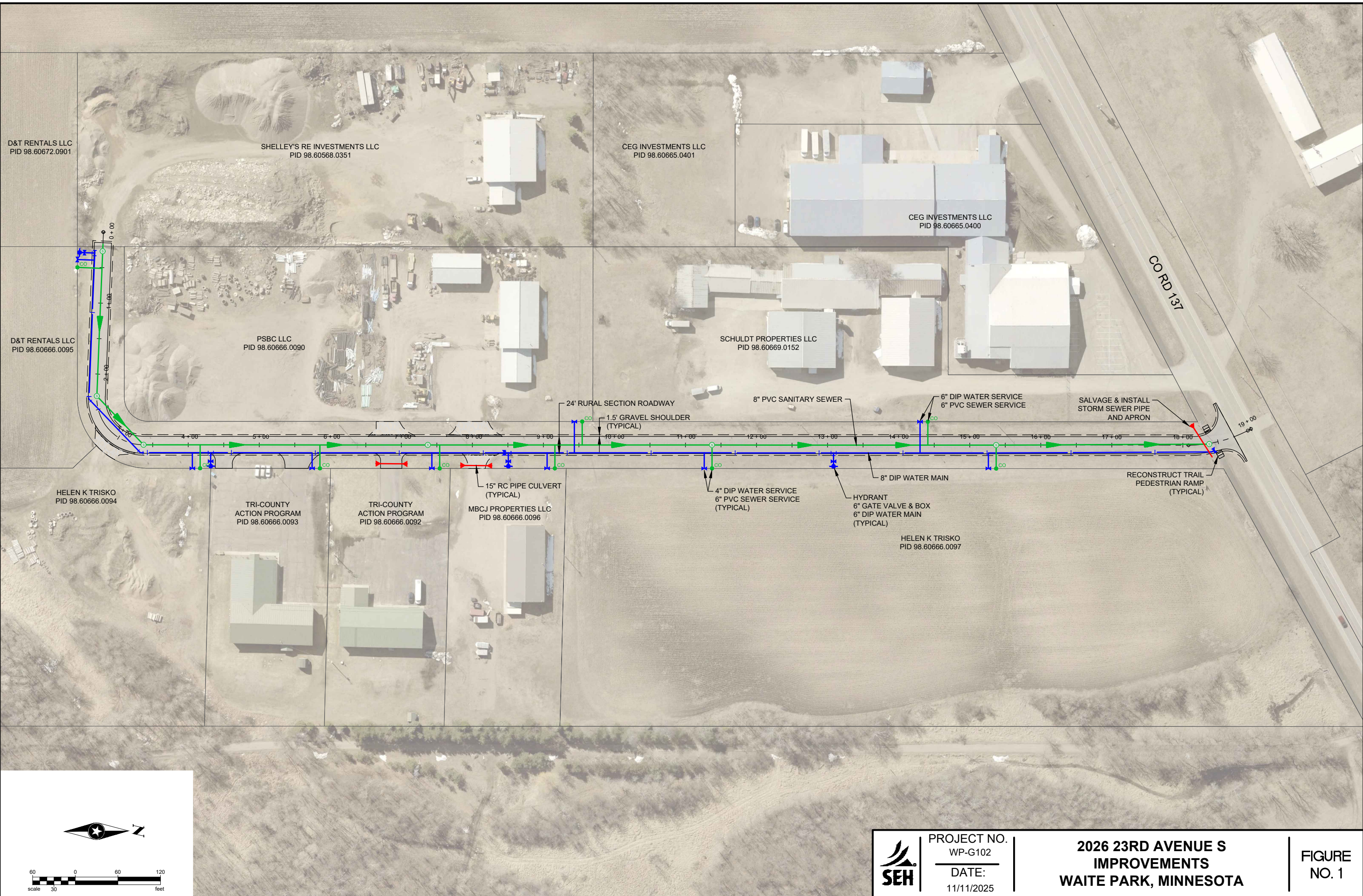
Table 2 – Assessment Summary

Assessments	Total Cost Assessed	Total Area (acres)	Assessment Rate	Total Assessed	City Cost
Sanitary Sewer	\$377,689.05	32.75	\$11,532.49	\$377,689.05	\$0.00
Water Main	\$177,754.78	32.75	\$5,427.63	\$177,754.78	\$0.00
Street	\$574,266.17	32.75	\$17,534.84	\$0.00	\$574,266.17

Figures

Figure 1 – 23rd Avenue South Improvements

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SEH PROJECT NO.
WP-G102
DATE:
11/11/2025

**2026 23RD AVENUE S
IMPROVEMENTS
WAITE PARK, MINNESOTA**

**FIGURE
NO. 1**

Appendix A

Opinion of Probable Cost



2026 23RD AVENUE SOUTH IMPROVEMENTS
WAITE PARK, MN
SEH NO. WAITE G102

1/12/2026

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL
GENERAL						
1	MOBILIZATION	LUMP SUM	1.00	\$50,000.00	\$50,000.00	
2	TRAFFIC CONTROL	LUMP SUM	1.00	\$5,000.00	\$5,000.00	
3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	210.00	\$5.00	\$1,050.00	
4	REMOVE PIPE CULVERTS	LIN FT	88.00	\$13.00	\$1,144.00	
5	REMOVE CONCRETE PAVEMENT	SQ YD	13.00	\$20.00	\$260.00	
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	2,300.00	\$4.00	\$9,200.00	
7	SALVAGE & INSTALL STORM SEWER PIPE & APRON	LIN FT	54.00	\$30.00	\$1,620.00	
8	SALVAGE & INSTALL SIGN	EACH	18.00	\$250.00	\$4,500.00	
9	SALVAGE & INSTALL 911 SIGN	EACH	3.00	\$50.00	\$150.00	
10	SALVAGE & INSTALL MAIL BOX	EACH	3.00	\$300.00	\$900.00	\$73,824.00
STREET						
11	COMMON EXCAVATION	CU YD	6,750.00	\$16.00	\$108,000.00	
12	AGGREGATE BASE, CLASS 5	CU YD	1,360.00	\$20.00	\$27,200.00	
13	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	4.00	\$150.00	\$600.00	
14	TYPE SP 9.5 WEARING COURSE MIXTURE (3.C)	TON	647.00	\$90.00	\$58,230.00	
15	TYPE SP 12.5 WEARING COURSE MIXTURE (3.C)	TON	640.00	\$85.00	\$54,400.00	
16	BITUMINOUS MATERIAL FOR TACK COAT	GAL	405.00	\$2.00	\$810.00	
17	COMMERCIAL BITUMINOUS DRIVEWAY RESTORATION	SQ YD	240.00	\$65.00	\$15,600.00	
18	6" CONCRETE WALK	SQ FT	120.00	\$8.00	\$960.00	
19	TRUNCATED DOMES	SQ FT	32.00	\$80.00	\$2,560.00	
20	8" GRAVEL DRIVEWAY RESTORATION	SQ YD	380.00	\$20.00	\$7,600.00	
21	TOPSOIL BORROW (LV)	CU YD	2,000.00	\$30.00	\$60,000.00	
22	TURF RESTORATION	SQ YD	12,000.00	\$3.00	\$36,000.00	\$371,960.00
SANITARY SEWER						
23	CONNECT TO EXISTING SANITARY SEWER STUB	EACH	1.00	\$1,000.00	\$1,000.00	
24	6" PVC PIPE SEWER	LIN FT	450.00	\$70.00	\$31,500.00	
25	8" PVC PIPE SEWER	LIN FT	1,810.00	\$80.00	\$144,800.00	
26	8"X6" PVC WYE	EACH	7.00	\$750.00	\$5,250.00	
27	6" SANITARY CLEANOUT	EACH	9.00	\$700.00	\$6,300.00	
28	CONSTRUCT SANITARY MANHOLE (0-8')	EACH	7.00	\$5,000.00	\$35,000.00	
29	CONSTRUCT SANITARY MANHOLE (8'+)	LIN FT	54.89	\$400.00	\$21,956.00	
30	INFI-SHIELD EXTERNAL CHIMNEY SEAL	EACH	7.00	\$300.00	\$2,100.00	
31	CLEAN AND VIDEO TAPE PIPE SEWER	LIN FT	1,600.00	\$2.00	\$3,200.00	\$251,106.00



2026 23RD AVENUE SOUTH IMPROVEMENTS
 WAITE PARK, MN
 SEH NO. WAITE G102

1/12/2026

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	COST	TOTAL	
WATER MAIN							
32	CONNECT TO EXISTING WATER MAIN STUB	EACH	1.00	\$1,500.00	\$1,500.00		
33	HYDRANT	EACH	4.00	\$7,000.00	\$28,000.00		
34	4" GATE VALVE & BOX	EACH	8.00	\$2,000.00	\$16,000.00		
35	6" GATE VALVE & BOX	EACH	5.00	\$2,500.00	\$12,500.00		
36	8" GATE VALVE & BOX	EACH	2.00	\$3,000.00	\$6,000.00		
37	4" WATER MAIN DUCTILE IRON CL 52	LIN FT	220.00	\$55.00	\$12,100.00		
38	6" WATER MAIN DUCTILE IRON CL 52	LIN FT	140.00	\$60.00	\$8,400.00		
39	8" WATER MAIN DUCTILE IRON CL 52	LIN FT	8.00	\$70.00	\$560.00		
40	4" INSULATION	SQ YD	8.00	\$90.00	\$720.00		
41	DUCTILE IRON FITTINGS	POUND	1,800.00	\$18.00	\$32,400.00	\$118,180.00	
STORM SEWER							
42	15" RC SAFETY APRON	EACH	4.00	\$1,500.00	\$6,000.00		
43	15" RC PIPE CULVERT CLASS IV	LIN FT	64.00	\$60.00	\$3,840.00	\$9,840.00	
EROSION CONTROL							
44	STABILIZED CONSTRUCTION EXIT	EACH	1.00	\$1,000.00	\$1,000.00		
45	SILT FENCE TYPE MS	LIN FT	4,000.00	\$4.00	\$16,000.00		
46	CULVERT END PROTECTION	EACH	6.00	\$250.00	\$1,500.00		
47	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	1,500.00	\$4.00	\$6,000.00	\$24,500.00	
SUMMARY							
					TOTAL BASE BID	\$849,410.00	\$849,410.00
SUBTOTAL - CONSTRUCTION						\$849,410.00	\$849,410.00
CONTINGENCY						\$84,900.00	
ENGINEERING						\$169,900.00	
LEGAL, FISCAL, AND ADMINISTRATIVE						\$25,500.00	
GRAND TOTAL						\$1,129,710.00	

Appendix B

Preliminary Assessment Worksheet

Category	% Assessed	Rate	Unit	City Rate
Trunk Fees	100.00%	\$4,246.31	Acre	0%
Sewer	100.00%	\$11,532.49	Acre	0%
Water	100.00%	\$5,427.63	Acre	0%
Street	0.00%	\$17,534.84	Acre	100%

Parcel	Map ID	ParcelId	Owner Name	Owner Address	City St Zip	Area	Trunk Fees	Sanitary Sewer	Water	Street	Total Assessed	City Cost
1	16	98.60666.0090	PSBC LLC	6753 COVE RD NW	SAUK RAPIDS, MN 56379	3.72	\$15,796.27	\$42,900.86	\$20,190.78	\$0.00	\$78,887.92	\$65,229.60
2	18	98.60666.0093	TRI-COUNTY ACTION PROGRAM		WAITE PARK, MN 56387	1.41	\$5,987.30	\$16,260.81	\$7,652.96	\$0.00	\$29,901.07	\$24,724.12
3	21	98.60672.0901	D & T RENTALS LLC	2515 1ST ST N	WAITE PARK, MN 56387	1.98	\$8,407.69	\$22,834.33	\$10,746.71	\$0.00	\$41,988.73	\$34,718.98
4	12	98.60568.0351	SHELLEY'S RE INVESTMENTS LLC	26182 JERICHO RD	ST CLOUD, MN 56301	4.5	\$19,108.40	\$51,896.21	\$24,424.34	\$0.00	\$95,428.94	\$78,906.78
5	14	98.60669.0152	SCHULDT PROPERTIES LLC	2551 200TH ST	CLEARWATER, MN 55320	3.33	\$14,140.21	\$38,403.19	\$18,074.01	\$0.00	\$70,617.41	\$58,391.02
6	19	98.60666.0094	HELEN K TRISKO	1501 COUNTY ROAD 137	WAITE PARK, MN 56387	4.19	\$17,792.04	\$48,321.13	\$22,741.77	\$0.00	\$88,854.94	\$73,470.98
7	20	98.60666.0095	D & T RENTALS LLC	2515 1ST ST N	WAITE PARK, MN 56387	2.28	\$9,681.59	\$26,294.08	\$12,375.00	\$0.00	\$48,350.66	\$39,979.44
8	17	98.60666.0092	TRI-COUNTY ACTION PROGRAM		WAITE PARK, MN 56387	1.4	\$5,944.83	\$16,145.49	\$7,598.68	\$0.00	\$29,689.00	\$24,548.78
9	15	98.60666.0097	HELEN K TRISKO	1501 COUNTY ROAD 137	WAITE PARK, MN 56387	8.58	\$36,433.34	\$98,948.76	\$46,569.07	\$0.00	\$181,951.17	\$150,448.93
10	15	98.60666.0096	MBCJ PROPERTIES LLC	25421 PLEASANT RD	SAINT CLOUD, MN 56301	1.36	\$5,774.98	\$15,684.19	\$7,381.58	\$0.00	\$28,840.74	\$23,847.38
						32.75	\$139,066.65	\$377,689.05	\$177,754.88	\$0.00	\$694,510.58	\$574,266.01

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Staff Report:

Issue: Review and Approve Bills; Other Business

BACKGROUND:

Enclosed are bills of 12-19-25 to 1-23-26 for approval.

RECOMMENDED ACTION:

Staff is requesting approval of these bills.

SUGGESTED MOTIONS:

Councilmember _____ moved to approve OR deny the 12-19-25 to 1-23-26 bills as presented or with the following revisions: _____

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Shawn Blackburn _____
Councilmember Vic Schulz _____
Councilmember Sarah Starling _____
Councilmember Frank Theisen _____
Mayor Kenneth Schmitt _____

Motion (Approved) (Denied)

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
4 SEASONS WINDOW AND CARPET CLEANING						
INV-000870	WINDOW CLEANING-PW	11/19/2025	350.00	0	101.4194.3711 REPAIR & MAINTENAN	Nonemployee
Total 4 SEASONS WINDOW AND CARPET CLEANING:			350.00			
ABEL, JESSE						
122525	121525 MEAL REIMB-LETAC SERGEANTS ACADEMY	12/25/2025	16.19	0	101.4211.3311 TRAINING/TRAVEL/HO	None
122525	121625 MEAL REIMB-LETAC SERGEANTS ACADEMY	12/25/2025	21.13	0	101.4211.3311 TRAINING/TRAVEL/HO	None
122525	121725 MEAL REIMB-LETAC SERGEANTS ACADEMY	12/25/2025	12.32	0	101.4211.3311 TRAINING/TRAVEL/HO	None
Total ABEL, JESSE:			49.64			
AMERICAN PUBLIC WORKS ASSN						
000907473	020126-013127 APWA MEMBERSHIP/MN CHAPTER DUES-WS	12/01/2025	315.00	0	101.4312.4331 MISCELLANEOUS - DU	None
Total AMERICAN PUBLIC WORKS ASSN:			315.00			
AMERICAN TEST CENTER, INC						
2252538	ANNUAL CRANE TEST #412	11/21/2025	200.00	200412	601.4825.3711 REPAIR & MAINTENAN	None
2252538	SAFETY INSPECTION #420	11/21/2025	475.00	200420	101.4312.3711 REPAIR & MAINTENAN	None
Total AMERICAN TEST CENTER, INC:			675.00			
AT&T MOBILITY						
287294433211	1126-122525 FIRSTNET LAPTOP SERVICES-PD	12/25/2025	774.60	0	101.4211.4386 TECHNOLOGY SERVIC	None
287294433211	1126-122525 FIRSTNET CELL PHONE SERVICES-PD	12/25/2025	1,071.52	0	101.4211.3211 COMMUNICATIONS	None
Total AT&T MOBILITY:			1,846.12			
AUTO TRIM & SIGN INC						
60959	HELMET NAME LABELS-FD	12/16/2025	50.00	0	101.4221.2111 OPERATING SUPPLIES	None
Total AUTO TRIM & SIGN INC:			50.00			
AUTO VALUE-ST CLOUD						
7022818	SHIFTER SELECT LEVER #401	12/15/2025	72.99	200401	101.4312.2211 REPAIR & MAINTENAN	None
Total AUTO VALUE-ST CLOUD:			72.99			
BAKER TILLY US, LLP						
BT3434798 BI/	2025 PAY PLAN SERVICES-PLANNING (1)	12/19/2025	228.58	0	101.4191.4389 OTHER CONTRACTUA	Nonemployee

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
BT3434798 BI/	2025 PAY PLAN SERVICES-BI (1)	12/19/2025	228.57	0	101.4241.4384 SERVICE CONTRACT	Nonemployee
BT3434798 CL	2025 PAY PLAN SERVICES-CL (8)	12/19/2025	1,828.63	0	101.4151.4384 SERVICE CONTRACT	Nonemployee
BT3434798 PD	2025 PAY PLAN SERVICES-PD (10)	12/19/2025	2,285.79	0	101.4211.4384 SERVICE CONTRACT	Nonemployee
BT3434798 P	2025 PAY PLAN SERVICES-PW (6)	12/19/2025	1,371.47	0	101.4312.4384 SERVICE CONTRACT	Nonemployee
BT3434798 P	2025 PAY PLAN SERVICES-AMP (1)	12/19/2025	228.58	0	101.4555.4384 SERVICE CONTRACT	Nonemployee
BT3434798 P	2025 PAY PLAN SERVICES-STORM SEWER (1)	12/19/2025	228.57	0	609.4825.4384 SERVICE CONTRACT	Nonemployee
BT3434798 P	2025 PAY PLAN SERVICES-WATER (1/2)	12/19/2025	114.28	0	601.4825.4384 SERVICE CONTRACT	Nonemployee
BT3434798 P	2025 PAY PLAN SERVICES-SEWER (1/2)	12/19/2025	114.28	0	605.4825.4384 SERVICE CONTRACT	Nonemployee
Total BAKER TILLY US, LLP:			6,628.75			
BLACKBURN, SHAWN						
112025	1113-111425 MILEAGE REIMB-CGMC 2025 FALL CONF	11/20/2025	201.60	0	101.4111.3311 TRAINING/TRAVEL/HOT	None
Total BLACKBURN, SHAWN:			201.60			
BLUE CROSS BLUE SHIELD OF MINNESOTA						
251202205996	0126 HEALTH INSURANCE	12/02/2025	91,381.67	0	101.2179 HEALTH INSURANCE	None
251202205996	0126 HEALTH INSURANCE-JT/COBRA	12/02/2025	2,351.48	0	101.4211.1311 HEALTH INSURANCE	None
251202205996	0126 HEALTH INSURANCE-TW/COBRA	12/02/2025	2,128.90	0	101.4211.1311 HEALTH INSURANCE	None
Total BLUE CROSS BLUE SHIELD OF MINNESOTA:			95,862.05			
BLUE STAR PLUMBING INC						
3484B	METER HORN REMOVAL-1104 1ST STR N	10/20/2025	256.50	0	601.4824.3711 REPAIR & MAINTENAN	None
Total BLUE STAR PLUMBING INC:			256.50			
CASELLE LLC						
INV-14437	0101-063026 CLOUD HOSTING & SOFTWARE SUPPORT-CL	12/04/2025	13,631.47	0	101.4151.3214 SOFTWARE & SUBSCR	Nonemployee
INV-14437 PO	0101-063026 CLOUD HOSTING & SOFTWARE SUPPORT-WATER	12/04/2025	2,921.03	0	601.4825.3214 SOFTWARE & SUBSCR	Nonemployee
INV-14437 PO	0101-063026 CLOUD HOSTING & SOFTWARE SUPPORT-SEWER	12/04/2025	2,921.03	0	605.4825.3214 SOFTWARE & SUBSCR	Nonemployee
Total CASELLE LLC:			19,473.53			
CENTRACARE HEALTH						
120525	PRE-EMPLOYEMENT TESTING-WATER RESOURCE TECH	12/05/2025	59.00	0	601.4825.4389 OTHER CONTRACTUA	Medical/Health
Total CENTRACARE HEALTH:			59.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
CENTRAL HYDRAULICS INC						
00661918	HYDRAULIC ADAPTER #497	12/12/2025	24.68	200497	101.4312.2211 REPAIR & MAINTENAN	None
Total CENTRAL HYDRAULICS INC:			24.68			
CENTRAL MN MUTUAL AID ASSOC.						
2026	2026 MEMBERSHIP DUES	12/15/2025	50.00	0	101.4221.4331 MISCELLANEOUS - DU	None
Total CENTRAL MN MUTUAL AID ASSOC.:			50.00			
CENTRAL-MCGOWAN INC						
0001104841	OXYGEN REFILLS (5)-PD	12/22/2025	111.20	0	101.4211.2111 OPERATING SUPPLIES	None
Total CENTRAL-MCGOWAN INC:			111.20			
CHARTER COMMUNICATIONS						
175549901122	122325-012226 INTERNET/TV-BI	12/22/2025	21.97	0	101.4241.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-CL	12/21/2025	98.84	0	101.4151.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-FD	12/23/2025	54.91	0	101.4221.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-RADIO CLUB/EMS	12/23/2025	161.56	0	101.4251.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-PUBLIC WORKS FACILITY	12/23/2025	146.44	0	101.4312.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-WATER	12/23/2025	21.96	0	601.4825.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-SEWER	12/23/2025	21.97	0	605.4825.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET-OLD PW	12/23/2025	149.99	0	101.4312.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 TV-WATER	12/23/2025	20.43	0	601.4825.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 TV-SEWER	12/23/2025	20.42	0	605.4825.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET/TV-PUBLIC WORKS FACILITY	12/23/2025	172.48	0	101.4312.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 TV-PARKS	12/23/2025	40.85	0	101.4552.3211 COMMUNICATIONS	Nonemployee
175549901122	122325-012226 INTERNET-AMPHITHEATER	12/23/2025	179.99	50	101.4555.3211 COMMUNICATIONS	Nonemployee
Total CHARTER COMMUNICATIONS:			1,111.81			
CINTAS CORPORATION NO 2						
5306596909	120825 CHECK/FILL/CLEAN FIRST AID CABINETS-GB	12/08/2025	102.34	0	101.4194.4384 SERVICE CONTRACT	None
Total CINTAS CORPORATION NO 2:			102.34			
CITY OF SARTELL						
531	4TH QUARTER 2025 GANGSTRIKE	12/31/2025	4,646.81	0	101.4211.4389 OTHER CONTRACTUA	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total CITY OF SARTELL:			4,646.81			
CITY OF ST CLOUD						
AR036110	1ST QTR 2026 FIRE/EMA ASSISTANCE JPA	12/01/2025	155,697.38	0	101.4221.4389 OTHER CONTRACTUA	None
AR036262	4TH QTR 2025 DONATION-WHITNEY SR CTR MEMBERSHIPS (3)	12/15/2025	120.00	0	207.4911.4369 EXPENSES APPROVED	None
AR036315	1125 OPERATIONS & MAINTENANCE	12/22/2025	35,970.72	0	605.4842.2219 OPERATIONS & MAINT	None
AR036315	1125 OPERATIONS & MAINTENANCE CONV	12/22/2025	4,624.57	0	605.4841.2219 OPERATIONS & MAINT	None
AR036315	1125 REHAB & REPLACE	12/22/2025	4,594.25	0	605.4842.3831 REHAB & REPLACE - B	None
AR036315	1125 REHAB & REPLACE CONV	12/22/2025	3,647.63	0	605.4841.3831 REHAB & REPLACE - B	None
AR036315	1125 DEBT SERVICE-WWTF EXPENSE	12/22/2025	17,689.56	0	605.4842.6291 DEBT SERVICE - C1 (W	None
AR036315	1125 DEBT SERVICE-NR2	12/22/2025	6,346.83	0	605.4842.6292 DEBT SERVICE - C1 (W	None
AR036315	1125 DEBT SERVICE-WWCS	12/22/2025	8,756.77	0	605.4841.6293 DEBT SERVICE TRI - C	None
AR036315	1125 DEBT SERVICE-MAIN LIFT STATION	12/22/2025	8,816.89	0	605.4841.6294 DEBT SERVICE - C2 M	None
AR036315	1125 DEBT SERVICE-METRO FORCEMAIN	12/22/2025	4,599.19	0	605.4841.3832 METRO FORCEMAIN	None
Total CITY OF ST CLOUD:			250,863.79			
CONVENTION VISITORS BUREAU						
R1.000039406	1125 HOTEL/MOTEL TAX-ECONOLOGDE	12/16/2025	894.67	0	801.4911.4375 PAYMENTS TO CHAMB	None
R1.000039410	1125 HOTEL/MOTEL TAX-RESIDENCE INN	12/17/2025	6,825.83	0	801.4911.4375 PAYMENTS TO CHAMB	None
R1.000039411	1125 HOTEL/MOTEL TAX-HILTON GARDEN INN	12/17/2025	6,708.31	0	801.4911.4375 PAYMENTS TO CHAMB	None
Total CONVENTION VISITORS BUREAU:			14,428.81			
CORE & MAIN LP						
Y236262	WATER METER/METER GASKETS/ETC-DISTRIBUTION	12/10/2025	2,421.48	0	601.4824.2212 WATER METERS - NE	None
Y275525	1125 VXU RENTAL	12/17/2025	400.00	0	601.4824.4131 RENTALS	Rent
Total CORE & MAIN LP:			2,821.48			
DE LAGE LANDEN FINANCIAL SERV						
593665202	121525-011426 PW COPIER LEASE PW	12/21/2025	56.70	0	101.4312.4384 SERVICE CONTRACT	None
593665202	121525-011426 PW COPIER LEASE WATER	12/21/2025	35.44	0	601.4825.4384 SERVICE CONTRACT	None
593665202	121525-011426 PW COPIER LEASE SEWER	12/21/2025	35.43	0	605.4825.4384 SERVICE CONTRACT	None
593665202	121525-011426 PW COPIER LEASE STORM SEWER	12/21/2025	14.17	0	609.4825.4384 SERVICE CONTRACT	None
Total DE LAGE LANDEN FINANCIAL SERV:			141.74			
DELL MARKETING LP						
10855086967	DELL PRO 27 PLUS MONITOR-WTP	12/26/2025	91.06	0	601.4825.3212 COMPUTERS/IT	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
10855086967	DELL PRO 27 PLUS MONITOR-WTP	12/26/2025	91.06	0	605.4825.3212 COMPUTERS/IT	None
Total DELL MARKETING LP:			182.12			
DESIGN ELECTRIC INC						
27928	REPLACE POLE/FIXTURES-CSAH 75 BETWEEN 13TH & 15TH	12/17/2025	5,604.00	37	101.4317.3711 REPAIR & MAINTENAN	None
Total DESIGN ELECTRIC INC:			5,604.00			
DTN LLC						
210-00252052	1125 WEATHER FORCAST/SNOW REMOVAL SOFTWARE	12/09/2025	501.23	0	101.4313.3214 SOFTWARE & SUBSCR	None
210-00252082	1225 WEATHER FORCAST/SNOW REMOVAL SOFTWARE	12/09/2025	501.23	0	101.4313.3214 SOFTWARE & SUBSCR	None
Total DTN LLC:			1,002.46			
EL-JAY PLUMBING & HEATING, INC.						
33664-1	CO2 VALVE REPLACEMENT PLUMBING-WTP	12/19/2025	4,302.50	0	601.4822.3711 REPAIR & MAINTENAN	None
Total EL-JAY PLUMBING & HEATING, INC.:			4,302.50			
EMERGENCY SOLUTIONS MN LLC						
1114	090125 EMR REFRESHER-FD (5 NEW HIRES)	12/17/2025	2,500.00	0	101.4221.3311 TRAINING/TRAVEL/HO	Nonemployee
1114	071725 CPR REFRESHER-FD	12/17/2025	800.00	0	101.4221.3311 TRAINING/TRAVEL/HO	Nonemployee
Total EMERGENCY SOLUTIONS MN LLC:			3,300.00			
ERICKSON ELECTRIC COMPANY INC						
13179	CO2 VALVE REPLACEMENT ELECTRICAL-WTP	12/22/2025	2,260.68	0	601.4822.3711 REPAIR & MAINTENAN	None
Total ERICKSON ELECTRIC COMPANY INC:			2,260.68			
EXHAUST PROS						
32730	EXHAUST REPAIR #101	12/15/2025	70.00	200101	101.4241.3711 REPAIR & MAINTENAN	None
32733	EXHAUST REPAIR #20-218	12/12/2025	40.00	30020218	101.4211.3711 REPAIR & MAINTENAN	None
Total EXHAUST PROS:			110.00			
FACTORY MOTOR PARTS						
1-11338868	TIRE SENSORS (20)-PD	12/17/2025	399.82	0	101.4211.3711 REPAIR & MAINTENAN	None
124-299806	STEERING SHIFT TUBE #401	12/04/2025	70.18	200401	101.4312.2211 REPAIR & MAINTENAN	None
124-300646	VALVE STEMS (1 BOX)-PW STOCK	12/16/2025	30.90	0	101.4312.2211 REPAIR & MAINTENAN	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
124-300765	AIR FILTER/5W-20 OIL #418	12/17/2025	74.27	200418	101.4312.2211 REPAIR & MAINTENAN	None
124-300967	BATTERY #22-223	12/19/2025	137.14	30022223	101.4211.3711 REPAIR & MAINTENAN	None
Total FACTORY MOTOR PARTS:			712.31			
FALCON NATIONAL BANK						
120825-FALCO	010626-010627 SAFETY DEPOSIT BOX RENTAL	12/08/2025	120.00	0	101.4151.4331 MISCELLANEOUS - DU	None
Total FALCON NATIONAL BANK:			120.00			
FARM-RITE EQUIPMENT, INC.						
P93072	SKID STEER FORKS	11/25/2025	1,650.00	0	101.4312.2211 REPAIR & MAINTENAN	None
P93459	CAB FILTERS/HYDRAULIC FLUID #485	12/09/2025	228.61	200485	101.4312.2211 REPAIR & MAINTENAN	None
P93624	CONTROL MODULE #466	12/12/2025	895.00	200466	101.4312.2211 REPAIR & MAINTENAN	None
Total FARM-RITE EQUIPMENT, INC.:			2,773.61			
FUZZY LOON DESIGNS LLC						
56523	UNIFORM POLOS (54 - TRAINING/ADMIN)-PD	12/01/2025	1,350.00	0	101.4211.4381 UNIFORMS	Nonemployee
Total FUZZY LOON DESIGNS LLC:			1,350.00			
GALLS LLC						
033496618	UNIFORM LONG SLEEVE SHIRT-CT	12/16/2025	86.31	0	101.4211.4381 UNIFORMS	None
033496618	UNIFORM LONG SLEEVE SHIRT ALTERATIONS-CT	12/16/2025	20.42	0	101.4211.4381 UNIFORMS	Nonemployee
033563199	EAR MOLDS (20)-PD STOCK	12/22/2025	162.00	0	101.4211.4381 UNIFORMS	None
033623141	UNIFORM JACKET EMBROIDERY/ALTERATIONS-NK	12/30/2025	41.99	0	101.4211.4381 UNIFORMS	Nonemployee
033635446	UNIFORM JACKET EMBLEM APPLICATION-AL	12/31/2025	11.98	0	101.4211.4381 UNIFORMS	Nonemployee
033635453	UNIFORM PANTS (2)-NK	12/31/2025	207.98	0	101.4211.4381 UNIFORMS	None
033635453	UNIFORM PANTS (2) HEMMING-NK	12/31/2025	9.98	0	101.4211.4381 UNIFORMS	Nonemployee
Total GALLS LLC:			540.66			
GANNETT MEDIA CORP						
0007491155	121825 SUMMARY PUBLICATION-AMENDMENT OF APPENDIX B	12/31/2025	66.80	0	101.4151.3431 ADVERTISEMENTS	None
Total GANNETT MEDIA CORP:			66.80			
GAUTHIER, KELLI						
121925	UNIFORM PANTS (2) REIMB	12/19/2025	48.73	0	101.4211.4381 UNIFORMS	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total GAUTHIER, KELLI:			48.73			
GLANZ-GAMBRINO, LORI						
121725 CL	121725 MILEAGE REIMB-YEAR END SAFETY TRAINING IN SAUK RAPIDS	12/17/2025	11.90	0	101.4151.3311 TRAINING/TRAVEL/HO	None
121725 PD	120425 DONUTS REIMB-PD RECORDS TECHNICIAN INTERVIEWS	12/17/2025	12.98	0	101.4211.3312 MEETING EXPENSES	None
Total GLANZ-GAMBRINO, LORI:			24.88			
GOVERNMENT FINANCE OFFICERS AS						
300138972-20	2026 MEMBERSHIP DUES - KV	12/02/2025	250.00	0	101.4151.4331 MISCELLANEOUS - DU	None
Total GOVERNMENT FINANCE OFFICERS AS:			250.00			
GREATER ST CLOUD DEVELOPMENT CORPORATION						
SW_INVOICE0	2026 MEMBERSHIP	01/01/2026	5,000.00	0	101.4191.4999 MISCELLANEOUS	None
Total GREATER ST CLOUD DEVELOPMENT CORPORATION:			5,000.00			
HACH CO						
14802151	TESTING PRODUCTS-WTP	12/18/2025	610.83	0	601.4822.2211 REPAIR & MAINTENAN	None
14805251	ADD'L TESTING PRODUCTS-WTP	12/22/2025	164.55	0	601.4822.2211 REPAIR & MAINTENAN	None
Total HACH CO:			775.38			
HAMMOND, JOHN R						
1225	1225 TELEWISE MEETINGS	12/01/2025	400.00	0	101.4151.4715 LOCAL ACCESS EXPE	Nonemployee
Total HAMMOND, JOHN R:			400.00			
HEARTLAND SECURITY SERVICES						
854247	0101-033126 SECURITY MONITORING-WTP	12/26/2025	98.85	0	601.4825.4384 SERVICE CONTRACT	Nonemployee
854247	0101-033126 FIRE MONITORING-WTP	12/26/2025	83.85	0	601.4825.4384 SERVICE CONTRACT	Nonemployee
Total HEARTLAND SECURITY SERVICES:			182.70			
HIGHWAY 23 COALITION						
1037	2026 HIGHWAY 23 COALITION MEMBERSHIP	12/30/2025	1,500.00	0	101.4151.4331 MISCELLANEOUS - DU	None
Total HIGHWAY 23 COALITION:			1,500.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
HOME DEPOT CREDIT SERVICES						
3010828	RATCHET/DRIVES/ETC #412	12/04/2025	89.85	200412	601.4824.2211 REPAIR & MAINTENAN	None
5010586	ADD'L DEWALT BATTERIES-PW	12/02/2025	199.00	0	101.4312.2211 REPAIR & MAINTENAN	None
5010587	DEWALT BATTERIES (2)-PW	12/02/2025	199.00	0	101.4312.2211 REPAIR & MAINTENAN	None
5011788	LOCK DE-ICER-PW	12/12/2025	7.56	0	101.4194.2211 REPAIR & MAINTENAN	None
Total HOME DEPOT CREDIT SERVICES:			495.41			
HOWE, JEFFREY R						
1225	1225 BUILDING INSPECTION SERVICE	12/01/2025	14,075.20	0	101.4241.4389 OTHER CONTRACTUA	Nonemployee
Total HOWE, JEFFREY R:			14,075.20			
INTOXIMETERS INC						
804127	PROFESSIONAL BREATH ALCOHOL TESTERS (6)-PD	12/19/2025	2,550.00	0	101.4211.2111 OPERATING SUPPLIES	None
Total INTOXIMETERS INC:			2,550.00			
JEFF CURTIS ELECTRIC, INC						
3899	OUTLET INSTALL-PW TIRE MACHINE IN SHOP	12/01/2025	689.53	0	101.4194.3711 REPAIR & MAINTENAN	None
3900	4-CIRCUIT OUTLET BOX INSTALL-OUTSIDE WALL OF COMMUNITY PARK BAT	12/01/2025	1,036.00	0	101.4552.3711 REPAIR & MAINTENAN	None
Total JEFF CURTIS ELECTRIC, INC:			1,725.53			
K M FIRE PUMP SPECIALISTS						
8804	TRUCK REPAIR LABOR #E1/E5 & TANKER 6	12/02/2025	1,920.00	0	101.4221.3711 REPAIR & MAINTENAN	Nonemployee
8804	TRUCK REPAIR PARTS #E1/E5 & TANKER 6	12/02/2025	767.46	0	101.4221.3711 REPAIR & MAINTENAN	None
8809	TRUCK REPAIR PARTS TOWER #3	11/25/2025	18.00	0	101.4221.3711 REPAIR & MAINTENAN	None
8809	TRUCK REPAIR LABOR TOWER #3	11/25/2025	720.00	0	101.4221.3711 REPAIR & MAINTENAN	Nonemployee
Total K M FIRE PUMP SPECIALISTS:			3,425.46			
KOTZER, JAMES						
121725	SAFETY BOOTS REIMBURSEMENT	12/17/2025	314.98	0	101.4312.4381 UNIFORMS	None
Total KOTZER, JAMES:			314.98			
LEAGUE OF MN CITIES						
2026	2026 MN MAYOR ASSOCIATION DUES-KS	01/01/2026	30.00	0	101.4131.4331 MISCELLANEOUS - DU	None
442005	0101-123126 LMC DUES	01/02/2026	10,501.00	0	101.4111.4331 MISCELLANEOUS - DU	None

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Total LEAGUE OF MN CITIES:			10,531.00			
LEASE SERVICING CENTER, INC						
010226	DOCUMENTATION & PROCESSING FEE-VACTOR LEASE	01/02/2026	500.00	0	605.4825.4331 MISCELLANEOUS - DU	None
Total LEASE SERVICING CENTER, INC:			500.00			
LEHMKUHL, ANDREW						
122325	121525 FUEL REIMB-LETAC SERGEANTS ACADEMY	12/23/2025	39.45	0	101.4211.2121 GAS & OIL PURCHASE	None
Total LEHMKUHL, ANDREW:			39.45			
LEWELLYN, RUEBEN						
121725	SAFETY BOOTS REIMBURSEMENT	12/17/2025	344.98	0	101.4312.4381 UNIFORMS	None
Total LEWELLYN, RUEBEN:			344.98			
LODERMEIER, JEAN M						
1225	1225 LANDSCAPE CONSULTANT SERVICES	12/01/2025	1,000.00	0	101.4552.1048 TEMP-PARKS-LANDSC	Nonemployee
Total LODERMEIER, JEAN M:			1,000.00			
MECHANICAL ENERGY SYSTEMS INC						
R1.000038736	ELECTRICAL PERMIT REFUND #5997-834 ASPEN CIRCLE	10/21/2025	81.00	0	101.4241.4981 REFUNDS & REIMBUR	None
R1.000038736	ADMIN FEE	10/21/2025	35.00	0	101.4241.4981 REFUNDS & REIMBUR	None
Total MECHANICAL ENERGY SYSTEMS INC:			46.00			
MENARDS INC						
75211	409 ALL PURPOSE (3)/LYSOL DISINFECTANT (6)/ETC-PW	12/17/2025	115.69	0	101.4194.2211 REPAIR & MAINTENAN	None
75211	MENARDS REBATE #6378338826	12/17/2025	87.37	0	101.4194.2211 REPAIR & MAINTENAN	None
75559	HARD HAT-PR	12/22/2025	19.99	0	101.4194.2171 SAFETY	None
75560	2X4 FOR HOCKEY RINK REPAIRS	12/22/2025	5.58	0	101.4552.2211 REPAIR & MAINTENAN	None
75562	FITTINGS-PW SHOP	12/22/2025	6.13	0	101.4312.2211 REPAIR & MAINTENAN	None
Total MENARDS INC:			60.02			
MID CENTRAL DOOR CO						
SI021565	ADA DOOR ACTUATOR-LIBRARY ENTRY DOOR	12/19/2025	93.00	0	101.4196.2211 REPAIR & MAINTENAN	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total MID CENTRAL DOOR CO:			93.00			
MIDWAY IRON METAL INC						
622205	STEEL #466 REPAIR	12/12/2025	40.92	200466	101.4312.2211 REPAIR & MAINTENAN	None
Total MIDWAY IRON METAL INC:			40.92			
MIDWEST TREE EXPERTS MN INC						
07583-1	TREE/STUMP/BRUSH REMOVAL- HIDDEN PARK/585 SUNWOOD PARK DR	12/15/2025	18,500.00	0	205.4911.4369 EXPENSES APPROVED	None
Total MIDWEST TREE EXPERTS MN INC:			18,500.00			
MIMBACH FLEET SUPPLY						
219863	BRINE VALVE #442	12/12/2025	179.99	200442	101.4313.2211 REPAIR & MAINTENAN	None
219863	BRINE VALVE #445	12/12/2025	179.99	200445	101.4313.2211 REPAIR & MAINTENAN	None
219863	BRINE VALVE #446	12/12/2025	179.99	200446	101.4313.2211 REPAIR & MAINTENAN	None
219863	BRINE VALVE #448	12/12/2025	179.99	200448	101.4313.2211 REPAIR & MAINTENAN	None
Total MIMBACH FLEET SUPPLY:			719.96			
MN COPY SYSTEMS						
441948	121225-011126 EMAIL ACCOUNT FOR ADMIN COPIER	01/05/2026	10.00	0	101.4151.3214 SOFTWARE & SUBSCR	None
441949	121225-011126 PD COPIER	01/05/2026	308.50	0	101.4211.4384 SERVICE CONTRACT	None
442205	121225-011126 PW COPIER PW	01/05/2026	53.49	0	101.4312.4384 SERVICE CONTRACT	None
442205	121225-011126 PW COPIER SEWER	01/05/2026	33.44	0	605.4825.4384 SERVICE CONTRACT	None
442205	121225-011126 PW COPIER STORM SEWER	01/05/2026	13.37	0	609.4825.4384 SERVICE CONTRACT	None
442205	121225-011126 PW COPIER WATER	01/05/2026	33.43	0	601.4825.4384 SERVICE CONTRACT	None
Total MN COPY SYSTEMS:			452.23			
MN PAVING & MATERIALS						
120525	PTY #5-11TH AVE N/12TH AVE N/ALLEY K, R, T, V, AB-2025 STREET IMPROVE	12/05/2025	54,545.83	40025001	101.4311.5311 CONSTRUCTION COST	None
120525	PTY #5-GREAT OAK DR-2025 STREET IMPROVEMENTS	12/05/2025	8,421.36	40025300	101.4311.5312 CONSTRUCTION COST	None
120525	PTY #5-2ND ST N-2025 STREET IMPROVEMENTS	12/05/2025	7,556.32	40025300	101.4311.5312 CONSTRUCTION COST	None
Total MN PAVING & MATERIALS:			70,523.51			
MN STATE FIRE CHIEF ASSN						
10356	2026 DUES-FIRE FIGHTERS	11/05/2025	440.00	0	101.4221.4331 MISCELLANEOUS - DU	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total MN STATE FIRE CHIEF ASSN:			440.00			
MN VALLEY TESTING LABORATORIES						
1338958	122225 WASTEWATER TESTS	12/23/2025	182.94	0	605.4825.4382 SEWER TESTING	None
1338959	122225 ADD'L WASTEWATER TESTS	12/23/2025	85.98	0	605.4825.4382 SEWER TESTING	None
Total MN VALLEY TESTING LABORATORIES:			268.92			
NFPA						
2803421M	0126-0127 MEMBERSHIP	12/19/2025	225.00	0	101.4221.4331 MISCELLANEOUS - DU	None
Total NFPA:			225.00			
POMP'S TIRE SERVICE INC						
2400016237	TIRES (8)-PD STOCK	12/22/2025	1,104.00	0	101.4211.3711 REPAIR & MAINTENAN	None
Total POMPS TIRE SERVICE INC:			1,104.00			
POPP, DEAN						
123025	SAFETY BOOTS REIMBURSEMENT	12/30/2025	344.98	0	101.4312.4381 UNIFORMS	None
Total POPP, DEAN:			344.98			
PROFESSIONAL OFFICE SERVICES INC						
003791702	SNOW/GRASS COMPLAINT DOOR HANGERS (250)	12/15/2025	143.50	0	101.4313.2211 REPAIR & MAINTENAN	None
003791702	SNOW/GRASS COMPLAINT DOOR HANGERS (250)	12/15/2025	143.50	0	101.4312.2211 REPAIR & MAINTENAN	None
Total PROFESSIONAL OFFICE SERVICES INC:			287.00			
REESE, MONICA						
010526	122925 & 123125 MISC MILEAGE REIMB-MR	01/05/2026	14.00	0	101.4151.3311 TRAINING/TRAVEL/HO	None
Total REESE, MONICA:			14.00			
SEH INC						
499793	1125 15TH AVE N TRAIL-2025	12/15/2025	397.00	47	101.4311.3032 GENERAL ENGINEERI	None
499796	1125 2025 STREET IMPROVEMENTS	12/15/2025	6,070.50	40025001	101.4311.5311 CONSTRUCTION COST	None
499796	1125 2025 STREET IMPROVEMENTS EXP	12/15/2025	58.60	40025001	101.4311.5311 CONSTRUCTION COST	None
500198	1125 GENERAL ENGINEERING-PARKS	12/15/2025	10,003.00	49000100	101.4311.3032 GENERAL ENGINEERI	None
500198	1125 GENERAL ENGINEERING-PARKS EXP	12/15/2025	144.38	49000100	101.4311.3032 GENERAL ENGINEERI	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
500198	1125 GENERAL ENGINEERING-STREETS/TRANSPORTATION	12/15/2025	1,360.00	49000200	101.4311.3032 GENERAL ENGINEERI	None
500198	1125 GENERAL ENGINEERING-MISC.	12/15/2025	6,378.00	49000500	101.4311.3032 GENERAL ENGINEERI	None
500198	1125 GENERAL ENGINEERING-CONSULTANTS/MTGS & ADMIN	12/15/2025	1,912.50	49000001	101.4311.3032 GENERAL ENGINEERI	None
500198	1125 STORMWATER-CONSULTING	12/15/2025	1,062.00	49000803	609.4825.3081 CONSULTANTS	None
500644	1125 2026 STREET IMPROVEMENTS-SUNDIAL DR/DESIGN & BIDDING	12/15/2025	5,515.00	40026001	101.4311.5311 CONSTRUCTION COST	None
Total SEH INC:			32,900.98			
SHIELD SECURITY SYSTEMS LLC						
0703373-IN	2026 PROGRAM ADMINISTRATION-TIER STANDARD 3	12/22/2025	1,800.00	0	101.4194.4384 SERVICE CONTRACT	Nonemployee
Total SHIELD SECURITY SYSTEMS LLC:			1,800.00			
SHIFT TECHNOLOGIES INC						
15850-2 BI/PL	2026 USERLOCK SUBSCRIPTIONS (2)-BI	12/04/2025	62.10	0	101.4241.3214 SOFTWARE & SUBSCR	None
15850-2 BI/PL	2026 USERLOCK SUBSCRIPTION-PLANNING	12/04/2025	31.05	0	101.4191.3214 SOFTWARE & SUBSCR	None
15850-2 CL	2026 USERLOCK SUBSCRIPTIONS (10)-CL	11/04/2025	310.50	0	101.4151.3214 SOFTWARE & SUBSCR	None
15850-2 CL	2026 USERLOCK SUBSCRIPTIONS (9)-EXTRA KEYS	11/04/2025	279.45	0	101.4151.3214 SOFTWARE & SUBSCR	None
15850-2 FD	2026 USERLOCK SUBSCRIPTIONS (5)-FD	12/04/2025	155.25	0	101.4221.3214 SOFTWARE & SUBSCR	None
15850-2 PD	2026 USERLOCK SUBSCRIPTIONS (2)-PD	12/04/2025	62.10	0	101.4211.3214 SOFTWARE & SUBSCR	None
15850-2 PW	2026 USERLOCK SUBSCRIPTIONS (4)-AMP	12/04/2025	124.20	50	101.4555.3214 SOFTWARE & SUBSCR	None
15850-2 PW	2026 USERLOCK SUBSCRIPTIONS (12)-PW	12/04/2025	372.60	0	101.4312.3214 SOFTWARE & SUBSCR	None
15850-2 PW	2026 USERLOCK SUBSCRIPTIONS (2)-WATER	12/04/2025	62.10	0	601.4825.3214 SOFTWARE & SUBSCR	None
15850-2 PW	2026 USERLOCK SUBSCRIPTIONS (2)-SEWER	12/04/2025	62.10	0	605.4825.3214 SOFTWARE & SUBSCR	None
15850-2 PW	2026 USERLOCK SUBSCRIPTION-STORM SEWER	12/04/2025	31.05	0	609.4825.3214 SOFTWARE & SUBSCR	None
Total SHIFT TECHNOLOGIES INC:			1,552.50			
SITEONE LANDSCAPE SUPPLY, LLC						
161447039-00	ICE MELT (49)-GB	12/18/2025	432.67	0	101.4313.2211 REPAIR & MAINTENAN	None
Total SITEONE LANDSCAPE SUPPLY, LLC:			432.67			
ST CLOUD AREA PLANNING ORG						
121525	2026 1ST HALF OPERATIONS ASSESSMENT	12/15/2025	3,831.00	0	101.4191.4999 MISCELLANEOUS	None
121525	2026 1ST HALF PAVEMENT CONDITION UPDATE	12/15/2025	693.50	0	101.4191.4999 MISCELLANEOUS	None
121525	2026 1ST HALF COMMUNITY LIAISON	12/15/2025	28.50	0	101.4191.4999 MISCELLANEOUS	None
121525	2026 1ST HALF LARKIN HOFFMAN LOBBYING FEE	12/15/2025	1,207.50	0	101.4191.4999 MISCELLANEOUS	None
Total ST CLOUD AREA PLANNING ORG:			5,760.50			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
ST CLOUD REFRIGERATION INC						
AC013300	2025-2026 FACILITY MAINTENANCE AGREEMENT	12/05/2025	3,200.00	0	101.4194.4384 SERVICE CONTRACT	None
AW28889	FURNACE #4 REPAIR-AMP	12/15/2025	701.40	0	101.4555.3711 REPAIR & MAINTENAN	None
Total ST CLOUD REFRIGERATION INC:			3,901.40			
STARLING, SARAH						
121725	1113-111425 MILEAGE REIMB-CGMC 2025 FALL CONF	12/17/2025	201.60	0	101.4111.3311 TRAINING/TRAVEL/HOT	None
Total STARLING, SARAH:			201.60			
STEARNS COUNTY AUDITOR TREAS						
010860566-26	REGISTRATION-2007 STERLING DUMP TRUCK #444	11/17/2025	21.25	200444	101.4312.4331 MISCELLANEOUS - DU	None
010910290-26	REGISTRATION-2000 STERLING DUMP TRUCK #443	11/17/2025	21.25	200443	101.4312.4331 MISCELLANEOUS - DU	None
011219230-26	REGISTRATION-2017 MACK TANDEM DUMP TRUCK #442	11/17/2025	21.25	200442	101.4312.4331 MISCELLANEOUS - DU	None
011388999-26	REGISTRATION-2013 CHEVY SILVERADO 2500 #409	11/17/2025	21.25	200409	101.4312.4331 MISCELLANEOUS - DU	None
015351404-26	REGISTRATION-2015 MACK DUMP TRUCK #445	11/17/2025	21.25	200445	101.4312.4331 MISCELLANEOUS - DU	None
015843581-26	REGISTRATION-2001 DODGE RAM 1500 #400	11/17/2025	21.25	200400	101.4312.4331 MISCELLANEOUS - DU	None
016009725-26	REGISTRATION-2004 CHEVY SILVERADO #407	11/17/2025	21.25	200407	101.4312.4331 MISCELLANEOUS - DU	None
016390227-26	REGISTRATION-2001 DODGE RAM 2500 #402	11/17/2025	21.25	200402	101.4312.4331 MISCELLANEOUS - DU	None
016527114-26	REGISTRATION-2016 FORD F550 #414	11/17/2025	21.25	200414	101.4312.4331 MISCELLANEOUS - DU	None
016652989-26	REGISTRATION-2006 GMC SIERRA 2500 #408	11/17/2025	21.25	200408	101.4312.4331 MISCELLANEOUS - DU	None
017931920-26	REGISTRATION-2000 FORD F550 #401	11/17/2025	21.25	200401	101.4312.4331 MISCELLANEOUS - DU	None
018080834-26	REGISTRATION-2014 GMC SIERRA #410	11/17/2025	21.25	200410	605.4825.4331 MISCELLANEOUS - DU	None
018262311-26	REGISTRATION-2008 CHEVY SILVERADO #413	11/07/2025	21.25	200413	101.4312.4331 MISCELLANEOUS - DU	None
018842908-26	REGISTRATION-2015 CHEVY SILVERADO #415	11/17/2025	21.25	200415	101.4312.4331 MISCELLANEOUS - DU	None
019736509-26	REGISTRATION-2007 FORD F150 #411	11/17/2025	21.25	200411	601.4825.4331 MISCELLANEOUS - DU	None
019969125-26	REGISTRATION-2000 FORD F540 BUCKET TRUCK #420	11/17/2025	21.25	200420	101.4312.4331 MISCELLANEOUS - DU	None
020942620-26	REGISTRATION-2002 STERLING VACTOR #601	11/17/2025	21.25	200601	605.4825.4331 MISCELLANEOUS - DU	None
027265317-26	REGISTRATION-2018 DOOLITTLE TRAILER #482	11/17/2025	21.25	200482	101.4312.4331 MISCELLANEOUS - DU	None
027552536-26	REGISTRATION-2017 FORD F250 #412	11/17/2025	21.25	200412	601.4825.4331 MISCELLANEOUS - DU	None
027836731-26	REGISTRATION-2018 LDTL TRAILER #480	11/17/2025	21.25	200480	101.4312.4331 MISCELLANEOUS - DU	None
028509048-26	REGISTRATION-2018 CHEVY SILVERADO #416	11/17/2025	21.25	200416	601.4825.4331 MISCELLANEOUS - DU	None
028923715-26	REGISTRATION-2020 FREIGHTLINER #446	11/17/2025	21.25	200446	101.4312.4331 MISCELLANEOUS - DU	None
029322605-26	REGISTRATION-2019 FORD F35 #417	11/17/2025	21.25	200417	101.4312.4331 MISCELLANEOUS - DU	None
030285985-26	REGISTRATION-2002 FELLING TRAILER #470	11/17/2025	21.25	200470	101.4312.4331 MISCELLANEOUS - DU	None
030831468-26	REGISTRATION-2020 FORD F150 #418	11/17/2025	21.25	200418	101.4312.4331 MISCELLANEOUS - DU	None
030947426-26	REGISTRATION-1980 MILLER WELDER/GENERATOR TRAILER #474	11/17/2025	21.25	200474	101.4312.4331 MISCELLANEOUS - DU	None
031721172-26	REGISTRATION-2017 PACE TRAILER #483	11/17/2025	21.25	200483	101.4211.4331 MISCELLANEOUS - DU	None
031730206-26	REGISTRATION-2012 MILLER WELDER/GENERATOR TRAILER #473	11/17/2025	21.25	200473	101.4312.4331 MISCELLANEOUS - DU	None
032526768-26	REGISTRATION-1999 GMC 2500 #405	11/17/2025	21.25	200405	101.4312.4331 MISCELLANEOUS - DU	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
043096875-26	REGISTRATION-2022 FORD F150 #419	11/17/2025	21.25	200419	605.4825.4331 MISCELLANEOUS - DU	None
044760116-26	REGISTRATION-2024 FREIGHTLINER DUMP TRUCK #447	11/17/2025	21.25	200447	101.4312.4331 MISCELLANEOUS - DU	None
044763492-26	REGISTRATION-2024 CHEVY SILVERADO 2500 #421	11/17/2025	21.25	200421	101.4194.4331 MISCELLANEOUS - DU	None
044817528-26	REGISTRATION-2024 CHEVY SILVERADO 2500 #422	11/17/2025	21.25	200422	101.4312.4331 MISCELLANEOUS - DU	None
045034528-26	REGISTRATION-2024 CHEVY SILVERADO 2500 #423	11/17/2025	21.25	200423	101.4312.4331 MISCELLANEOUS - DU	None
045112094-26	REGISTRATION-2024 CHEVY SILVERADO 3500 #424	11/17/2025	21.25	200424	101.4312.4331 MISCELLANEOUS - DU	None
2025-0000001	4TH QTR 2025 EMS SERVICES	12/31/2025	13,392.25	0	101.4251.4384 SERVICE CONTRACT	None

Total STEARNS COUNTY AUDITOR TREAS: 14,136.00

TASC

IN3613870 BI/	0101-033126 COBRA ADMIN FEE-PLANNING	11/17/2025	2.76	0	101.4191.1311 HEALTH INSURANCE	None
IN3613870 BI/	0101-033126 COBRA ADMIN FEE-BI	11/17/2025	2.76	0	101.4241.1311 HEALTH INSURANCE	None
IN3613870 BI/	2026 COBRA RENEWAL FEE-PLANNING	11/17/2025	2.88	0	101.4191.1311 HEALTH INSURANCE	None
IN3613870 BI/	2026 COBRA RENEWAL FEE-BI	11/17/2025	2.88	0	101.4241.1311 HEALTH INSURANCE	None
IN3613870 CL	0101-033126 COBRA ADMIN FEE-CL	11/17/2025	13.01	0	101.4151.1311 HEALTH INSURANCE	None
IN3613870 CL	2026 COBRA RENEWAL FEE-CL	11/17/2025	13.55	0	101.4151.1311 HEALTH INSURANCE	None
IN3613870 PD	0101-033126 COBRA ADMIN FEE-PD	11/17/2025	60.59	0	101.4211.1311 HEALTH INSURANCE	None
IN3613870 PD	2026 COBRA RENEWAL FEE-PD	11/17/2025	63.50	0	101.4211.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-GB	11/17/2025	3.30	0	101.4194.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-PW	11/17/2025	18.89	0	101.4312.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-SNOW	11/17/2025	1.82	0	101.4313.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-STORM SEWER	11/17/2025	3.59	0	609.4825.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-PARKS	11/17/2025	2.22	0	101.4552.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-AMPHITHEATER	11/17/2025	2.76	0	101.4556.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-WATER	11/17/2025	10.82	0	601.4825.1311 HEALTH INSURANCE	None
IN3613870 PW	0101-033126 COBRA ADMIN FEE-SEWER	11/17/2025	7.08	0	605.4825.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-GB	11/17/2025	3.46	0	101.4194.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-PW	11/17/2025	19.73	0	101.4312.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-SNOW	11/17/2025	1.88	0	101.4313.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-STORM SEWER	11/17/2025	3.74	0	609.4825.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-PARKS	11/17/2025	2.31	0	101.4552.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-AMPHITHEATER	11/17/2025	2.88	0	101.4556.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-WATER	11/17/2025	11.30	0	601.4825.1311 HEALTH INSURANCE	None
IN3613870 PW	2026 COBRA RENEWAL FEE-SEWER	11/17/2025	7.40	0	605.4825.1311 HEALTH INSURANCE	None

Total TASC: 265.11

TRAUT COMPANIES

385588	120925 WATER TESTS (5)	12/16/2025	175.00	0	601.4825.4351 WATER TESTS	None
385830	122325 WATER TESTS (5)	12/30/2025	175.00	0	601.4825.4351 WATER TESTS	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total TRAUT COMPANIES:			350.00			
TREVIPAY						
599a27a8	SAWZALL-MECHANIC TOOL PACKAGE	12/23/2025	183.99	0	101.4312.5911 CAPITAL EXPENDITUR	None
6e847686	RETRACTABLE CORD REELS (3)-MECHANIC TOOL PACKAGE	12/09/2025	339.97	0	101.4312.5911 CAPITAL EXPENDITUR	None
e2d370a2	DIE GRINDER EDGE/TANK VALVE/ETC-MECHANIC TOOL PACKAGE	12/08/2025	69.46	0	101.4312.5911 CAPITAL EXPENDITUR	None
eeb18ccf	DRILL-MECHANIC TOOL PACKAGE	12/08/2025	159.00	0	101.4312.5911 CAPITAL EXPENDITUR	None
ff11c3ce	INFLATOR TOOL/TOOL BATTERIES-MECHANIC TOOL PACKAGE	12/08/2025	179.00	0	101.4312.5911 CAPITAL EXPENDITUR	None
Total TREVIPAY:			931.42			
TRUSTEES OF THE HAMLINE UNIVERSITY OF MN						
2026	2026 MEMBERSHIP: ADOPT-A-DRAIN	12/22/2025	350.00	0	609.4825.4999 MISCELLANEOUS	None
Total TRUSTEES OF THE HAMLINE UNIVERSITY OF MN:			350.00			
USA MOBILE DRUG TESTING						
5685	RANDOM DRUG/ALCOHOL TEST - PW	12/23/2025	315.00	0	101.4312.3051 PROF SERVICES - PH	Medical/Health
Total USA MOBILE DRUG TESTING:			315.00			
VANDERWEYST, ALLEN						
615-2950-00-0	REFUND OF OVERPAYMENT ON FINAL UTILITY BILL-412 SUNWOOD PARK D	12/19/2025	13.05	0	001.1500 UTILITY CASH CLEARING	None
Total VANDERWEYST, ALLEN:			13.05			
VERIZON COMMUNICATIONS INC						
6131710801	1123-122225 BBAND-FD	12/22/2025	38.01	0	101.4221.3211 COMMUNICATIONS	None
Total VERIZON COMMUNICATIONS INC:			38.01			
XCEL ENERGY						
51-001288171	1118-122125 1700 PARKWAY DR-AMP LIGHTING	12/23/2025	1,562.86	0	101.4555.3811 PUBLIC UTILITY SERVI	None
51-5756262-2/	1119-122225 WATER TREATMENT PLANT	12/23/2025	6,496.22	0	601.4822.3811 PUBLIC UTILITY SERVI	None
Total XCEL ENERGY:			8,059.08			
ZARNOTH BRUSH WORKS INC						
0204479-IN	MAIN BROOM/CURB BROOM #675	12/04/2025	1,213.10	200675	609.4825.2211 REPAIR & MAINTENAN	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total ZARNOTH BRUSH WORKS INC:			1,213.10			
ZELLNER, JUD J						
121725	SAFETY BOOTS REIMBURSEMENT	12/17/2025	262.46	0	101.4312.4381 UNIFORMS	None
121725	UNIFORM PANTS (2) REIMBURSEMENT	12/17/2025	152.00	0	101.4312.4381 UNIFORMS	None
Total ZELLNER, JUD J:			414.46			
Grand Totals:			631,406.10			

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice.Batch = "01/08/2026"

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
PAYMENT SERVICES NETWORK INC						
319736	1225 CREDIT CARD MACHINE SERVICE FEE	01/05/2026	15.00	0	101.4151.4325 FEES FOR ELECTRONI	None
319736	1225 CREDIT CARD FEES	01/05/2026	94.90	0	101.4151.4325 FEES FOR ELECTRONI	None
Total PAYMENT SERVICES NETWORK INC:			109.90			
Grand Totals:			109.90			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
FALCON NATIONAL BANK						
010826-FALCO	WIRE FEE TO WIRE \$497,570.29 TO LMC 4M FUND (PFAS)	01/08/2026	30.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
Total FALCON NATIONAL BANK:			30.00			
Grand Totals:			30.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
FALCON NATIONAL BANK						
010926-FALCO	WIRE FEE TO WIRE \$510,000.00 FROM LMC 4M FUND	01/09/2026	20.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
Total FALCON NATIONAL BANK:			20.00			
Grand Totals:			20.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
ADVANCED ENGINEERING & ENVIRONMENTAL SVC						
107705	1101-112825 STUDY & REPORT-RSSCT PILOTING-WTP	12/09/2025	1,651.00	60101	601.4831.5312 ENGINEERING DESIG	None
Total ADVANCED ENGINEERING & ENVIRONMENTAL SVC:			1,651.00			
ALESHIRE, RILEY						
122925	102325 MILEAGE REIMB MUTUAL AID MEETING-ST CLOUD FIRE STATION 2	12/29/2025	2.10	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total ALESHIRE, RILEY:			2.10			
ALEX AIR APPARATUS 2 LLC						
10390	ANNUAL SCBA COMPRESSOR MAINT/TESTING-FD	12/23/2025	881.19	0	101.4221.3711 REPAIR & MAINTENAN	Nonemployee
Total ALEX AIR APPARATUS 2 LLC:			881.19			
ARVIG ENTERPRISES INC						
437943-12/20/	122025-011926 INTERNET CL	12/20/2025	129.32	0	101.4151.3211 COMMUNICATIONS	None
437943-12/20/	122025-011926 INTERNET BI	12/20/2025	28.74	0	101.4241.3211 COMMUNICATIONS	None
437943-12/20/	122025-011926 INTERNET FD	12/20/2025	71.84	0	101.4221.3211 COMMUNICATIONS	None
437943-12/20/	122025-011926 INTERNET PW	12/20/2025	191.58	0	101.4312.3211 COMMUNICATIONS	None
437943-12/20/	122025-011926 INTERNET WATER	12/20/2025	28.74	0	601.4825.3211 COMMUNICATIONS	None
437943-12/20/	122025-011926 INTERNET SEWER	12/20/2025	28.73	0	605.4825.3211 COMMUNICATIONS	None
Total ARVIG ENTERPRISES INC:			478.95			
AT&T MOBILITY						
287311812154	1126-122525 FIRSTNET CELL PHONE SERVICES-FD	12/25/2025	45.49	0	101.4221.3211 COMMUNICATIONS	None
Total AT&T MOBILITY:			45.49			
AUTO BODY 2000 INC						
121125	ACCIDENT REPAIR #419-INSURANCE REIMB	12/11/2025	7,795.76	37	605.4825.3711 REPAIR & MAINTENAN	None
Total AUTO BODY 2000 INC:			7,795.76			
BKV GROUP						
67379	123125 CONSTRUCTION-PUBLIC SAFETY FACILITY	12/31/2025	30,925.26	218	445.4314.5311 CONSTRUCTION COST	None
67379	123125 CONSTRUCTION-CITY HALL	12/31/2025	12,026.49	218	445.4318.5311 CONSTRUCTION COST	None
67379	123125 CONSTRUCTION EXP-PUBLIC SAFETY FACILITY	12/31/2025	225.48	218	445.4314.5311 CONSTRUCTION COST	None
67379	123125 CONSTRUCTION EXP-CITY HALL	12/31/2025	87.68	218	445.4318.5311 CONSTRUCTION COST	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total BKV GROUP:			43,264.91			
BOUND TREE MEDICAL LLC						
86041392	GAUZE BANDAGES-PD	12/29/2025	47.92	0	101.4211.2111 OPERATING SUPPLIES	None
Total BOUND TREE MEDICAL LLC:			47.92			
BRAUN INTERTEC CORP						
IN1001361	121225 CONSTRUCTION & MATERIALS TESTING-PUBLIC SAFETY FACILITY	12/19/2025	1,361.70	218	445.4314.5311 CONSTRUCTION COST	None
IN1001361	121225 CONSTRUCTION & MATERIALS TESTING-CITY HALL	12/19/2025	529.55	218	445.4318.5311 CONSTRUCTION COST	None
IN1002351	122425 SOIL/CONCRETE & PAVEMENT TESTING & PROJECT MANAGEMENT-	12/26/2025	994.10	40025001	101.4311.5311 CONSTRUCTION COST	None
Total BRAUN INTERTEC CORP:			2,885.35			
CASELLE LLC						
INV-14795	0201-063026 SOFTWARE SUPPORT & LICENSE-BI	12/31/2025	300.00	0	101.4241.3214 SOFTWARE & SUBSCR	Nonemployee
INV-14795	0201-063026 SOFTWARE SUPPORT & LICENSE-PLANNING	12/31/2025	300.00	0	101.4191.3214 SOFTWARE & SUBSCR	Nonemployee
Total CASELLE LLC:			600.00			
CINTAS CORPORATION NO 2						
4251446113	120125 TOWELS PW	12/01/2025	2.15	0	101.4312.4383 RUGS / TOWELS	None
4251446113	120125 UNIFORMS PW	12/01/2025	39.07	0	101.4312.4381 UNIFORMS	None
4251446113	120125 UNIFORMS WATER	12/01/2025	11.28	0	601.4825.4381 UNIFORMS	None
4251446113	120125 UNIFORMS SEWER	12/01/2025	7.78	0	605.4825.4381 UNIFORMS	None
4251899931	120425 RUGS LIBRARY	12/04/2025	25.64	0	101.4196.4383 RUGS / TOWELS	None
4251899948	120425 RUGS FD	12/04/2025	45.58	0	101.4221.4383 RUGS / TOWELS	None
4251900074	120425 RUGS PARKS	12/04/2025	5.33	0	101.4552.4383 RUGS / TOWELS	None
4251900239	120425 RUGS WATER	12/04/2025	7.11	0	601.4825.4383 RUGS / TOWELS	None
4251900239	120425 RUGS SEWER	12/04/2025	7.10	0	605.4825.4383 RUGS / TOWELS	None
4252252272	120825 RUGS PW	12/08/2025	83.77	0	101.4312.4383 RUGS / TOWELS	None
4252252327	120825 TOWELS PW	12/08/2025	2.15	0	101.4312.4383 RUGS / TOWELS	None
4252252327	120825 UNIFORMS PW	12/08/2025	39.07	0	101.4312.4381 UNIFORMS	None
4252252327	120825 UNIFORMS WATER	12/08/2025	11.28	0	601.4825.4381 UNIFORMS	None
4252252327	120825 UNIFORMS SEWER	12/08/2025	7.78	0	605.4825.4381 UNIFORMS	None
4253078055	121525 RUGS AMP	12/15/2025	81.00	50	101.4555.4383 RUGS / TOWELS	None
4253078115	121525 TOWELS PW	12/15/2025	2.15	0	101.4312.4383 RUGS / TOWELS	None
4253078115	121525 UNIFORMS PW	12/15/2025	39.07	0	101.4312.4381 UNIFORMS	None
4253078115	121525 UNIFORMS WATER	12/15/2025	11.28	0	601.4825.4381 UNIFORMS	None
4253078115	121525 UNIFORMS SEWER	12/15/2025	7.78	0	605.4825.4381 UNIFORMS	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
4253529733	121825 RUGS LIBRARY	12/18/2025	25.64	0	101.4196.4383 RUGS / TOWELS	None
4253865571	122225 TOWELS PW	12/22/2025	2.15	0	101.4312.4383 RUGS / TOWELS	None
4253865571	122225 UNIFORMS PW	12/22/2025	39.07	0	101.4312.4381 UNIFORMS	None
4253865571	122225 UNIFORMS WATER	12/22/2025	11.28	0	601.4825.4381 UNIFORMS	None
4253865571	122225 UNIFORMS SEWER	12/22/2025	7.78	0	605.4825.4381 UNIFORMS	None
4253865643	122225 RUGS PW	12/22/2025	83.77	0	101.4312.4383 RUGS / TOWELS	None
4254524992	122925 TOWELS PW	12/29/2025	2.15	0	101.4312.4383 RUGS / TOWELS	None
4254524992	122925 UNIFORMS PW	12/29/2025	39.07	0	101.4312.4381 UNIFORMS	None
4254524992	122925 UNIFORMS WATER	12/29/2025	11.28	0	601.4825.4381 UNIFORMS	None
4254524992	122925 UNIFORMS SEWER	12/29/2025	7.78	0	605.4825.4381 UNIFORMS	None
4254893070	123125 RUGS PARKS	12/31/2025	11.25	0	101.4552.4383 RUGS / TOWELS	None
4254893139	123125 RUGS FD	12/31/2025	45.58	0	101.4221.4383 RUGS / TOWELS	None
4254893153	123125 RUGS LIBRARY	12/31/2025	25.64	0	101.4196.4383 RUGS / TOWELS	None
4254893325	123125 RUGS WATER	12/31/2025	7.11	0	601.4825.4383 RUGS / TOWELS	None
4254893325	123125 RUGS SEWER	12/31/2025	7.10	0	605.4825.4383 RUGS / TOWELS	None
5310821304	010226 CHECK/FILL/CLEAN FIRST AID CABINETS-GB	01/02/2026	129.90	0	101.4194.4384 SERVICE CONTRACT	None
Total CINTAS CORPORATION NO 2:			892.92			
CLARK, JAMIE						
122925	101125 MILEAGE RIEMB DRIVERS TRAINING-MN HIGHWAY SAFETY	12/29/2025	9.80	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total CLARK, JAMIE:			9.80			
CORE & MAIN LP						
Y256915	SPACER SAVER FLANGES-DISTRIBUTION (LEGACY APARTMENTS)	12/12/2025	106.34	0	601.4824.2212 WATER METERS - NE	None
Y261971	MXU'S-DISTRIBUTION	12/15/2025	1,475.65	0	601.4824.2212 WATER METERS - NE	None
Y287959 CR	RETURN OMNI REGISTER RETROFIT KIT-DISTRIBUTION	12/19/2025	516.50-	0	601.4824.2211 REPAIR & MAINTENAN	None
Y291678	WATER METERS (16)-DISTRIBUTION	12/19/2025	3,038.55	0	601.4824.2212 WATER METERS - NE	None
Total CORE & MAIN LP:			4,104.04			
CUSTOMIZED FIRE RESCUE TRAINING INC						
3293	112025 NFPA 1500/OSHA EMPLOYEE RIGHT TO KNOW & LOCKOUT/TAGOUT,	12/31/2025	550.00	3	101.4221.3311 TRAINING/TRAVEL/HO	None
Total CUSTOMIZED FIRE RESCUE TRAINING INC:			550.00			
DOOLEY'S PETROLEUM INC						
812482 BI	1025-123025 UNL FUEL BI	12/23/2025	29.58	0	101.4241.2121 GAS & OIL PURCHASE	None
812482 FD	0930-121525 DSL FUEL FD	12/23/2025	550.30	0	101.4221.2121 GAS & OIL PURCHASE	None
812482 PD	1025-123025 UNL FUEL PD	12/23/2025	5,892.76	0	101.4211.2121 GAS & OIL PURCHASE	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
812482 PW	1025-123025 UNL FUEL PW	12/23/2025	768.74	0	101.4312.2121 GAS & OIL PURCHASE	None
812482 PW	1025-123025 UNL FUEL PARKS	12/23/2025	114.38	0	101.4552.2121 GAS & OIL PURCHASE	None
812482 PW	0930-121525 DSL FUEL PW	12/23/2025	6,409.39	0	101.4312.2121 GAS & OIL PURCHASE	None
812482 PW	0930-121525 DSL FUEL PARKS	12/23/2025	305.34	0	101.4552.2121 GAS & OIL PURCHASE	None
812482 UTILIT	1025-123025 UNL FUEL WATER	12/23/2025	434.42	0	601.4825.2121 GAS & OIL PURCHASE	None
812482 UTILIT	1025-123025 UNL FUEL SEWER	12/23/2025	190.66	0	605.4825.2121 GAS & OIL PURCHASE	None
812482 UTILIT	1025-123025 UNL FUEL GB	12/23/2025	125.80	0	101.4194.2121 GAS & OIL PURCHASE	None
812482 UTILIT	0930-121525 DSL FUEL STORM SEWER	12/23/2025	784.71	0	609.4825.2121 GAS & OIL PURCHASE	None
812482 UTILIT	0930-121525 DSL FUEL SEWER	12/23/2025	597.17	0	605.4825.2121 GAS & OIL PURCHASE	None
Total DOOLEY'S PETROLEUM INC:			16,203.25			
DTN LLC						
210-00257095	0126 WEATHER FORCAST/SNOW REMOVAL SOFTWARE	01/05/2026	501.22	0	101.4313.3214 SOFTWARE & SUBSCR	None
Total DTN LLC:			501.22			
E.O. JOHNSON CO., INC						
INV1889200	0116-021526 FIREWALL SERVICE	01/08/2026	484.00	0	101.4151.3711 REPAIR & MAINTENAN	None
INV1889201 BI	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-PLANNING	01/09/2026	7.00	0	101.4191.3214 SOFTWARE & SUBSCR	None
INV1889201 BI	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-BI	01/09/2026	14.00	0	101.4241.3214 SOFTWARE & SUBSCR	None
INV1889201 C	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-CL	01/08/2026	49.00	0	101.4151.3214 SOFTWARE & SUBSCR	None
INV1889201 F	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-FD	01/09/2026	7.00	0	101.4221.3214 SOFTWARE & SUBSCR	None
INV1889201 P	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-AMP	01/09/2026	7.00	50	101.4555.3214 SOFTWARE & SUBSCR	None
INV1889201 P	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-PW	01/09/2026	28.00	0	101.4312.3214 SOFTWARE & SUBSCR	None
INV1889201 P	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-SEWER	01/09/2026	14.00	0	605.4825.3214 SOFTWARE & SUBSCR	None
INV1889201 P	0125-022426 DUO MULTI FACTOR AUTHENTICATOR-STORM SEWER	01/09/2026	7.00	0	609.4825.3214 SOFTWARE & SUBSCR	None
INV1889201 P	0125-022425 DUO MULTI FACTOR AUTHENTICATOR-WATER	01/09/2026	14.00	0	601.4825.3214 SOFTWARE & SUBSCR	None
Total E.O. JOHNSON CO., INC:			631.00			
FACTORY MOTOR PARTS						
1-11351156	TIRE SENSORS (20)-PW STOCK	12/23/2025	399.82	0	101.4312.2211 REPAIR & MAINTENAN	None
1-11373112	DIESEL EXHAUST FLUID-PW	01/05/2026	259.99	0	101.4312.2211 REPAIR & MAINTENAN	None
124-301464	REAR WIPER BLADE #20-218	12/30/2025	15.59	30020218	101.4211.3711 REPAIR & MAINTENAN	None
124-301468	REAR WIPER BLADES (3)-PD STOCK	12/30/2025	46.77	0	101.4211.3711 REPAIR & MAINTENAN	None
124-301891	BLOWER MOTOR RESISTOR/PIGTAIL SOCKET #401	01/06/2025	43.33	200401	101.4312.2211 REPAIR & MAINTENAN	None
Total FACTORY MOTOR PARTS:			765.50			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
FARM-RITE EQUIPMENT, INC.						
E05974	SOIL CONDITIONER TRADE-IN #464	12/30/2025	4,275.00	200464	101.4552.2211 REPAIR & MAINTENAN	None
Total FARM-RITE EQUIPMENT, INC.:			4,275.00			
FLAHERTY & HOOD PA						
24326	1225 LABOR/EMPLOYMENT SERVICES	01/02/2026	892.50	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 SPECIAL ASSESSMENTS	01/02/2026	400.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 ST CLOUD METRO TRANSIT	01/02/2026	100.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 ST CLOUD METRO TRANSIT EXP	01/02/2026	18.75	0	101.4161.3041 LEGAL SERVICES	None
24371 CL	1225 AMPHITHEATER USE AGREEMENT/INSURANCE	01/02/2026	450.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 PURCHASING POLICY	01/02/2026	50.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 DRONE OPERATION REGULATIONS	01/02/2026	350.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 CITY DATA REQUEST POLICY REVISION	01/02/2026	550.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 CITY PROPERTY/HOA DECLARATION	01/02/2026	50.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 ORDINANCE-DRONES	01/02/2026	150.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 CL	1225 ORDINANCE EXP	01/02/2026	18.75	0	101.4161.3041 LEGAL SERVICES	None
24371 CL	1225 DATA REQUEST	01/02/2026	600.00	0	101.4161.3041 LEGAL SERVICES	Nonemployee
24371 PD	1225 PD DATA REQUEST EXP	01/02/2026	37.50	0	101.4211.3041 LEGAL SERVICES	None
24371 PD	1225 PD DATA REQUEST	01/02/2026	50.00	0	101.4211.3041 LEGAL SERVICES	Nonemployee
Total FLAHERTY & HOOD PA:			3,717.50			
FORCE AMERICA DISTRIBUTING LLC						
IN001-2124354	AUGER SENSOR & CABLE-PW STOCK	12/30/2025	670.93	0	101.4312.2211 REPAIR & MAINTENAN	None
Total FORCE AMERICA DISTRIBUTING LLC:			670.93			
GALLS LLC						
033444977	FD UNIFORM JACKET/PANTS-JT	12/11/2025	304.95	0	101.4221.2111 OPERATING SUPPLIES	None
033642086	UNIFORM ALTERATIONS-KG	01/02/2026	11.98	0	101.4211.4381 UNIFORMS	Nonemployee
033642087	UNIFORM PANTS (2)-CT	01/02/2026	207.98	0	101.4211.4381 UNIFORMS	None
033642087	UNIFORM PANTS (2) HEMMING-CT	01/02/2026	9.98	0	101.4211.4381 UNIFORMS	Nonemployee
033642088	UNIFORM PANTS (3)-BO	01/02/2026	311.97	0	101.4211.4381 UNIFORMS	None
033642088	UNIFORM PANTS (3) HEMMING-BO	01/02/2026	14.97	0	101.4211.4381 UNIFORMS	Nonemployee
033642089	UNIFORM PANTS (2)-AR	01/02/2026	207.98	0	101.4211.4381 UNIFORMS	None
033642089	UNIFORM PANTS (2) HEMMING-AR	01/02/2026	9.98	0	101.4211.4381 UNIFORMS	Nonemployee
Total GALLS LLC:			1,079.79			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
GLANZ-GAMBRINO, LORI						
010726 CL	VISA CARD SERVICE AWARD CL REIMB-JW	01/07/2026	100.00	0	101.4151.4331 MISCELLANEOUS - DU	None
010726 CL	CARD SERVICE FEE REIMB-CL	01/07/2026	6.95	0	101.4151.4331 MISCELLANEOUS - DU	None
010726 FD	VISA CARD SERVICE AWARD FD REIMB-JU	01/07/2026	150.00	0	101.4221.4331 MISCELLANEOUS - DU	None
010726 FD	CARD SERVICE FEE REIMB-FD	01/07/2026	7.95	0	101.4221.4331 MISCELLANEOUS - DU	None
010726 PW	VISA CARD SERVICE AWARD PW REIMB-JZ	01/07/2026	175.00	0	101.4312.4331 MISCELLANEOUS - DU	None
010726 PW	CARD SERVICE FEE REIMB-PW	01/07/2026	7.95	0	101.4312.4331 MISCELLANEOUS - DU	None
Total GLANZ-GAMBRINO, LORI:			447.85			
GOPHER STATE ONE CALL INC						
5120825	1225 LOCATES SEWER	12/31/2025	16.20	0	605.4825.4387 LOCATES - GOPHER S	None
5120825	1225 LOCATES WATER	12/31/2025	16.20	0	601.4825.4387 LOCATES - GOPHER S	None
Total GOPHER STATE ONE CALL INC:			32.40			
GRANITE TELECOMMUNICATIONS LLC						
729750682 BI/	0126 ADMIN FAX-BI	01/01/2026	19.98	0	101.4241.3211 COMMUNICATIONS	Nonemployee
729750682 BI/	0126 ADMIN FAX-PLANNING	01/01/2026	19.97	0	101.4191.3211 COMMUNICATIONS	Nonemployee
729750682 CL	0126 ADMIN FAX-CL	01/01/2026	21.80	0	101.4151.3211 COMMUNICATIONS	Nonemployee
729750682 PD	0126 PD FAX/EMERGENCY EXTERIOR PHONE	01/01/2026	129.09	0	101.4211.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 CITY HALL ELEVATOR PHONE	01/01/2026	69.15	0	101.4194.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 ALARM DIALER/FAX-WTP	01/01/2026	209.95	0	605.4825.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 ALARM DIALER/FAX-WTP	01/01/2026	209.95	0	601.4825.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 PW FAX-LOCATES ONLY	01/01/2026	29.97	0	601.4825.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 PW FAX-LOCATES ONLY	01/01/2026	29.97	0	605.4825.3211 COMMUNICATIONS	Nonemployee
729750682 PW	0126 LIBRARY PHONE	01/01/2026	70.05	0	101.4196.3211 COMMUNICATIONS	Nonemployee
Total GRANITE TELECOMMUNICATIONS LLC:			809.88			
INTERSTATE ALL BATTERY CENTER						
192230102134	BATTERY-WTP FIRE ALARM PANEL	01/06/2026	17.50	0	601.4822.2211 REPAIR & MAINTENAN	None
Total INTERSTATE ALL BATTERY CENTER:			17.50			
LAKE REGION FIREFIGHTERS ASSN						
1468	2026 DUES	12/15/2025	40.00	0	101.4221.4331 MISCELLANEOUS - DU	None
Total LAKE REGION FIREFIGHTERS ASSN:			40.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
LANGUAGE LINE SERVICES						
11804450	1225 INTERPRETER SERVICE-SPANISH/SOMALI/FRENCH	12/31/2025	977.06	0	101.4211.3088 PROF SERVICES - INT	None
Total LANGUAGE LINE SERVICES:			977.06			
LEXISNEXIS RISK DATA MANAGEMEN						
1100245981	1225 INVESTIGATIVE SEARCHES	12/31/2025	119.44	0	101.4211.2187 INVESTIGATIVE SUPPL	None
Total LEXISNEXIS RISK DATA MANAGEMEN:			119.44			
MACQUEEN EQUIPMENT LLC						
P60246	SCBA EYE GLASS FRAMES MASK (6)-FD	12/31/2025	985.20	0	101.4221.2111 OPERATING SUPPLIES	None
Total MACQUEEN EQUIPMENT LLC:			985.20			
MANGIN, JOSH						
122925	112425 MILEAGE REIMB NFPA 1001 TRAINING-ALBANY FIRE DEPT	12/29/2025	25.90	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	120125 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/29/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	120325 MILEAGE REIMB NFPA 1001 TRAINING-FREEPORT FIRE DEPT	12/29/2025	34.30	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	120625 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/29/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	120825 MILEAGE REIMB NFPA 1001 TRAINING-MELROSE FIRE DEPT	12/29/2025	42.70	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	121725 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/29/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122925	122225 MILEAGE REIMB NFPA 1001 TRAINING-PAYNESVILLE FIRE DEPT	12/29/2025	42.70	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total MANGIN, JOSH:			198.10			
MENARDS INC						
76063	SLEDGE HAMMERS (2)-MECHANIC TOOL PACKAGE	12/31/2025	71.96	0	101.4312.5911 CAPITAL EXPENDITUR	None
76369	PAPER PLATES/PAPER BOWLS/ETC-PW	01/05/2026	101.15	0	101.4194.2211 REPAIR & MAINTENAN	None
Total MENARDS INC:			173.11			
METROPOLITAN LIFE INSURANCE COMPAY						
0126 BI	0126 DENTAL PREMIUM BB	01/01/2026	79.35	0	101.4241.1311 HEALTH INSURANCE	None
0126 CL	0126 DENTAL PREMIUM KL	01/01/2026	79.35	0	101.4151.1311 HEALTH INSURANCE	None
Total METROPOLITAN LIFE INSURANCE COMPAY:			158.70			
MID-STATES ORGANIZED CRIME INF						
2601346-IN	2026 DUES	01/06/2026	150.00	0	101.4211.2187 INVESTIGATIVE SUPPL	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
Total MID-STATES ORGANIZED CRIME INF:			150.00			
MN DEPT OF HEALTH						
010626	WATER OPERATOR CLASS C RECERTIFICATION - SB	01/06/2026	23.00	0	601.4825.4331 MISCELLANEOUS - DU	None
Total MN DEPT OF HEALTH:			23.00			
MN RECREATION & PARK ASSOCIATI						
2026	2026 MEMBERSHIP DUES-ZD	01/09/2026	525.00	0	101.4552.4331 MISCELLANEOUS - DU	None
Total MN RECREATION & PARK ASSOCIATI:			525.00			
MP NEXLEVEL						
180072	FIBER CONNECTION-13TH AVE WTR TOWER TO CITY HALL	01/05/2026	32,525.24	0	601.4824.2213 WATER METERS - PLA	None
Total MP NEXLEVEL:			32,525.24			
M-R SIGN CO, INC						
230289	MULTIPLE STREET SIGNS (172)-STREETS	12/29/2025	8,873.88	0	101.4316.2211 REPAIR & MAINTENAN	None
Total M-R SIGN CO, INC:			8,873.88			
MRI SOFTWARE LLC						
MRIUS264678	BACKGROUND/CREDIT CHECK-NEW MASSAGE ENTERPRISE/THERAPIST	12/31/2025	87.00	0	101.4151.4389 OTHER CONTRACTUA	Nonemployee
MRIUS264678	PRE-EMPLOYMENT BACKGROUND CHECK-CL	12/31/2025	57.00	0	101.4151.4389 OTHER CONTRACTUA	Nonemployee
MRIUS264678	PRE-EMPLOYMENT BACKGROUND CHECK-PD	12/31/2025	57.00	0	101.4211.4389 OTHER CONTRACTUA	Nonemployee
MRIUS264678	PRE-EMPLOYMENT BACKGROUND CHECK-ST SEWER	12/31/2025	45.00	0	609.4825.4384 SERVICE CONTRACT	Nonemployee
Total MRI SOFTWARE LLC:			246.00			
SAM'S CLUB/SYNCHRONY BANK						
P92800B001P	PAPER PLATES-PD	12/17/2025	37.96	0	101.4211.2011 OFFICE SUPPLIES	None
Total SAM'S CLUB/SYNCHRONY BANK:			37.96			
SHIFT TECHNOLOGIES INC						
16129 BI/PLAN	0126 SENTINELONE MONITORING-2 DEVICES PLANNING	01/01/2026	15.00	0	101.4191.3212 COMPUTERS/IT	None
16129 BI/PLAN	0126 SENTINELONE MONITORING-3 DEVICES BI	01/01/2026	22.50	0	101.4241.3212 COMPUTERS/IT	None
16129 CL	0126 SENTINELONE MONITORING-17 DEVICES CL	01/01/2026	127.50	0	101.4151.3212 COMPUTERS/IT	None
16129 CL	0126 SENTINELONE MONITORING-3 DEVICES CS	01/01/2026	22.50	0	101.4135.3212 COMPUTERS/IT	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
16129 CL	0126 SENTINELONE MONITORING-4 DEVICES CC	01/01/2026	30.00	0	101.4111.3212 COMPUTERS/IT	None
16129 CL	0126 SENTINELONE MONITORING-1 DEVICE MAYOR	01/01/2026	7.50	0	101.4131.3212 COMPUTERS/IT	None
16129 FD	0126 SENTINELONE MONITORING-3 DEVICES FD	01/01/2026	22.50	0	101.4221.3212 COMPUTERS/IT	None
16129 PW	0126 SENTINELONE MONITORING-16 DEVICES PW	01/01/2026	120.00	0	101.4312.3212 COMPUTERS/IT	None
16129 PW	0126 SENTINELONE MONITORING-4 DEVICES AMP	01/01/2026	30.00	50	101.4556.3212 COMPUTERS/IT	None
16129 PW	0126 SENTINELONE MONITORING-7 DEVICES WATER	01/01/2026	26.25	0	601.4825.3212 COMPUTERS/IT	None
16129 PW	0126 SENTINELONE MONITORING-7 DEVICES SEWER	01/01/2026	26.25	0	605.4825.3212 COMPUTERS/IT	None
16130	0126 SERVER LEASE	01/01/2026	1,102.23	0	101.4151.4389 OTHER CONTRACTUA	Rent
Total SHIFT TECHNOLOGIES INC:			1,552.23			
STATE OF MINNESOTA						
2026	DOT INSPECTION STICKERS (15)-PW	01/09/2026	30.00	0	101.4312.2211 REPAIR & MAINTENAN	None
Total STATE OF MINNESOTA:			30.00			
STEARNS COUNTY HIGHWAY DEPT						
169-2025	PLAT REVIEW-METRO BUS WESTERN TRANSIT CENTER	11/07/2025	90.00	0	101.4311.3032 GENERAL ENGINEERI	None
Total STEARNS COUNTY HIGHWAY DEPT:			90.00			
STEARNS COUNTY RECORDER						
IC2025000010	RECORD RESOLUTION #111725-02-APPROVING FINAL PLAT OF METRO BUS	12/18/2025	46.00	0	101.4111.4371 COUNTY FEES/REAL E	None
IC2025000010	RECORD RESOLUTION #111725-03-APPROVING CONDITIONAL USE PERMIT	12/18/2025	46.00	0	101.4111.4371 COUNTY FEES/REAL E	None
IC2025000011	RECORD RESOLUTION #121525-04-APPROVING FINAL PLAT OF METRO BUS	12/29/2025	46.00	0	101.4111.4371 COUNTY FEES/REAL E	None
Total STEARNS COUNTY RECORDER:			138.00			
TENVOORDE FORD INC						
5198754	WATER PUMP #20-218	12/31/2025	252.20	30020218	101.4211.3711 REPAIR & MAINTENAN	None
Total TENVOORDE FORD INC:			252.20			
THEISEN, ADAM						
122625	102325 MILEAGE REIMB MUTUAL AID MEETING-ST CLOUD FIRE STATION 2	12/26/2025	2.10	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total THEISEN, ADAM:			2.10			
THOMSEN, JASON						
122625	112025 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/26/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	112425 MILEAGE REIMB NFPA 1001 TRAINING-ALBANY FIRE DEPT	12/26/2025	25.90	0	101.4221.3311 TRAINING/TRAVEL/HO	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
122625	120125 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/26/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	120325 MILEAGE REIMB NFPA 1001 TRAINING-FREEPORT FIRE DEPT	12/26/2025	34.30	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	120625 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/26/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	120825 MILEAGE REIMB NFPA 1001 TRAINING-MELROSE FIRE DEPT	12/26/2025	42.70	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	121025 MILEAGE REIMB NFPA 1001 TRAINING-PAYNSEVILLE FIRE DEPT	12/26/2025	42.70	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	121725 MILEAGE REIMB NFPA 1001 TRAINING-AVON FIRE DEPT	12/26/2025	17.50	0	101.4221.3311 TRAINING/TRAVEL/HO	None
122625	122225 MILEAGE REIMB NFPA 1001 TRAINING-PAYNESVILLE FIRE DEPT	12/26/2025	42.70	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total THOMSEN, JASON:			258.30			
TOWMASTER INC						
90003862	BRINE TANK #442	12/17/2025	2,400.00	200442	101.4313.2211 REPAIR & MAINTENAN	None
90003862	BRINE TANK #448	12/17/2025	2,400.00	200448	101.4313.2211 REPAIR & MAINTENAN	None
90003908	BRINE TANK & HARDWARE #447	12/17/2025	1,140.52	200447	101.4313.2211 REPAIR & MAINTENAN	None
90003909	BRINE TANK BRACKETS #445	12/17/2025	3,180.84	200445	101.4313.2211 REPAIR & MAINTENAN	None
90003910	BRINE TANK BRACKETS #446	12/17/2025	3,180.84	200446	101.4313.2211 REPAIR & MAINTENAN	None
90003911	TANK BRACKETS & HARDWARE #442	12/17/2025	3,961.68	200442	101.4313.2211 REPAIR & MAINTENAN	None
90003912	TANK BRACKETS & HARDWARE #448	12/17/2025	3,961.68	200448	101.4313.2211 REPAIR & MAINTENAN	None
Total TOWMASTER INC:			20,225.56			
TRAN, JEFFERSON						
122925	101125 MILEAGE RIEMB DRIVERS TRAINING-MN HIGHWAY SAFETY	12/29/2025	9.80	0	101.4221.3311 TRAINING/TRAVEL/HO	None
Total TRAN, JEFFERSON:			9.80			
TREVIPAY						
257904ec	GRINDER/BATTERY SET-MECHANIC TOOL PACKAGE	12/31/2025	508.97	0	101.4312.5911 CAPITAL EXPENDITUR	None
Total TREVIPAY:			508.97			
VANDERWEYST, ALLEN						
615-2950-00-0	ADD'L REFUND OF OVERPAYMENT ON FINAL UTILITY BILL-412 SUNWOOD P	01/09/2026	80.00	0	001.1500 UTILITY CASH CLEARING	None
Total VANDERWEYST, ALLEN:			80.00			
WEST CENTRAL SANITATION INC						
13645784	1225 REFUSE/RECYCLING 1535 PICKUPS	12/31/2025	31,707.21	0	101.4323.4389 OTHER CONTRACTUA	None
Total WEST CENTRAL SANITATION INC:			31,707.21			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
WHEELER, JESSIE						
010826	1225 MISC MILEAGE REIMB	01/08/2026	93.10	0	101.4151.3311 TRAINING/TRAVEL/HO	None
Total WHEELER, JESSIE:			93.10			
XCEL ENERGY						
51-5756258-6 /	1118-122125 EMS SIRENS	01/05/2026	34.18	0	101.4251.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1118-122125 WATER TOWERS	01/05/2026	783.12	0	601.4824.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1118-122125 PUBLIC WORKS FACILITY	01/05/2026	10,884.83	0	101.4312.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 SEWER LIFT STATIONS	01/05/2026	473.57	0	605.4841.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 PARKS	01/05/2026	1,654.77	0	101.4552.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1120-122325 COMMUNITY PARK N BATHROOMS	01/05/2026	261.38	0	101.4552.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 RIVERS EDGE PARK MAINT/BATHROOMS	01/05/2026	159.11	0	101.4552.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1121-122425 1700 PARKWAY DR-STREET LIGHTING	01/05/2026	355.25	0	101.4552.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1203-122225 AMP EAST CONCESSION	01/05/2026	20.00	0	101.4555.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 AMP PERFORMERS BUILDING	01/05/2026	454.81	0	101.4555.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1203-122225 AMP BOX OFFICE	01/05/2026	189.50	0	101.4555.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1118-122125 CITY GARAGE (CENTRACARE LEASE)	01/05/2026	988.22	1	101.4312.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1120-122325 WELLHOUSE #4/5	01/05/2026	142.03	0	601.4822.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1118-122125 TRAFFIC SIGNALS	01/05/2026	758.82	0	101.4316.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	3,200.98	0	101.4194.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	413.03	0	101.4151.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	1,961.89	0	101.4221.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	4,440.07	0	101.4211.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	103.26	0	101.4241.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	103.26	0	601.4825.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 CITY HALL	01/05/2026	103.26	0	605.4825.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 LIBRARY	01/05/2026	826.20	0	101.4196.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 STREET LIGHTS	01/05/2026	1,259.71	0	101.4317.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1130-122825 810 3RD ST N	01/05/2026	11.21	0	101.4317.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1119-122225 SPLASH PAD	01/05/2026	1,081.77	0	101.4554.3811 PUBLIC UTILITY SERVI	None
51-5756258-6 /	1118-122125 201 3RD ST N	01/05/2026	28.65	0	101.4194.3811 PUBLIC UTILITY SERVI	None
51-5756259-7 /	120425-010326 STREET LIGHTS	01/05/2026	8,951.49	0	101.4317.3811 PUBLIC UTILITY SERVI	None
Total XCEL ENERGY:			39,644.37			
Grand Totals:			231,985.78			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Only unpaid invoices included.
 - Invoice.Batch = "01/15/2026"
-

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
ELAN FINANCIAL SERVICES						
00089	PW GR 2026 GREATER MN PARKS & TRAILS MEMBERSHIP-ZD	11/20/2025	175.00	0	101.4552.4331 MISCELLANEOUS - DU	None
004753	PW FL 91 OCTANE FUEL-SNOW BLOWERS	11/25/2025	59.34	0	101.4312.2121 GAS & OIL PURCHASE	None
0090619	PD A SCOTCH TAPE-PD	12/15/2025	33.82	0	101.4211.2011 OFFICE SUPPLIES	None
0126	CL ST CL 0125 ST CLOUD TIMES SUBSCRIPTION	12/01/2025	11.99	0	101.4151.3431 ADVERTISEMENTS	None
0293015	PW A 11"X17" COPY PAPER-PW	11/26/2025	68.90	0	101.4312.2011 OFFICE SUPPLIES	None
112165	PW FL ICE CLEATS (2)-PW	12/12/2025	124.98	0	101.4312.2171 SAFETY	None
112525	CL GR 112525 MEALS (3) IT NETWORK SPECIALIST INTERVIEWS-SJ/KV/LMC	11/25/2025	27.67	0	101.4151.3311 TRAINING/TRAVEL/HO	None
112525	CL GR 112525 MEALS (2) IT NETWORK SPECIALIST INTERVIEWS-AV/JO	11/25/2025	18.45	0	101.4135.3311 TRAINING/TRAVEL/HO	None
112525	CL GR 112525 MEALS (2) IT NETWORK SPECIALIST INTERVIEWS-AR/GUEST	11/25/2025	18.45	0	101.4211.3312 MEETING EXPENSES	None
112525	CL GR 112525 MEAL IT NETWORK SPECIALIST INTERVIEWS-WS	11/25/2025	9.23	0	101.4312.3311 TRAINING/TRAVEL/HO	None
112525	JE PD 070126 REG DMT RECERTIFICATION-JE	11/25/2025	75.00	0	101.4211.3311 TRAINING/TRAVEL/HO	None
112525	PM PD 070126 REG DMT RECERTIFICATION-PM	11/25/2025	75.00	0	101.4211.3311 TRAINING/TRAVEL/HO	None
120325	PW ME 2026 MECA MEMBERSHIP-EB	12/03/2025	60.00	0	609.4825.3311 TRAINING/TRAVEL/HO	None
120325	PW ME 0128-012926 REG 2026 MECA CONF-EB	12/03/2025	525.00	0	609.4825.3311 TRAINING/TRAVEL/HO	None
121226	PW HA DIAGNOSTIC SCANNER-MECHANIC TOOL PACKAGE	12/12/2025	1,444.99	0	101.4312.5911 CAPITAL EXPENDITUR	None
122225	PD BC 070126 REG DMT RECERTIFICATION-DK	12/22/2025	75.00	0	101.4211.3311 TRAINING/TRAVEL/HO	None
1888	CL CASH FLOWERS-ED BAUER FUNERAL	12/03/2025	88.65	0	101.4151.4331 MISCELLANEOUS - DU	None
1946615	CL A BLUE & YELLOW FILE FOLDERS/3-RING BINDERS-CL	12/18/2025	12.52	0	101.4151.2011 OFFICE SUPPLIES	None
1946615	CL A BLUE & YELLOW FILE FOLDERS/3-RING BINDERS-WATER	12/18/2025	12.15	0	601.4825.2011 OFFICE SUPPLIES	None
1946615	CL A BLUE & YELLOW FILE FOLDERS/3-RING BINDERS-SEWER	12/18/2025	12.15	0	605.4825.2011 OFFICE SUPPLIES	None
2000141-2609	LIGHTED GRINCH TREE-HOLIDAY DECORE	12/02/2025	75.83	0	101.4552.2295 BEAUTIFICATION PRO	None
218034	CL LA 120825 MEAL AREA ADMINISTRATORS MEETING-SJ	12/08/2025	22.45	0	101.4151.3311 TRAINING/TRAVEL/HO	None
22284	PD MN 2026 MN CHIEFS OF POLICE ASSOC MEMBERSHIP DUES-AR	01/01/2026	528.39	0	101.4211.4331 MISCELLANEOUS - DU	None
2383131	PW R SAFETY BOOTS-DW	12/16/2025	180.00	0	601.4825.4381 UNIFORMS	None
2383131	PW R SAFETY BOOTS-ZD	12/16/2025	180.00	0	101.4312.4381 UNIFORMS	None
25-0119	PD CR DOCUMENT REQUEST-PD ICR#25006207	12/16/2025	35.15	0	101.4211.3099 PROF SERVICES - MIS	None
2846762	CL F 120125 MEAL WORKSESSION-KS	12/01/2025	26.66	0	101.4131.3311 TRAINING/TRAVEL/HO	None
2846762	CL F 120125 MEALS (4) WORKSESSION-SJ/AB/KV/D. BLOMMEL	12/01/2025	81.14	0	101.4151.3311 TRAINING/TRAVEL/HO	None
2846762	CL F 120125 MEALS (3) WORKSESSION-FT/SB/SS	12/01/2025	61.44	0	101.4111.3311 TRAINING/TRAVEL/HOT	None
2846762	CL F 120125 MEAL WORKSESSION-AR	12/01/2025	19.70	0	101.4211.3312 MEETING EXPENSES	None
2846762	CL F 120125 MEAL WORKSESSION-JN	12/01/2025	25.51	0	101.4191.3311 TRAINING/TRAVEL/HO	None
2846762	CL F 120125 MEAL WORKSESSION-WS	12/01/2025	17.39	0	101.4312.3311 TRAINING/TRAVEL/HO	None
2850169	CL F 121525 MEAL WORKSESSION-KS	12/15/2025	9.63	0	101.4131.3311 TRAINING/TRAVEL/HO	None
2850169	CL F 121525 MEALS (4) WORKSESSION-SJ/KV/AB/D. BLOMMEL	12/15/2025	60.12	0	101.4151.3311 TRAINING/TRAVEL/HO	None
2850169	CL F 121525 MEALS (2) WORKSESSION-FT/SS	12/15/2025	21.66	0	101.4111.3311 TRAINING/TRAVEL/HOT	None
2850169	CL F 121525 MEAL WORKSESSION-AR	12/15/2025	10.82	0	101.4211.3312 MEETING EXPENSES	None
2850169	CL F 121525 MEAL WORKSESSION-JN	12/15/2025	16.85	0	101.4191.3311 TRAINING/TRAVEL/HO	None
2850169	CL F 121525 MEAL WORKSESSION-ZD	12/15/2025	12.03	0	101.4312.3311 TRAINING/TRAVEL/HO	None
31159113	PD T UNIFORM BOOTS-JA	12/09/2025	190.00	0	101.4211.4381 UNIFORMS	None
311948	CL AM EXPANDABLE POCKET FILES-CL	12/01/2025	28.25	0	101.4151.2011 OFFICE SUPPLIES	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
311948 CL AM	EXPANDABLE POCKET FILES-WATER	12/01/2025	27.42	0	601.4825.2011 OFFICE SUPPLIES	None
311948 CL AM	EXPANDABLE POCKET FILES-SEWER	12/01/2025	27.43	0	605.4825.2011 OFFICE SUPPLIES	None
324838 PD ST	DSR 2 ANTENNA RADAR #25-226	12/18/2025	3,193.00	30025226	101.4211.5811 EQUIPMENT	None
3313044924 P	1215-121725 HOTEL LETAC SERGEANTS ACEDEMY-JA	12/15/2025	408.75	0	101.4211.3311 TRAINING/TRAVEL/HO	None
3397487 PD B	UNIFORM PANTS (4)-LL	12/22/2025	267.98	0	101.4211.4381 UNIFORMS	None
42774169 FD	121225 PIZZAS-FD TRAINING	12/12/2025	407.18	0	101.4221.3311 TRAINING/TRAVEL/HO	None
47706443 PW	120425 REG MRWA ENGINEERING FOR NON-ENGINEERS-ZD	11/26/2025	150.00	0	601.4825.3311 TRAINING/TRAVEL/HO	None
4937843 PD A	UNIFORM PANTS (3)-AM	12/19/2025	116.97	0	101.4211.4381 UNIFORMS	None
4937843 PD A	IPHONE CHARGING CABLES (15)/ADD'L SHARPIES-PD STOCK	12/19/2025	163.21	0	101.4211.2011 OFFICE SUPPLIES	None
55410 PD BCA	070126 REG DMT RECERTIFICATION-JW	11/25/2025	75.00	0	101.4211.3311 TRAINING/TRAVEL/HO	None
58267517 PW	0113-011526 REG WATER CLASS C LICENSE REFRESHER CLASS & TEST-ZD	12/03/2025	400.00	0	601.4825.3311 TRAINING/TRAVEL/HO	None
6558666 PW A	IPHONE CASE/CHARGER/SCREEN PROTECTOR-EB	12/03/2025	59.44	0	609.4825.2011 OFFICE SUPPLIES	None
6975405 PD A	CAMERA PEN-DK	12/19/2025	33.99	0	101.4211.2011 OFFICE SUPPLIES	None
700172 CL CA	121025 DONUTS-CLERKS MEETING	12/10/2025	9.98	0	101.4151.3311 TRAINING/TRAVEL/HO	None
7368252 CL A	COPY PAPER-CL	12/18/2025	17.83	0	101.4151.2011 OFFICE SUPPLIES	None
7368252 CL A	COPY PAPER-FD	12/18/2025	52.44	0	101.4221.2011 OFFICE SUPPLIES	None
7368252 CL A	COPY PAPER-PD	12/18/2025	104.88	0	101.4211.2011 OFFICE SUPPLIES	None
7368252 CL A	COPY PAPER-WATER	12/18/2025	17.31	0	601.4825.2011 OFFICE SUPPLIES	None
7368252 CL A	COPY PAPER-SEWER	12/18/2025	17.30	0	605.4825.2011 OFFICE SUPPLIES	None
7368252 CL A	COPY PAPER-PW	12/18/2025	104.88	0	101.4312.2011 OFFICE SUPPLIES	None
7429837 PW A	LIME GREEN CARDSTOCK-PW	11/26/2025	17.99	0	101.4312.2011 OFFICE SUPPLIES	None
8466616 PD A	PENS/SHARPIES-PD	12/15/2025	72.95	0	101.4211.2011 OFFICE SUPPLIES	None
84673311 PW	120425 REG MRWA ENGINEERING FOR NON-ENGINEERS-DW	11/26/2025	150.00	0	601.4825.3311 TRAINING/TRAVEL/HO	None
881372 PW TE	PICKLEBALL NET POSTS (2)-PARKS	12/02/2025	374.95	0	101.4552.2211 REPAIR & MAINTENAN	None
8904210 PD A	ADD'L PENS/POST-IT NOTES/ETC-PD	12/15/2025	46.08	0	101.4211.2011 OFFICE SUPPLIES	None
914101 FD FL	PADDED FOLDING CHAIRS (3)-FD	12/14/2025	70.97	0	101.4221.2211 REPAIR & MAINTENAN	None
9265024 PW A	1" 3-RING BINDERS (2)-PW	12/18/2025	36.32	0	101.4312.2011 OFFICE SUPPLIES	None
9515440 PW A	UPS BATTERY BACKUP SURGE PROTECTORS (2)-PW	12/03/2025	117.40	0	101.4312.3212 COMPUTERS/IT	None
E0700Y3VP CL	1117-121625 MS ONLINE SERVICES-FD	12/18/2025	46.00	0	101.4221.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-CL	12/18/2025	253.00	0	101.4151.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-MAYOR	12/18/2025	23.00	0	101.4131.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-COUNCIL	12/18/2025	92.00	0	101.4111.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-CIVIL SERVICE	12/18/2025	69.00	0	101.4135.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-BI	12/18/2025	46.00	0	101.4241.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-PLANNING	12/18/2025	23.00	0	101.4191.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-PLANNING COMMISSION	12/18/2025	115.00	0	101.4133.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-PW	12/18/2025	368.00	0	101.4312.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-AMP	12/18/2025	115.00	50	101.4555.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-WATER	12/18/2025	115.00	0	601.4825.3214 SOFTWARE & SUBSCR	None
E0700YH3VP	1117-121625 MS ONLINE SERVICES-WTR RESOURCE TECH	12/18/2025	33.74	0	609.4825.3214 SOFTWARE & SUBSCR	None
E0700YH8X4	1117-121625 ZOOM ADMIN EMAIL ACCOUNT	12/18/2025	4.00	0	101.4151.3214 SOFTWARE & SUBSCR	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
E0700YH8X4	1117-121625 ZOOM PD FORWARDING EMAIL ACCOUNT	12/18/2025	4.00	0	101.4211.3214 SOFTWARE & SUBSCR	None
E0700YH8X4	1117-121625 ZOOM AMP EMAIL ACCOUNT	12/18/2025	4.00	50	101.4555.3214 SOFTWARE & SUBSCR	None
E0700YH8X4	1117-121625 ZOOM WTP EMAIL ACCOUNT	12/18/2025	4.00	0	601.4825.3214 SOFTWARE & SUBSCR	None
S1640993 PD	GUN LIGHT PROTAC 2 RAIL MOUNT (15)-PD	12/18/2025	3,224.85	0	101.4211.2111 OPERATING SUPPLIES	None
S83DMEBG-00	121726-011726 ARLO SUBSCRIPTION-AMP	12/17/2025	160.62	50	101.4555.3214 SOFTWARE & SUBSCR	None
TOMWSOJL-0	122025-012026 ARLO SECURITY SUBSCRIPTION-WTP	12/20/2025	67.14	0	601.4825.3214 SOFTWARE & SUBSCR	None
TOMWSOJL-0	122025-012026 ARLO SECURITY SUBSCRIPTION-PD	12/20/2025	48.63	0	101.4211.3214 SOFTWARE & SUBSCR	None
ZXP-RVZ CL S	112425 MEAL WATER RESOURCE TECH INTERVIEWS-LG	11/24/2025	9.86	0	101.4151.3311 TRAINING/TRAVEL/HO	None
ZXP-RVZ CL S	112425 MEALS (2) WATER RESOURCE TECH INTERVIEWS-AV/JO	11/24/2025	19.73	0	101.4135.3311 TRAINING/TRAVEL/HO	None
ZXP-RVZ CL S	112425 MEALS (2) WATER RESOURCE TECH INTERVIEWS-WS/ZD	11/24/2025	19.73	0	101.4312.3311 TRAINING/TRAVEL/HO	None
ZXP-RVZ CL S	112425 MEAL WATER RESOURCE TECH INTERVIEWS-DW	11/24/2025	9.86	0	601.4825.3311 TRAINING/TRAVEL/HO	None
Total ELAN FINANCIAL SERVICES:			15,948.12			
HEALTH EQUITY INC						
dcn55fg BI/PLA	0126 HSA USER FEE-BI	01/06/2026	3.75	0	101.4241.1311 HEALTH INSURANCE	None
dcn55fg BI/PLA	0126 HSA USER FEE-PLANNING	01/06/2026	3.75	0	101.4191.1311 HEALTH INSURANCE	None
dcn55fg CL	0126 HSA USER FEE-CL	01/06/2026	21.21	0	101.4151.1311 HEALTH INSURANCE	None
dcn55fg PD	0126 HSA USER FEE-PD	01/06/2026	82.49	0	101.4211.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-GB	01/06/2026	4.52	0	101.4194.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-PW	01/06/2026	26.42	0	101.4312.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-SNOW	01/06/2026	2.49	0	101.4313.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-AMPHITHEATER	01/06/2026	3.75	0	101.4556.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-PARKS	01/06/2026	7.76	0	101.4552.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-WATER	01/06/2026	13.31	0	601.4825.1311 HEALTH INSURANCE	None
dcn55fg PW	0126 HSA USER FEE-SEWER	01/06/2026	8.20	0	605.4825.1311 HEALTH INSURANCE	None
Total HEALTH EQUITY INC:			177.65			
MN DEPT OF REVENUE II						
1-743-811-885	1225 PD FALSE ALARMS SALES TAX	01/15/2026	25.52	0	101.4211.4379 USE TAX	None
1-743-811-885	1225 AMP MISC REIMB SALES TAX	01/15/2026	950.00	0	101.4556.4711 REMITTANCE REV COL	None
1-743-811-885	1225 HYDRANT WATER SALES TAX	01/15/2026	8.16	0	601.4825.4711 REMIT REV COL OTHE	None
1-743-811-885	1225 WATER SALES TAX	01/15/2026	1,117.32	0	601.4825.4711 REMIT REV COL OTHE	None
Total MN DEPT OF REVENUE II:			2,101.00			
QUADIENT FINANCE USA INC						
011126 BI/PLA	1101-121825 POSTAGE BI	01/11/2026	31.32	0	101.4241.2011 OFFICE SUPPLIES	None
011126 BI/PLA	1101-121825 POSTAGE PLANNING	01/11/2026	6.18	0	101.4133.2011 OFFICE SUPPLIES	None
011126 CL	1101-121825 POSTAGE CL	01/11/2026	234.91	0	101.4151.2011 OFFICE SUPPLIES	None

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
011126 FD	1101-121825 POSTAGE FD	01/11/2026	.19	0	101.4221.2011 OFFICE SUPPLIES	None
011126 PD	1101-121825 POSTAGE PD	01/11/2026	129.58	0	101.4211.2011 OFFICE SUPPLIES	None
011126 PW	1101-121825 POSTAGE PW	01/11/2026	193.06	0	101.4312.2011 OFFICE SUPPLIES	None
011126 PW	1101-121825 POSTAGE SEWER	01/11/2026	120.66	0	605.4825.2011 OFFICE SUPPLIES	None
011126 PW	1101-121825 POSTAGE WATER	01/11/2026	120.67	0	601.4825.2011 OFFICE SUPPLIES	None
011126 PW	1101-121825 POSTAGE STORM SEWER	01/11/2026	48.26	0	609.4825.2011 OFFICE SUPPLIES	None
Total QUADIENT FINANCE USA INC:			884.83			
Grand Totals:			19,111.60			

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice.Batch = "01/15/26"

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
ELAN FINANCIAL SERVICES						
186168773294	BLUEBERRY MINI MUFFINS/WHIPPED TOPPING/ETC-SR CENTER	11/26/2025	41.92	0	803.4911.4369 EXPENSES APPROVED	None
Total ELAN FINANCIAL SERVICES:			41.92			
SAM'S CLUB/SYNCHRONY BANK						
P92800B001P	COOKIE TRAY/DILL DIP/STRAWBERRIES/ETC-SR CENTER	12/17/2025	233.01	0	803.4911.4369 EXPENSES APPROVED	None
Total SAM'S CLUB/SYNCHRONY BANK:			233.01			
Grand Totals:			274.93			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
FALCON NATIONAL BANK						
011526-FALCO	WIRE FEE TO WIRE \$32,512.44 FROM LMC 4M FUND (PUBLIC SAFETY)	01/15/2026	20.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
011526-FALCO	WIRE FEE TO WIRE \$12,643.72 FROM LMC 4M FUND (CITY HALL/CIP)	01/15/2026	20.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
011526-FALCO	WIRE FEE TO WIRE \$202,000.00 FROM LMC 4M FUND	01/15/2026	20.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
Total FALCON NATIONAL BANK:			60.00			
Grand Totals:			60.00			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
POSTMASTER (WAITE PARK)						
681878048	0126 UTILITY BILLS POSTAGE-WATER	01/21/2026	459.99	0	601.4825.2011 OFFICE SUPPLIES	None
681878048	0126 UTILITY BILLS POSTAGE-SEWER	01/21/2026	459.98	0	605.4825.2011 OFFICE SUPPLIES	None
Total POSTMASTER (WAITE PARK):			<u>919.97</u>			
Grand Totals:			<u><u>919.97</u></u>			

Invoice Number	Description	Invoice Date	Amount	GL Activity Number	GL Account and Title	1099 Type
FALCON NATIONAL BANK						
012326-FALCO	WIRE FEE TO WIRE \$190,000.00 FROM LMC 4M FUND	01/23/2026	20.00	0	101.4151.4321 FEES FOR WIRE TRAN	None
Total FALCON NATIONAL BANK:			20.00			
Grand Totals:			20.00			
