

**CITY OF WAITE PARK
ORDINANCE NO. 2021-_____**

**AN ORDINANCE AMENDING
ORDINANCE 56, BUILDING NUMBERS AND KEY BOXES
SUMMARY PUBLICATION**

The City Council for the City of Waite Park, Minnesota, HEREBY ORDAINS:

That the City Council has approved amendments to Ordinance 56 Building Numbers and

Key Boxes. The Amendments do the following:

1. That Section 56.1. Building Numbers, Subd. 1. Placement and Specifications will read as follows:

Subd. 1. Placement and Specifications. The owner, lessor, or occupant of every industrial, commercial or other building in the City shall have a proper building number on the building by affixing to the building the numbers in metal, glass, plastic or any other durable material. The numbers shall not be less than four (4") inches in height in a contrasting color to the base. The numbers shall either be lighted or made of some reflective material and so placed to be easily seen from the street.

2. That section 56.2. Key Boxes, will be amended as follows to capitalize fire chief as follows:

Section 56.2. Key Boxes. Where property is protected by an automatic alarm system, a protected access to or within a structure, or access to an area on that property is unduly difficult because of secured openings and where immediate access is necessary for public safety, lifesaving, or firefighting purposes, the Fire Chief may require a key box to be installed in an approved location. The key box shall be of the type approved by the fire department and shall be the expense of the landowner.

3. That section 56.2. Key Boxes, Subd. 1 Contents will be amended as follows to change lock points of ingress and lock mechanical equipment rooms to locked points of ingress and locked mechanical equipment rooms and capitalize fire chief as follows:

Subd. 1. Contents. The key box shall contain:

- A. Keys to locked points of ingress whether on the interior or exterior of such buildings.
- B. Keys to locked mechanical equipment rooms.

- C. Keys to locked electrical rooms.
- D. Keys to elevator controls.
- E. Keys to other areas as directed by the Fire Chief.

The full text of the amendment is available for inspection by any person during regular office hours at the office of the Waite Park City Administrator.

This amendment shall become effective upon adoption and publication.

This amendment was approved by the majority of the City Council of Waite Park on this _____ day of _____, 2021.

CITY OF WAITE PARK

By _____
Richard E. Miller
Its Mayor

By _____
Shaunna Johnson
Its City Administrator-Clerk-Treasurer

This summary publication was published on _____, 2021.