



Staff Report – Consent Agenda Item

Issue: Building Permit Software Purchase

BACKGROUND

City staff is requesting approval of purchase agreement to implement new building permitting software via Civic Systems LLC. Proposed amount of initial investment (see attached) is \$21,700 plus annual support in amount of \$5,555. Additional option modules to increase functionality may be considered in future as needs and budget ability may necessitate and allow for.

Support for current building permitting software is waning and functionality is outdated. The proposed software package would integrate well with existing City financial software as well as open availability for online portal permitting submittal/approval for residents and contractors.

The initial investment of \$21,700 will be able to paid via remaining ARPA funding.