

WAITE PARK CITY COUNCIL MEETING**FEBRUARY 6, 2017**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, February 6, 2017 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linqvist, Schneider, Schulz and Theisen

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Public Works Director Schluenz, Attorney Hansmeier, SEH Engineer Wotzka

OTHERS PRESENT

There were no signatures on an attendance sheet.

OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

COUNCIL AGENDA

Motion by Member Schulz, second by Member Theisen, to approve the 2/6/17 Council Agenda as amended.

1.G. (Add) Change Order #2 – 2016 Sis Demolition

The motion carried unanimously.

1. CONSENT AGENDA

Motion by Member Theisen, second by Member Schneider, to approve the following 2/6/17 Consent Agenda items:

- 1.A. (Pulled for voting purposes – regarding Council Minutes of January 9, 2017)
- 1.B. (Pulled for discussion – regarding Change Order #1 Public Works Facility)
- 1.C. Accepted Retirement of Firefighter Mike Post
- 1.D. Accepted Resignation of Firefighter Joe Heinen
- 1.E. Approved Change Order #2 for 2016 10th Avenue South Overlay Improvements
- 1.F. Approved 1 Day Gambling License for St. Joseph's Volunteer Firefighter Relief Association at the Moose Lodge
- 1.G. (Pulled for discussion – regarding Change Order #2 – 2016 Sis Demolition)

The motion carried unanimously.

1.A. COUNCIL MINUTES OF JANUARY 9, 2017

Motion by Member Linqvist, second by Member Schneider, to approve the Council Minutes of January 9, 2017.

Ayes: Mayor Miller, Members Linqvist, Schneider, Schulz

Nays: None

Abstained: Member Theisen

The motion carried.

1.B. CHANGE ORDER #1 PUBLIC WORKS FACILITY

Member Linquist questioned what the directional boring was for that was included in the Change Order. Public Works Director Schluenz stated the box for the fiber is in the boulevard and they needed to get underneath the trail to get the fiber to the building.

Motion by Member Schulz, second by Member Theisen, to approve Change Order #1 for the Public Works Facility. The motion carried unanimously.

1.G. CHANGE ORDER #2 – 2016 SIS DEMOLITION

SEH Engineer Wotzka presented Change Order #2 for the 2016 Sis Demolition. This is a final compensating change order regarding having to remove five more trees on the perimeter of the property. The cost was \$200 for each tree, amounting to a change order of \$1,000.

Motion by Member Theisen, second by Member Schulz, to approve Change Order #2 – 2016 Sis Demolition. The motion carried unanimously.

2. LAND USE STUDY

The City has been working with St. Cloud State University on completing a Land Use Study that not only looked at future development opportunities for the community but also looked at the market in the Waite Park and the St. Cloud Region to determine what should be the focus for our community. A copy of the full study is available to the public upon request. The final copy once approved by the Council will be available on the website for the public to view.

City Administrator Johnson stated the report was received and reviewed at a prior Work Session. A survey was also done ahead of the report. St. Cloud State University then developed a SWAT Analysis, which talks about the strengths, weaknesses, opportunities and threats and utilized that information to compile the Land Use Study.

Staff will work up a work plan after the study is accepted and filed. Rental properties will be looked at as a part of this work plan. This Land Use Study will become a living document. Discussion was held on holding a work session with members of the Planning Commission and Park Board.

Motion by Member Schulz, second by Member Theisen, to approve receiving and filing the Land Use Study and scheduling a meeting to discuss the study. The motion carried unanimously.

4. COUNCIL/MAYOR**4.A. REVIEW AND APPROVE BILLS**

Motion by Member Theisen, second by Member Schneider, to authorize payment of the accounts payable list (1116M1, 1116M2, 1216M1, 1216M2, 0117D1, 0117D2, 0117D3, 0117D4). The motion carried unanimously.

Mayor Miller stated thank you letters were received from Anna Marie's Alliance and the Boys and Girls Club for the donations to their organizations.


5. ADMINISTRATOR**5.A. UPDATE**


City Administrator Johnson reviewed the following:

- The State of the City Address will be on February 15, 2017 from 11:30 a.m. to 1 p.m. at the Pizza Ranch.
- The next Council Meeting will be on March 6, 2017.
- A meeting will be set up regarding working on lobbying for the amphitheater project.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 6:41 p.m.


Richard E. Miller
Mayor


Shaunna Johnson
City Administrator