



PERMIT APPROVAL
(office use only)

Planning/Zoning: \_\_\_\_\_

Building: \_\_\_\_\_

Date: \_\_\_\_\_

Permit # \_\_\_\_\_

PERMIT APPLICATION

Applicant: \_\_\_\_\_ Owner \_\_\_\_\_ Contractor

Project Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

Completed Value (includes labor and materials): \_\_\_\_\_

Owner Information

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Contractor Information

Name \_\_\_\_\_ Phone \_\_\_\_\_

Contact Person \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_

State License Number (REQUIRED) \_\_\_\_\_ Expiration Date \_\_\_\_\_

Permit Type: [ ] Building [ ] Mechanical [ ] Plumbing [ ] Fire [ ] Zoning

Proposed Use: [ ] Residential [ ] Commercial [ ] Agricultural [ ] Industrial [ ] Multi-Family [ ] Townhouse

Construction Type: [ ] Accessory Building [ ] Window Replacement [ ] Interior Remodel [ ] Foundation Only

[ ] New Construction [ ] Water Heater [ ] Addition [ ] Siding [ ] Roofing [ ] Deck/Porch [ ] Fire Alarm

[ ] Fire Suppression [ ] Repair [ ] Irrigation System [ ] Sign [ ] Demo [ ] Furnace [ ] Fence/Wall

[ ] Other: \_\_\_\_\_

[ ] Building was Built Before 1979 Lead Certification # \_\_\_\_\_ License # \_\_\_\_\_

Notice: Separate permits are required for plumbing, heating, fireplace installation, electrical work, and installation of a septic system. The permit will become null and void if work or construction authorized is not completed within 180 days after its issuance or if the work authorized by this permit is suspended or abandoned for a period of 180 days after the time work is completed. NO DUMPSTERS ARE ALLOWED ON CITY STREETS.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or Local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of the City of Waite Park. All permit fees and other costs to review the application that are incurred by the City of professional consultants, will be paid prior to issuance of the Building Permit. Please be advised that in accordance with the Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

Signature of Applicant (Owner or Contractor) \_\_\_\_\_ Date \_\_\_\_\_